County of Cumberland, Maine

Annual Budget 2008

Table of Contents

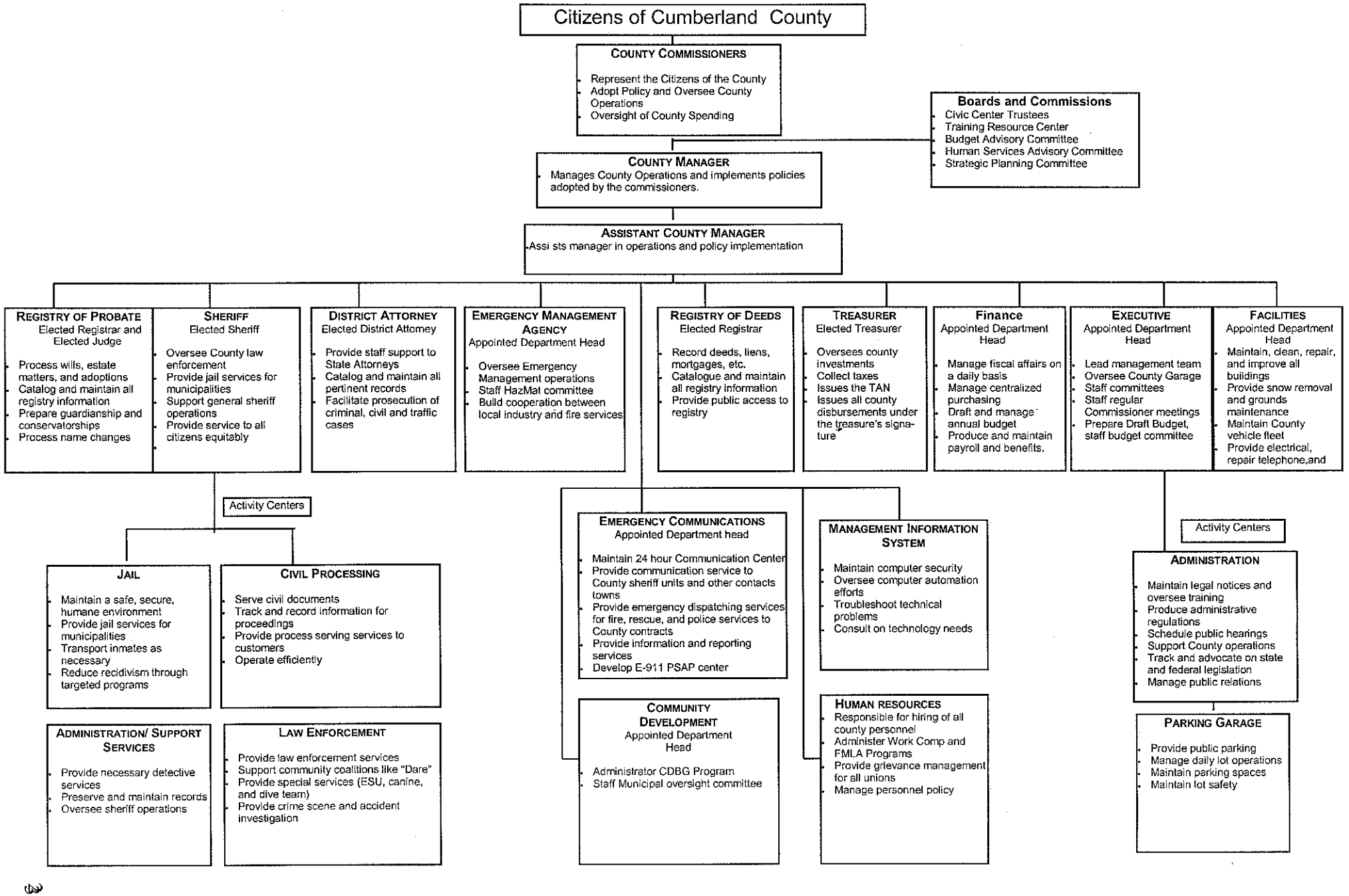
County of Cumberland

FY2008 Final Approved Budget

	Overview
1	Table of Contents
3	Cumberland County Organizational Chart
4	County Officials
5	Budget Advisory Committee
6	Human Services Advisory Committee
7	Monthly Budget Objectives
	Introduction
9	County Manager's FY 2008 Budget Message
10	Budget Process and Financial Management Policies
17	How to Read the Budget
	General Fund
22	***Budget and Tax Overview Schedule***
24	Budget Adjustment Record
28	Increases by Personnel, O&M, and Capital
30	Tax Distribution Schedule
24	Debt Service
33	Revenue Summary
	Personnel
36	Overview
38	Personnel Position Schedule
41	Classification Plan
	Departments
48	District Attorney
54	Emergency Management Agency
61	Emergency Communications
68	Executive-Administration
74	Executive-Garage
78	Information Technology
81	Human Resources
85	Facilities
98	Finance
102	Registry of Deeds
106	Registry of Probate
112	Sheriff-Administration
119	Sheriff-Law Enforcement
126	Sheriff – Corrections-Jail
137	Sheriff- Civil
141	Treasurer
	Non-Departmental
146	Non-Departmental and Debt Service
148	County Grants
150	Human Services
	Enterprise and Grants Funds
153	Enterprise Funds
153	Grant Funds
	Capital Improvement Program
162	Project Overview recap
163	Detail Summary Explanation Sheets

