

**Cumberland County Community Development Program
2016 CDBG General Program Application
Community Cover Page**

Project Title Robinhood Road Improvements

Lead Community Harpwell

Additional Communities _____

Contact Information Name Kristi Eiane, Town Administrator

Address PO Box 39, Harpswell, ME 04079

Email keiane@town.harpswell.me.us Tel 833-5771

Program Category

Public Infrastructure/Facility X Downtown Revitalization _____

Housing _____ Economic Development _____

CDBG "National Objective"

Low/Moderate Income: Area-Wide X Limited Clientele _____

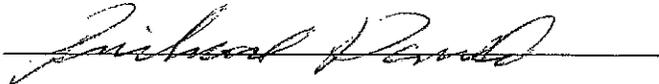
Direct Benefit: Presumed Group _____ (Identify Group)

Slum/Blight: Area-Wide _____ Spot Basis _____

Amount of CDBG Funds Requested \$40,000

Total Estimated Project Cost \$50,000

Name of Authorized Official Richard Daniel, Selectboard Chair

Signature of Authorized Official 

2016 General Application Questions

1. Provide a brief summary of the proposed project.

Robinhood Road is a public road, owned by the Town, located in a qualifying neighborhood, the Orr's-Bailey Island District. It is the closest public road and provides the only public parking for access to nearby Cedar Beach on Bailey Island. This project proposes to (1) improve and widen the shoulders on one side of the road and (2) create up to three turn-outs for vehicles on the opposite side of the road. Shoulders need to be widened to get parked cars further off the paved portion of the road and turn-outs are needed to allow cars to pull off the pavement to allow for safer passage of traffic. The Town Administrator and Road Commissioner will be responsible for overseeing the project.

2. Need for the Activity.

- a. Convey the magnitude and severity of the issue to be addressed.

Robinhood Road is a vital link to one of the few sandy beaches, on Orr's and Bailey's Island, that is used by the public. The road is narrow, curvy and does not easily accommodate two-way traffic, particularly when there are cars parked along the side of the road. This is a serious issue for emergency vehicles. While parking is prohibited on one side of the road, the current lack of wide shoulders on the parking side and the absence of turn outs on the other side inhibit the safe passage of thru traffic, including and most concerning the passage of emergency services vehicles.

- b. Identify the total number of people affected by the issue.

It is difficult to quantify a total number of people affected, therefore, it is even more difficult to identify the number of people from low/moderate income households. The qualifying neighborhood of Orr's and Bailey Islands is affected and includes over 1,000 households.

- c. Describe to what extent the project makes in the long-term measurable difference in the economic and social health of the region.

Providing for safer travel on Robinhood Road will allow residents and emergency vehicles to travel more safely which will improve the area's social health to know that when emergency help is needed, it will be able to get there. Also providing safe parking access to Cedar Beach will benefit the region's economic vitality by attracting motel guests and renters of Harpswell properties to the beach and area, including the additional economic benefits of activity at our local restaurants, galleries and stores.

- d. Construction related activities: Convey how the project relates to the community's long-range planning and capital improvement needs.
This project contributes to major long-range community objectives: to improve accessibility to public sites and create safe passage over town roads. The popularity of Cedar Beach and the related safety concerns are requiring this project to be accelerated.
3. Management of the proposed activity.

- a. Define who will manage the grant funded project and how they will manage it.
The Town Administrator and Road Commissioner will manage the project. The Town Administrator will require that bid and purchasing policies be followed. The project will be publicly bid and a contractor recommended to the Board of Selectmen. The Town Administrator, in consultation with the Road Commissioner, will ensure that all contractual obligations are met. The Road Commissioner will be responsible for overseeing construction activities in the field.
- b. Explain the experience of the applicant in undertaking projects of similar complexity.
The Town has undertaken multiple capital road improvement projects over the past 15-year period and has the option of utilizing professional engineering services when or if needed. The project does not appear to have much complexity, though the issue of wetlands may need specialized attention.
- c. Demonstrate that an ongoing commitment exists to continue the maintenance and operation of the activity or facility.
The Town has an annual maintenance budget for its roads.

4. Ready to Proceed

Describe the steps that have been completed.

Preliminary design and cost estimates have been developed. A wetlands delineation may be required.

Describe any existing and/or potential impediments to project initiation.

Based on the location of wetlands, the possible parking and turn out locations may need to be modified to limit wetlands impacts and permitting.

List source and amounts of matching funds (See attachment). Are the funds secured?

Yes, matching funds are available in the capital reserve account for roads.

5. Budget for project. (See Appendix IV)

6. Implementation schedule. (Appendix III).

7. Need for CDBG Program Funds.

a. Why are CDBG funds critical for the commencement and ultimate success of the project?

Given that there are 28 miles of town roads to maintain and improve, there are many competing road projects that need to be addressed. Obtaining CDBG funding for this project will allow the Town to complete this project. The Town has other major capital road projects planned, which have been previously delayed and now must be done in 2016. While projects have not yet been bid, it is estimated they will utilize existing funds and perhaps require adjustments to be made so as not to exceed available funding.

b. Have you, or will you, seek funds from other sources?

No

c. What is the impact on the project if CDBG funds are not received or if only partial CDBG funds are received?

It may slow down our ability to address the safety of the parking and flow of traffic in this area.

8. Distress Score. To be assigned by the County.

Project Implementation Schedule -- Appendix III

Activity	Q #1 J - S 2016	Q #2 O - D 2016	Q #3 J - M 2017	Q #4 A - J 2017	Q #5 J - S 2017	Q #6 O - D 2017	Q #7 J - M 2018	Q #8 A - J 2018
Contract/ Environmental Review	X							
Reporting		X	X	X	X	X	X	X
Wetlands Delineation	X							
Complete engineering		X						
construction		X						
Project Completed:		X						

Type of Funding	Match Amount	Source of Match	How is the match calculated?	Is the match secured? Please circle yes or no.	If yes, please attach relevant documentation. ¹	If no, please outline and attach future steps to secure match. ²
Cash	\$10,000	Capital reserve account	20% of total estimated project costs	<input checked="" type="checkbox"/> Yes / No	In Town reserve account	
	\$	Other Cash		Yes / No		
	\$	Other Cash		Yes / No		
	\$	Other Cash		Yes / No		
In-Kind/ Donation	\$937	Municipal In-Kind & Donation	20 hours of Town Administrator & 16 hours Road Commissioner	<input checked="" type="checkbox"/> Yes / No	In municipal budget salaries account	
	\$	Other In-Kind & Donation		Yes / No		
	\$	Other In-Kind & Donation		Yes / No		
	\$	Other In-Kind & Donation		Yes / No		
TOTAL MATCH	\$10,937					

¹ Please feel free to attach up to 1 page of additional documentation demonstrating secured match.
² Please feel free to attach up to 1 page explaining the future steps that will be taken to secure matches.

Appendix IV: Budget

Construction Projects				
Cost Category	CDBG Funds	Municipal Funds	Other Funds	Total
Design/Engineering	3,200	800		4,000
Land Costs				
Materials/Supplies				
Construction Costs	36,000	9,000		45,000
Project Management				
Other - wetlands	800	200		1,000
1.				
2.				
3.				
4.				
Total Costs	40,000	10,000		50,000
Provide the basis for determination of budget amounts:				
Estimate provided by Gorrill-Palmer Engineering				