

**Cumberland County Community Development Program
2014 CDBG General Program Application
Community Cover Page**

Project Title MALLETT HALL ACCESS (POWNAI TOWN HALL)

Lead Community Pownal

Additional Communities _____

Contact Information Name Fred Fauver

Address 429 Hallowell Road, Pownal, Maine 04069

Email fauverf@maine.rr.com Tel 688-6255

Program Category

Public Infrastructure/Facility X Downtown Revitalization _____

Public Service _____ Housing _____ Economic Development _____

CDBG "National Objective"

Low/Moderate Income: Area-Wide _____ Limited Clientele _____

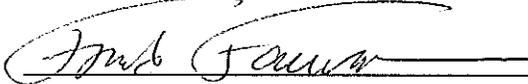
Direct Benefit: Presumed Group Elderly/disabled (Identify Group)

Slum/Blight: Area-Wide _____ Spot Basis _____

Amount of CDBG Funds Requested \$23,128

Total Estimated Project Cost \$37,328

Name of Authorized Official Fred Fauver, selectman

Signature of Authorized Official 

supporting the decking had rotted. Temporary repairs were made. Further investigation showed that most of the framing in the structure was rotten, and that the entire structure needed to be rebuilt.

Pownal is requesting funding to help pay for this reconstruction. Design work and cost estimation have been completed. The proposed new structure will address several problems with its predecessor, including, but not limited to, longevity of materials, proper water management, and compliance with current ADA standards.

Successful completion of this project will benefit all users of Mallett Hall. With respect to disabled users, the 2000 census reported 203 Pownal residents aged 65 or older, of whom 81 (40% of age group) were disabled. The census also reported a total of 197 disabled Pownal residents. Cumberland County Community Development has advised us that income level is not relevant in this grant application.

Providing access to services and activities in the town hall (as described above) is clearly critical to the economic and social health of the town, not to mention the functioning of town government.

To delay this project will only increase the need for temporarily patching things up as well as increase the ultimate cost of the inevitable reconstruction.

3. Provide a response to the three questions concerning **management of the proposed activity**—10 points
 - a. Define *who* will manage the grant-funded project and *how* they will manage it.
 - b. Explain the experience of the applicant in undertaking projects of similar complexity.
 - c. Demonstrate that an ongoing commitment exists to continue the maintenance and operation of the activity or facility.

The project will be supervised by two people, each as their particular expertise is needed: Scott Seaver, Pownal's administrative assistant, has been a certified MDOT Local Project Administrator, and has overseen projects such as Cousin's Island Bus Turnaround as well as numerous FEMA remediation projects; Scott will be on site four days per week.

Sources and amounts of matching funds equaling 38% of the project cost are listed in Appendix III. The matching funds have been secured and the requested documentation is attached.

5. **Budget for project**. Fill in the attached budget form *and provide the basis for determination of budget amounts (Appendix IV)*. - 5 points
The budget form has been filled in and is attached.

With an eye to getting the project ready to proceed, in-kind match and a portion of the town's appropriated cash matching funds have been applied to the now-completed design, engineering and cost estimation. Any funds received through this grant will go towards actual construction.

6. **Implementation schedule** for project: Fill in the attached schedule form (*Appendix III*). - 5 points
The implementation schedule form has been filled in and is attached.