OVERVIEW

FY2008
COUNTY OF CUMBERLAND
ORGANIZATION CHART



County of Cumberland

Elected and Appointed Officials

2008

Elected Board of Commissioners		***Phone***
District 1	Esther B. Clenott	871-8380
District 2	Richard J. Feeney	871-8380
District 3	Malory Shaughnessy	871-8380

Elected Officials

District Attorney	Stephanie Anderson	871-8384
Judge of Probate	Joseph Mazziotti	871-8382
Registrar of Deeds	Pam Lovley	871-8389
Registrar of Probate	Teri McRae	871-8382
Sheriff	Mark Dion	774-1444
Treasurer	Diane Gurney	871-8392

Appointed Officials

County Manager	Peter Crichton	871-8380
Assistant County Manager	William Whitten	871-8380
Chief Deputy Sheriff	Kevin Joyce	774-1444
Deputy District Attorney	Megan Elam	871-8384
Deputy Registrar of Deeds	Nancy Lane	871-8396
Deputy Registrar of Probate	Barbara Gauditz	871-8382
Director of Finance	Vic Labrecque	774-1444
Emergency Management Agency, Director	Jim Budway	892-6785
Facilities, Director	Bruce Tarbox	871-8380
Human Resources Director	Wanda Pettersen	775-6809
Information Technology	John Joy	774-1444
Jail Administrator	Francine Breton	774-5939
Emergency Communications Director	William Holmes	893-2810
Community Development Director	Aaron Shapiro	871-8380

BUDGET ADVISORY COMMITTEE
FY 2008

Name/Address	Phone Numbers	Term Expiration
David Libby 7 Manhattan Way Falmouth, ME 04105	797-7536 (w) 797-4189 (h)	W/start of 2009 process
David Lunt 1283 Lewiston Rd. New Gloucester, ME 04260	926-3877 (h) dlunt1@megalink.net	W/start of 2009 process
Claude Morgan 427 Preble St. So. Portland, ME 04106	799-5259 CVZM@maine.rr.com	W/start of 2009 process
Ed Suslovic 46 Kenwood St. Portland, ME 04102	671-6320 esuslovic@portlandmaine.gov	W/start of 2011 process
Linda Boudreau 293 Sawyer St. So. Portland, ME 04106	799-6138 (h) 774-5252 (w) LRB@maine.rr.com	W/start of 2011 process
Mary Ann Lynch 2 Olde Colony Lane Cape Elizabeth, ME 04107	232-1048 (c) mlynch1@maine.rr.com	W/start of 2009 process
Susan Witonis PO Box 131 South Casco, ME 04077	650-8029 (c) jwitonis@maine.rr.com	W/start of 2010 process
Mark Hough 355 Bayview St. Yarmouth, ME 04096	846-9553 (h) 653-1586 (w) mhough@maine.rr.com	W/start of 2011 process
Barbara York 564 Meadow Road Casco, ME 04015	627-4655 (h) 647-3120 (fax) byork@fairpoint.net	W/start of 2011 process

HUMAN SERVICES ADVISORY COMMITTEE
FY 2008
Listing and terms

Name/Address	Role/Term	Term Expiration
	Legislator 3-year term	W/start of process
Sen. Philip Bartlett 141 Gorham St. Gorham, ME 04038 839-7827 (H) 324-4198 (W)	Legislator 3-year term	W/start of 2009 process
Vacant	Municipal 3-year term	W/start of 2009 process
James Brewster 1545 Broadway So. Portland, ME 04106 H# 773-6587 summer# 646-2141	Municipal 3-year term 2nd Term	W/start of 2008 process
Edward Suslovic 46 Kenwood St. Portland, ME 04102 H#772-5615	Municipal 3-year term	W/start of 2009 process
Carter Friend United Way 400 Congress Street Portland, ME 04101 W#874-1000	GP United Way 1-year term	W/start of 2008 process
Don Harden Catholic Charities PO Box 797 Portland, ME 04104 W# 871-7431	Agency Representative 1-year term	W/start of 2008 process
John Anderson Bridgton Town Hall Three Chase Common,St.1 Bridgton, ME 04009 W# 647-8786	Non-COG Municipality 3-year term July 1997 (2nd term)	W/start of 2009 process
Bruce Chuluda City of Westbrook 2 York St. Westbrook, ME 04092 W# 854-9105	GP COG Municipality 3-Year Term	W/start of 2009 process
Comm. Richard Feeney 774-0034 H	County Representative	N/A

2007 MONTHLY BUDGET DATES FOR FY2008

Target Months

May	Begin CIP Process for FY 2008
June	Begin Budgets within the departments
	Organize Human service Board
July	Receive and Review Department Budget Requests
	Hold Budget Advisory Committee Caucus in each district
August	Finalize Draft Budget
September	Hold Commissioner and BAC informational meetings
October	BAC meetings to form the Proposed Budget
November	Proposed Budget to Towns and Public hearings
December	BAC presents Final Budget Recommendations to Commissioners
	Commissioners review Budget recommendations and adopt Final Budget

Projected 2007 Budget Calendar Summary Actual

2006	2007	2008		
06/03/05	*06/29/06*	*06/29/07*	Budget prep documents to the departments	
	07/28/06	*07/27/07*	Dept budgets returned to Finance for compilation	
	08/25/06	*08/31/07*	CM completes review with all departments on requests	
09/16/05	*09/13/06*	*09/05/07*	CM completes his recommendations for Draft Budget	
09/30/05	*09/14/06*	*09/10/07*	Compile and print Draft Budget	
10/06/05	*09/18/06*	*09/10/07*	BAC Organizational meeting	
10/17/05	*10/12/06*	*09/19/07*	BAC Reviews Departments	
10/20/05	*10/16/06*	*09/26/07*	BAC Reviews Departments	
10/27/05	*10/19/06*	*10/03/07*	BAC Reviews Departments	
11/03/05	*10/26/06*	*10/10/07*	BAC Reviews Departments	
	11/06/06	*10/15/07*	BAC Reviews Recommendations	
	11/13/06	*10/24/07*	BAC Reviews Recommendations	
		10/29/07	BAC Reviews Recommendations	
		11/05/07	BAC Reviews Recommendations	
		12/10/07	BAC Reviews Recommendations & Vote	
			Compile and Print Proposed Budget	
11/16/05	*11/20/06*	*01/14/07*	Budget hearings in local Towns	Courthouse
11/21/05	*11/27/06*	*11/15/07*	Budget hearings in local Towns	Raymond
11/22/05	*12/04/06*	*11/19/07*	Budget hearings in local Towns	Westbrook
11/29/05	*12/18/06*	*12/10/07*	BAC and Commissioners overview CIP recommendations	
11/29/05	*12/18/06*	*12/10/07*	BAC presents Final recommendations to the Commissioners	
12/19/05	*12/18/06*	*12/17/07*	Commissioners vote to adopt the Final 2008 Budget and CIP Program	
12/31/05	*01/30/07*	*01/30/08*	Compile and Print Final Adopted Budget	

INTRODUCTION

County of Cumberland

Peter J. Crichton
County Manager

William E. Whitten
Assistant County Manager

February 14, 2008

Dear Citizens,

The 2008 Adopted Budget for Cumberland County represents three separate but vitally important elements that together create the total budget. First, there are the expenditure increases. Second, there are the estimated tax revenues that can be reasonably expected during the next fiscal year. Third, there is the budget correction that was applied to our tax stabilization fund brought about by rising jail costs and a flattening out of our non-tax revenues.

On the subject of expenditures, there was a modest increase of only 2.58% or $793,423 for total estimated expenditures of $31,566,466. This figure represents 27 different budget categories, such as department expenses, annual debt service, grants to human service agencies and other accounts. It does not include our enterprise funds for contracts with municipalities for services or federal and state grants the county receives, such as HUD funding for our community development program. The expenditure increases by themselves represent a tax impact of 3.91%.

In terms of revenues, due to the slumping economy and flattening out of non-tax revenues the Commissioners were only able to budget for a slight increase in estimated revenues of .58% or an increase of $55,500. This produced a net reduction to the budget of -.27% minus the 3.91% for a 3.64% tax increase prior to the adjustment on the tax stabilization fund.

Unfortunately, the third critical element to the budget does not provide such a positive scenario. This required an additional 2.96% tax increase with a necessary reduction to the tax stabilization fund of $600,000 from $1 million to $400,000 in order to stabilize our fund balance. If the Commissioners had not made this correction we would have been unable to maintain our county government's financial health with a bond rating of AA and a reputation for good financial stewardship of our personnel and financial resources.

So, the three elements together resulted in a 6.60% tax increase or an increase of $1,337,923 to the county assessment which was within our available LD1 cap. The department heads have done a very commendable job in preparing their budget requests. The three factors that have had the greatest impact on this budget are a 3% COLA for all employees costing $461,000, an inmate medical increase of nearly $350,000, and a reduction of $600,000 in the Tax Stabilization Fund to stabilize the county's financial situation.