7. **7A) NON-ECONOMIC DEVELOPMENT ONLY**

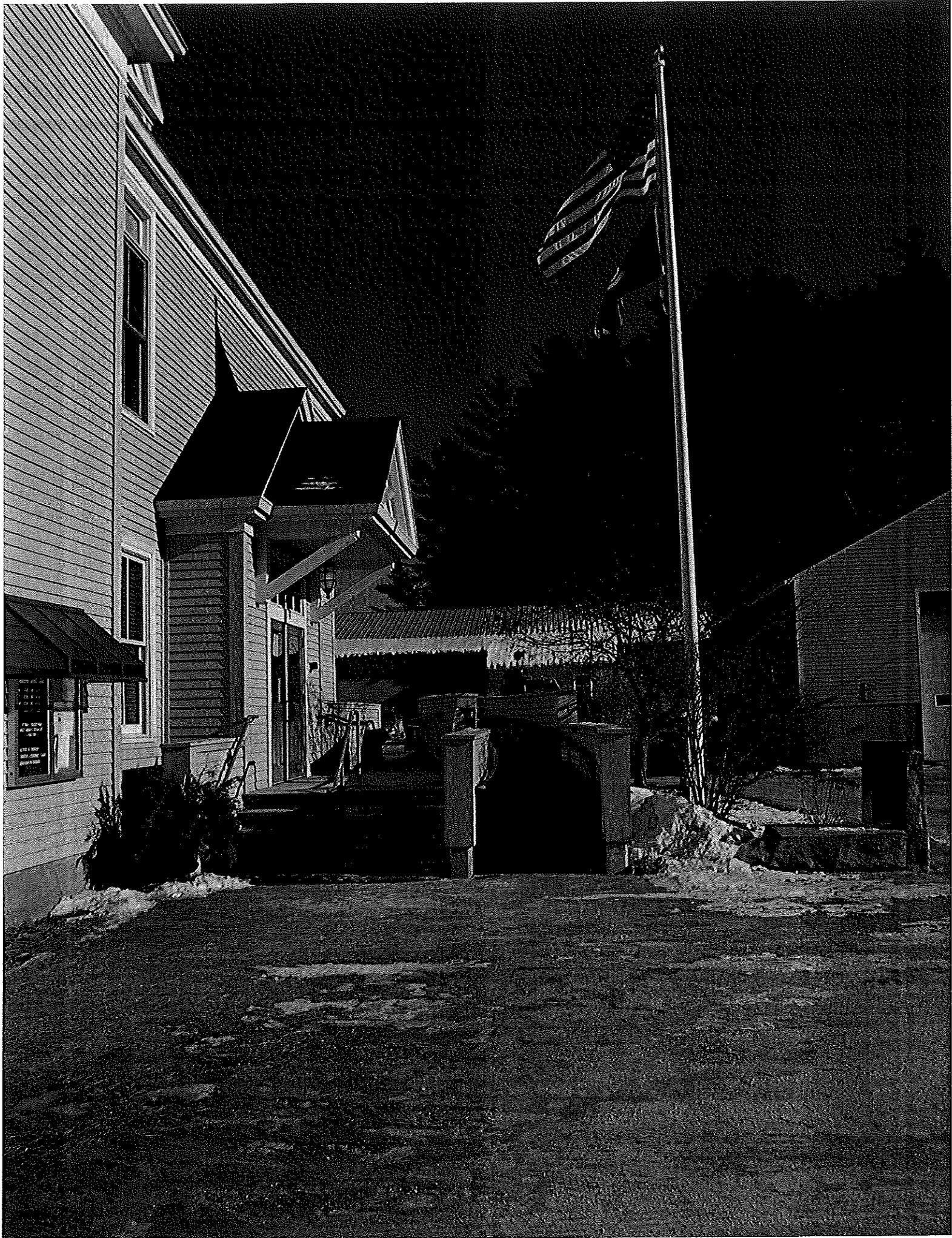
Provide a response to the three questions demonstrating the **need for CDBG program funds** -15 points

- a. Why are CDBG funds critical for the commencement and ultimate success of the project?
- b. Have you, or will you, seek funds from other sources? If so, what are those funding sources?
- c. What is the impact on the project if CDBG funds are not received or if only partial CDBG funds are received?

The grant of CDGB funds will allow this project to be completed without burdening the Pownal taxpayers further. Pownal's tax base is entirely residential; the current mil rate is 34.75. The town has not looked for funding from other sources. Since the project is not "optional", the selectmen will have to ask the taxpayers to fund it completely if GDBG funds are not received.

8. Distress Score

Cumberland County Community Development has advised us that **Distress Score** is not relevant to this grant application



Project Implementation Schedule

<u>Activity</u>	Complete	Q #1 J - S 2014	Q #2 O - D 2014	Q #3 J - M 2015	Q #4 A - J 2015	Q #5 J - S 2015	Q #6 O - D 2015	Q #7 J - M 2016
Contract/ Environmental Review		X						
Reporting			X	X	X	X	X	X
Design/engineering	X							
Cost estimation	X							
Local Permits	X							
Matching funds	X							
Contract bid		X						
Contract award		X						
Construction start		X						
Construction complete			X					
Project Completed:			X					

Mallett Hall Access, Pownal, Maine
 Appendix III: Project Implementation Schedule
 January 16, 2014

Type of Funding	Match Amount	Source of Match	How is the match calculated?	Is the match secured? Please circle yes or no.	If yes, please attach relevant documentation.	If no, please outline and attach future steps to secure match.
Cash	Municipal Cash	Town meeting appropriation		<u>YES</u>	Attached	
	Other Cash			Yes / No		
	Other Cash			Yes / No		
	Other Cash			Yes / No		
In-Kind/ Donation	Municipal In-Kind & Donation			Yes / No		
	Other In-Kind & Donation	Donated design fee		<u>YES</u>	Attached	
	Other In-Kind & Donation			Yes / No		
	Other In-Kind & Donation			Yes / No		
TOTAL MATCH	\$14,200					