In September the Commissioners and Budget Advisory Committee (BAC) were presented with my recommendations for the county's FY08 budget. Initially, the total requests of the departments and agencies added up to a 10.44% tax increase. Following my review with my budget team and department heads, I made my recommended cuts of $736,079 for a tax increase of 8.07%. Then the Budget Advisory Committee met over the course of 10 separate budget meetings between early September and November involving department heads and agencies that we fund. As a result, the BAC made their budget recommendation to reduce my budget by $106,075 for a 7.55% tax increase.

crichton@cumberlandcounty.org whitten@cumberlandcounty.org

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After the initial BAC vote occurred and prior to the budget hearings being held, the county received good news from our healthcare administrator, the Maine Municipal Association, that our health insurance costs would be $314,000 less than what we had anticipated. Once the hearings took place, the BAC made further adjustments to their budget recommendation for a net tax increase of 5.49% by applying the health insurance savings and removing the debt expense for the failed referendum on the expansion of the jail's inmate medical facility for an additional reduction of $523,812,

When the Commissioners voted to enact the 2008 budget they also made adjustments to the budget based on the above mentioned savings by choosing to apply a portion of the savings for tax relief as well as a portion for funding of certain items, such as restoration of the county's merit pay program similar to many of our municipalities, as well as funds for the Civic Center and a public health project that is being developed in collaboration with our municipalities for a total tax increase of 6.60%.

It is worth noting that for several years many county officials, including myself, have talked about how our rising inmate medical costs are impacting the budget. With this adopted budget we are seeing a 12% rise in the inmate medical costs. Although higher than I would like it to be, historically there have been years when the inmate medical costs have been much higher. It is encouraging that the administrative portion of the inmate medical increase was only about 4%.

Because of Cumberland County Government's shared assessment to our 28 municipalities the 6.60% tax increase approved by the Commissioners represents less than an $8 increase to the average taxpayer. It is important for our municipal officials, legislators and citizens to understand that because of our economies of scale the percentage of the county tax increase does not produce the same impact as it would with a smaller unit of government. For example, with our 2008 county assessment of $21.6 million to municipalities the average taxpayer in Cumberland County will pay about $125 in county taxes or about $75 per capita. Put another way, county government represents between 4-5% of the total bill to local taxpayers.

I would like to take this opportunity to express my appreciation to the Commissioners for their support during this process and for the involvement of the Budget Advisory Committee in these budget deliberations, as well as my budget team with the Assistant County Manager Bill Whitten, the County Finance Director Vic Labrecque, and the County Human Resources Director Wanda Pettersen. In addition, I would like to thank the department heads and their key staff for the good work that was done in preparing the various budgets.

Finally, all of us as county officials recognize and appreciate the impact that our budget has on our municipalities and citizens. We consider the work that we have done to be a vital and necessary element of our local government responsibility. We welcome your input and comments.

Sincerely,

Peter J. Crichton

The Budget Process and Financial Management Policies

THE BUDGET PROCESS

The County Manager is required by Maine Revised Statutes Annotated (M.R.S.A.) Title 30-A §741-A, 742-A,743-A to prepare and present a budget proposal no later than October 1 to County Commissioners. The County Commissioners are required to submit a "draft budget" to the Budget Advisory Committee (BAC) by October 1. The BAC reviews the draft and makes recommendations with explanation for altering the draft budget. The preliminary recommendations of the BAC are incorporated within the draft budget to form the "proposed budget."

Public hearings on the proposed budget are held by the BAC and County Commissioners in Commissioners' districts before November 30th. Written notice of hearings and a copy of the proposed budget are provided to the clerk of each municipality in the County. The BAC reviews its recommendations following public hearings and presents its final recommended budget to the County Commissioners no later than December 15th. County Commissioners have until December 31st to adopt a final budget.

MSRA Title 30-A § 743 provides that "the proposed budget must be approved by a majority vote of the budget advisory committee at a duly called meeting not later than December 15th. The county commissioners may adopt the budget as submitted or after, decreasing or altering the budget by a majority vote by December 31st."

Once adopted, the County budget document creates dedicated spending authority and transfers that authority to department heads. County purchasing policies are in place to govern expenditures. Additionally, the County Commissioners, County Manager and Finance Director review bills prior to payment. This review allows the Commissioners an opportunity to spot-audit purchases prior to expending public funds for payment.

County Commissioners maintain a contingency account in each annual budget specifically for unbudgeted emergencies. It would be an extremely rare situation where an adopted budget would be revised after being formally adopted. In that case, the Budget Advisory Committee of municipal elected officials would be convened and consulted prior to the Commissioner's final decision. The Budget Committee does not have final budget authority but does play a critical advisory role.

THE BUDGET AND STRATEGIC PLANNING

Cumberland County Government's 2001-2005 Strategic Plan has resulted in the implementation of more than 70% of the twenty-six (26) recommendations being implemented. The recommendations included 1)expansion of the Cumberland County Regional Communication Center 2) funding has been placed into county reserves for possible future expansion of the inmate medical facility at the Jail as well as construction of a Day Reporting Center to help provide alternatives to incarceration of inmates. During 2006 was an update of the Strategic Plan for a new five year (2006-2010) plan that will help serve as a roadmap for the future. The direction of regionalization and any new demand for services will certainly shape the future of County budgets. Critical decisions concerning new revenue sources, expanded fees for service, and ongoing challenges with the Cumberland County Jail will certainly influence the future relationship between the County ,our communities, and the State.

The County is now in its second strategic planning process, having completed its 2006 Strategic Plan. Implementation of the 2006 plan began in June of 2007. The mission of the Strategic Plan Advisory Committee is to work with the county commissioners, the county manager, and others to review the subcommittee reports, as well as to help determine the best path of action for implementing the 43 recommendations. They will be asked to help shape future strategic investments and changes in Cumberland County Government that will be implemented over the next five years.

The 2006 planning process included over 100 town managers, business leaders, nonprofit executives and others. There were nine subcommittees, including five external or visionary subcommittees: 1) Public Services, 2) Public Health/Human Services, 3) Regional Relationships, 4) Economic Development, and 5) Schools-Support Services. In addtion to this, as in 2001, there were four subcommittees that focused on internal topics: 6) Space Needs, 7) Finance, 8) Technology, and 9) Justice and Public Safety.

THE BUDGET DOCUMENT

The expenditure portion of the County of Cumberland's budget is presented by department and details the estimated funds deemed to be required for its operation. Some departments are also subdivided into activity centers. Each department and activity center is detailed with line item accounts, with an explanation of the requirement for that account. The revenue portion of the budget is presented by categories of anticipated sources.

Proposed and adopted budget figures are presented in a format that allows anyone to compare them to the budgets of the current and prior years.

Other information provided by the budget document include departmental mission statements, objectives, programs and activities, as well as organization charts, descriptions, personnel allocations, and graphic statistical presentations.

SYSTEM OF ACCOUNTING

The County of Cumberland uses a form of accounting accepted by the Government Finance Officers Association called modified accrual accounting. The modified accrual method is practiced under generally accepted accounting principles (GAAP) which require the County to acknowledge revenues in the budget period they are measurable and available, and expenditures in the period the liability is made. Under this system the County measures expenditures based on the time a commitment is made for a good or service. In other words, the County considers an item purchased when the good or service is ordered, regardless of when the item is delivered. This means department's track their spending based on orders, not payments, so the County never accidentally exceeds its authority to spend. If circumstances warrant overspending an account line department heads will consult with the County Manager to review circumstances and have the manager approve the transaction prior to overspending the account.

The County also uses the Modified Accrual Accounting for budgetary purposes. The County encourages department heads to accurately reflect expenditures in appropriate accounts even if in so doing it causes overspending. Department heads consider it a point of pride not to overspend budgetary appropriations and County elected/appointed department heads work hard to avoid any overspending in the operation of their departments.

The County uses Enterprise Funds to represent activity with Sheriff contracts and regional activities. GASB allows creation of funds where activities are financed and operated in a manner similar to private business enterprises.

The County of Cumberland has two principle sources of revenue: fees collected for services rendered, and an indirect tax levy. The tax levy is administered through the municipal tax assessment based on the property valuation of each community. Fee for service revenues are generated primarily through the Registrar of Deeds and the Cumberland County Jail. The Sheriff's Office raises revenues through fees paid for the boarding of prisoners from the State of Maine, federal agencies, and other counties.

Under terms of modified accrual accounting, revenues are identified based on when they become measurable and available. For fees, this means the revenue is measured after the service is rendered and the fee is collected; however, experience allows the County to forecast future revenues based on traditional use patterns through reliable and conservative projections. The County of Cumberland has the authority to close its budget gap through taxes levied indirectly through towns. Its taxes are therefore instantly recognizable and

are due from towns by state statute on September 30th but are typically transferred from the municipalities at the end of the 60 day grace period on November 30th.

FUND BALANCE

There are various definitions of the term "fund balance." Generally, the term can be defined as "the cumulative difference of all revenues and expenditures from the government's creation." Fund balance can also be defined as "the difference between fund assets and fund liabilities, and can be known as fund equity or surplus." It should be noted that the unreserved portion of the fund balance may not represent "specific assets" of the fund (e.g., cash or a particular investment).

The County fund balance is normally divided into a reserved and an unreserved account. The reserved account consists of funds that are legally restricted to a specific future use (such as "reserved for debt service"), or are not available for appropriation or expenditure (such as "reserved for inventories"), or are reserved for a specified project, (such as "technology" or "future space needs"). If tentative management plans for future actions require financial resources, then a portion of the fund balance may be designated for those purposes. The undesignated portion of the unreserved fund balance is the financial resource that may be made available to meet unplanned or unforeseen contingencies and other emergency working capital requirements.

Based on legislation in 2002 the amount counties may retain as the undesignated fund balance is up to 20%. Excess and unencumbered surplus funds may be used to restore the contingent account, reduce the tax levy, fund a county charter commission, or establish a capital reserve account. If not used for these purposes, any remaining funds may not be expended but are retained as working capital for the use and benefit of the County.