Appendix IV: Budget

Construction Projects				
Cost Category	CDBG Funds	Municipal Funds	Other Funds	Total
Design/Engineering		\$287	\$4,200	\$4,487
Land Costs				\$0
Materials/Supplies				\$0
Construction Cost	\$23,128	\$9,488		\$32,616
Project Management				\$0
Other				
1. Cost estimation		\$225		\$225
2.				
3.				
4.				
Total Costs	\$23,128	10,000	\$4,200	\$37,328
Provide the basis for determination of budget amounts:				
<i>Design/Engineering and Cost Estimation values are actual amounts billed by providers of the services.</i>				
<i>Construction cost is the figure provided by the professional cost estimator.</i>				

Board of Selectmen

Timothy Giddinge, Chair

Jonathan Morris

Alfred N. Fauver

207-688-4611

207-688-4978 (fax)



Town of Pownal
Mallett Hall
429 Hallowell Road
Pownal, Maine 04069

Administrative Assistant

Scott W. Seaver

January 18, 2014

Re: CDBG Grant Application – Mallett Hall ADA Access

To whom it may concern:

This letter is to confirm that the Town of Pownal, in anticipation of repairs to, and construction of, the ADA ramp access to Mallett Hall, has established a fund for this purpose at its 2012 Annual Town Meeting.

The dedicated account has sufficient funds to meet the requirement of the applicant's matching funds, as shown in Appendix IV: Budget.

If you have any questions, please do not hesitate to contact me at 207-688-4611.

Respectfully,

Scott W. Seaver, Treasurer
Town of Pownal, Maine

Cc.: Fred Fauver

Fred Fauver

From: "Fred Fauver" <fauverf@maine.rr.com>
To: "Fred Fauver" <fauverf@maine.rr.com>
Sent: Wednesday, January 29, 2014 11:32 AM
Subject: Fw: in-kind donation

From: Nancy Barba
To: Fred Fauver
Sent: Thursday, October 31, 2013 6:54 PM
Subject: Re: in-kind donation

Fred,

I would guess that I put about 32-40 hours into the drawings and meetings. So say about \$4,200.

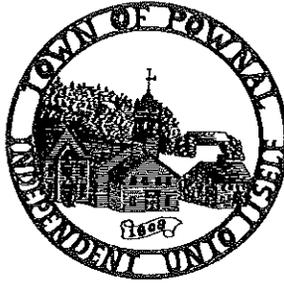
Nancy

Nancy L. Barba, AIA, LEED AP
Barba + Wheelock
Architecture, Sustainability, Preservation

Board of Selectmen

Timothy Giddinge, Chair
Jonathan Morris
Alfred N. Fauver

207-688-4611
207-688-4978 (fax)



Town of Pownal
Mallett Hall
429 Hallowell Road
Pownal, Maine 04069

Administrative Assistant

Scott W. Seaver

January 23, 2014

Re: CDBG Grant Application – Mallett Hall ADA Access

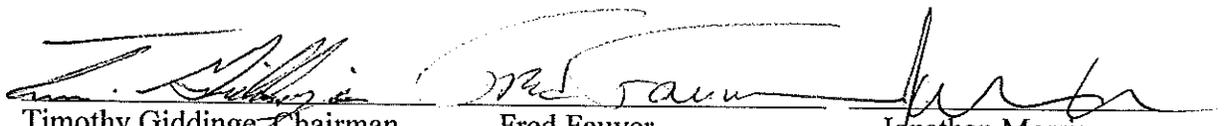
To Whom it May Concern:

This letter is to express strong support for the CDBG Application submitted by the Town of Pownal for updating ADA Access to Mallett Hall.

Mallett Hall is the building in which the public visits to conduct all Town business and it is also open to the public for room rentals and community functions.

The Pownal Board of Selectmen, on behalf of the entire Town of Pownal would urge consideration of this project during the review process. The Town has committed funds to serve as matching monies, and will continue to support, maintain, repair and utilize Mallett Hall as our only community meeting hall far into the future.

Thank you for your consideration.


Timothy Giddinge, Chairman Fred Fauver Jonathan Morris
Pownal Board of Selectmen