Internal Controls

Management of the County of Cumberland is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principals. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The county manager meets regularly with the director of finance and the treasurer to review financial reports and discuss their finances of the county. In FY2001 a Department of Finance was created to provide daily oversight of the county's fiscal affairs.

Budgetary Controls

Budgetary control is maintained at the fund and department level with departments having on-line access to account information. Additionally, department heads are provided a monthly printout of financial data for each activity center in the department. These reports display approved budget amounts, detailed item by item expenditure transactions, and remaining budget balances by line item.

The County Commissioners, County Manager, Assistant County Manager, and the County Finance Director review reports on a monthly basis. In addition, the department heads receive monthly reports on their expenditures.

Operating Budget Policies

1. To maintain the integrity of the County budget process, all expenditures will be established by a full budget process prior to authorization.
2. Budgeted line item amounts will not be exceeded without written authorization of the County Manager.
3. Emergency expenditure items will be brought before the County Commissioners at a regular Commissioner's meeting, but wherever possible items will be authorized through a full budget process.
4. The County Manager will issue budget guidance annually to assist departments in preparing their budgets.

Revenue Policies

1. The County will establish all user fees at a level as close to full cost (the cost of delivering the service) as possible, or at rates that reflect market levels.
2. The County will seek to maintain as diversified and stable a revenue system as allowed by law.
3. The County will review all fees for potential change at least every 3 years.
4. The County will aggressively seek new revenue opportunities.

Investment Policies

1. The County affirms its commitment to investments policies developed previously. Investment policies are structured to maximize safety, maintain appropriate liquidity, and allow for appropriate return on investment.
2. The County will deposit all revenues within 48 hours of receipt and wherever possible during the same working day.
3. To the extent possible the County will attempt to match its investments with anticipated cash flow requirements.
4. The County will aggressively collect revenues.

Reserves

1. The County will seek to increase its General Fund reserves to appropriate levels as allowed by statute.
2. The County will maintain its reserves at allowable levels to decrease the County's vulnerability to short term market fluctuations.

Auditing

1. An independent audit will be performed annually.
2. The County will conform to Generally Accepted Accounting Principals (GAAP) as established by the Governmental Accounting Standards Board.
3. The County will maintain other internal auditing procedures as recommended by the independent auditor.

Bonded Debt

1. The County will maintain and improve its credit rating.
2. Bonded debt will never be used to fund operating expenses.
3. Bonded debt will never be structured for the debt to last longer than the facility.
4. Capital projects will be considered for bonded debt if they have a relatively long useful life and require large amounts of capital investment.
5. The County Manager will assess refinancing options on all current debt issues annually.

Capital Investments

1. The County will review and update its Capital Investment Program (CIP) annually.
2. Current year CIP recommendations will be integrated into departmental budgets.
3. Where appropriate, CIP items will be considered for bonded debt programs.
4. The County will seek to invest 10% of its General Operating Reserves for approved capital improvements.
5. The County will maintain its physical assets to protect its capital investment and minimize the need for future capital investments.
6. The County will consider using lease-purchase agreements for items with a useful life longer than one year where circumstances favor leasing. However, leases will not be approved for periods exceeding the useful life of the equipment.

Short- Term Financial Goals

1. The county will conduct an in-depth analysis of the fiscal and operational trends affecting future budgets.

2. The county will track internal and external issues that will affect preparation of the next year's annual budget.
3. The county will be proactive on legislative issues affecting county revenues and expenditures.
4. Management of the county's day-to-day fiscal affairs has continued to improve with the creation of a separate Finance Department approved during the FY2001 budget.

READING THE BUDGET

Department Summary Pages

Each department spreadsheet begins with a department or activity center summary. The summary is designed to give a historical perspective to departmental expenditures for personnel, operations and maintenance, and capital.

The spreadsheet header includes the accounting account number for the department displayed which uses a five-digit code. This account number would match designations of account reports from the County's accounting program. Next there is a listing of the department or activity center name to help orient readers. A sample heading follows, and each column heading will be described.

11-101	DEPARTMENT: EMERGENCY MANAGEMENT AGENCY								
ACCT #	ACCOUNT DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR/ COMM RECOMM	2008 BUDGET COMM	2008 ADOPTED BUDGET

ACCT # - This line lists the County-wide account number that corresponds to the account within which funds are designated. In practice, the various accounts are accounting tools used throughout the year to monitor departmental spending within and between accounts.

ACCOUNT DESCRIPTION – This line contains the descriptive title each account is assigned. Account descriptions are universal so comparisons between departments are made as closely as possible. For example, the **Clothing – Uniforms** account in the Jail activity center is similar to the account in the Facilities department even though the uniforms purchased are different.

2005 ACTUAL - An actual line records the amount expended from each account during the budget year as recorded by the year end audit. 2005 Actual would record expenditures for 2005. This line is included purely for comparative purposes.

2006 ACTUAL - This line records the departments actual expenditure for each account during 2006. For the 2007 budget this represents the prior year allocation which is useful for comparing current allocations.

2007 ADOPTED BUDGET - The amount approved at the end of the prior year's budget process. This is the amount departments are currently authorized to expend.

2007 YEAR END ESTIMATE - Each year the next budget is prepared while the County is in the middle of its current budget. The estimate represents the best projection by department officials regarding year end expenditures for the current budget. Estimates are made midway through the budget year and departments are given an opportunity to revise estimates in late October or early November. The estimate is especially useful for comparing departmental budget requests.

2008 BUDGET REQUEST - The 2008 request contains the appropriation requested by departments for each line item. This figure represents the department's expert assessment of the resources necessary to operate the department at appropriate service levels and to fulfill legal mandates.

MANAGER RECOMM - Requests are scrutinized twice prior to finalizing figures in this column. The County Manager reviews each request and in consultation with department heads offers revisions to departmental requests based on justification received. The County Manager makes revisions as a result of the overall County budget. Once the County Manager has revised departmental requests, the budget is reviewed with the County Commissioners prior to Budget Advisory Committee review.

2008 BUDGET COMM - Budget Comm represents the allocations recommended by the Budget Advisory Committee(BAC). The BAC reviews the budget and holds public hearings on the budget prior to returning their recommendations to the County Commissioners. The sum of the BAC recommendations are contained in this column.

2008 ADOPTED BUDGET - After careful review and consideration of the BAC recommendations and public input, the County Commissioners adopt a final budget. Occasionally the Commissioners alter BAC recommendations and the sum of their adopted budget is entered in the approved column. This column will form the basis for the next fiscal budget.

Detail Pages

Following the ACTIVITY CENTER BUDGET SUMMARY pages is a separate spreadsheet listing Line Item Budget Justifications. At first glance these spreadsheets seem identical; however, their purpose is as different as their format is similar. The format is standardized to help readers interpret and compare data; however, additional information is added to the justification spreadsheets. The change is found in the Line Item Budget Request Justification column. Additionally, the justification pages lose two years of historical (actual) data to allow room in the spreadsheet for justifications.

Understanding Line Item Justification

The line item justification is generated by departments to detail the proposed use of each requested account. Lines briefly detail the general use of accounts in ways that highlight needs and help track use. A wealth of data is contained in the line item justifications as departments detail the general use funds are requested to fulfil. The line item request justification column is listed between the 2008 request made by departments and the column containing the managers recommendation. Often the lines can be compared to deduce the items the manager might recommend departments remove from their requests. Detailed reductions are not made by the County Manager to allow departments maximum latitude in managing their departments within guidelines allowed by approved resources. This is not true of BAC recommendations which are often quite specific.

Putting It All Together

With the recently revised budget format readers are offered a complete view of not only the County budget but also the budgeting process. All key steps in the budgeting process are recorded in the spreadsheets as recommendations and are considered and reviewed at various stages. A careful reading will indicate the thoroughness of the review given to the County budget. However, the budget is also a functional document as departments review listings throughout the year and prepare for future budgets. Therefore, the design allows rapid access to vital summary information both for the departmental user and the lay reader not interested in exhaustive comparisons. Finally, the County budget is a living document incorporating changes as the needs of the County change.

GENERAL FUND

COUNTY OF CUMBERLAND: BUDGET 2008

DEPARTMENT	2007 ADOPTED BUDGET	2007 YEAR END EST.	2008 BUDGET REQUEST	Dollars over 2007	Mgr Cuts from Request	2008 MGR RECOMM	2008 BAC Recommend	2008 Adopted Budget	% Increase over 2007	Tax Impact
Emergency Mgmt Agency	304,296	299,825	307,288	2,992	-	307,288	304,139	308,748	1.5%	0.01%
District Attorney	1,278,971	1,298,973	1,366,634	87,663	(12,600)	1,354,034	1,346,300	1,342,866	5.0%	0.37%
Treasurer	34,938	37,503	32,779	(2,159)	-	32,779	13,485	13,485	-61.4%	-0.01%
Facilities	2,820,925	2,795,595	2,881,129	60,204	-	2,881,129	2,844,924	2,871,171	1.8%	0.30%
Registry of Deeds	971,673	919,073	954,302	(17,371)	(52,500)	901,802	898,255	910,544	-6.3%	-0.34%
Registry of Probate	514,070	509,740	538,735	24,665	(41,625)	497,110	485,225	513,011	-0.2%	-0.08%
Finance	317,083	316,445	332,079	14,996	-	332,079	321,347	334,112	5.4%	0.07%
Communications	900,313	896,863	931,707	31,394	-	931,707	910,743	919,439	2.1%	0.15%
Executive-Admin	538,138	519,353	551,384	13,246	-	551,384	493,097	541,128	0.6%	0.07%
Executive-Garage	74,968	75,888	77,786	2,818	-	77,786	77,241	78,197	4.3%	0.01%
Information Technology	301,143	271,143	378,622	77,479	-	378,622	375,875	381,366	26.6%	0.38%
Human Resources	248,624	248,074	256,900	8,276	-	256,900	254,884	259,477	4.4%	0.04%
Sheriff-Admin	978,098	965,314	1,067,352	89,254	-	1,067,352	1,060,480	1,068,241	9.2%	0.44%
Sheriff-Law Enforcement	3,105,938	3,080,576	3,313,975	208,037	(149,609)	3,164,366	3,164,366	3,174,966	2.2%	0.29%
Corections Division (Jail)	14,735,261	14,543,597	15,448,356	713,095	(87,890)	15,360,466	15,142,924	15,159,981	2.9%	3.08%
Sheriff-Civil	270,124	274,721	284,274	14,150	-	284,274	282,371	282,371	4.5%	0.07%
Debt Service	2,180,000	2,250,000	2,325,000	145,000		2,325,000	2,270,000	2,270,000	4.1%	0.72%
Debt Interest- Bonds	447,988	447,013	477,300	29,312		477,300	427,300	427,300	-4.6%	0.14%
Debt Expense - TAN Loans	154,700	174,805	189,700	35,000		189,700	189,700	189,700	22.6%	0.17%
Grants	138,736	138,736	170,828	32,092	(57,092)	113,736	123,346	135,904	-2.0%	-0.12%
Human Services	287,556	287,556	515,837	228,281	(334,763)	181,074	181,074	194,659	-32.3%	-0.53%
Pension Life	1,500	1,500	1,500	-		1,500	1,500	1,500	0.0%	0.00%
Contingent Account	40,000	40,000	40,000	-		40,000	40,000	40,000	0.0%	0.00%
Sal./ Ben./ Term. Pay	3,000	3,000	3,300	300		3,300	3,300	3,300	10.0%	0.00%
Unemployment Insurance	20,000	20,000	25,000	5,000		25,000	25,000	25,000	25.0%	0.02%
Referendum and Public Info	50,000	50,000	75,000	25,000		75,000	50,000	50,000	0.0%	0.12%
Federal Grant Contracts	55,000	55,000	55,000	-		55,000	55,000	70,000	27.3%	0.00%
	-	-		-						
Total Expenditure Summary	30,773,043	30,520,293	32,601,768	1,828,725	736,079	31,865,689	31,341,877	31,566,466	2.58%	3.91%
Change		(252,750)		1,828,725	(736,079)	1,092,646	(523,812)			

DEPARTMENT	2007 ADOPTED BUDGET	2007 YEAR END EST.	2008 BUDGET REQUEST	Dollars over 2007	Mgr Cuts from Request	2008 MGR RECOMM	2008 BAC Recommend	2008 Adopted Budget	% Increase over 2007	Tax Impact

Tax Calculation	2005 Budget	2006 Budget	2007 Budget	2008 BUDGET REQUEST	2008 MGR RECOMM	2008 BAC Recommend	2008 Adopted Budget	Percent Impact from 2007 Budget		TAX Impact
Total Estimated Expenditures	28,796,132	29,809,866	30,773,043	32,601,768	31,865,689	31,341,877	31,566,466	793,423	2.58%	3.91%
Total Estimated Revenues	(8,086,501)	(9,197,219)	(9,497,219)	(9,552,719)	(9,552,719)	(9,552,719)	(9,552,719)	(55,500)	0.58%	-0.27%
Designated Surplus	(1,800,000)	(1,300,000)	(1,000,000)	(400,000)	(400,000)	(400,000)	(400,000)	600,000	-60.00%	2.96%
Tax Revenue Required	18,909,631	19,312,647	20,275,824	22,649,049	21,912,970	21,389,158	21,613,747	1,337,923	6.60%	6.60%
	279,454	403,016	963,177	2,373,225	1,637,146	1,113,334	1,337,923			
	2.49%	2.13%	4.99%	11.70%	8.07%	5.49%	6.60%			

COUNTY OVERVIEW:
REVENUE AND EXPENSES FROM ALL SOURCES

COUNTY OF CUMBERLAND: BUDGET 2008

Tax Calculation	2004 Budget	2005 Budget	2006 Budget	2007 Budget	2008 BUDGET REQUEST	2008 MGR RECOMM	2008 BAC Recommend	2008 Adopted Budget
Total Estimated Expenditures	27,841,928	28,796,132	29,809,866	30,773,044	32,601,768	31,865,689	31,341,877	31,566,466
Total Estimated Revenues	(8,086,501)	(8,086,501)	(9,197,219)	(9,497,219)	(9,552,719)	(9,552,719)	(9,552,719)	(9,552,719)
Designated Surplus	(1,125,250)	(1,800,000)	(1,300,000)	(1,000,000)	(400,000)	(400,000)	(400,000)	(400,000)
Tax Revenue Required	18,630,177	18,909,631	19,312,647	20,275,825	22,649,049	21,912,970	21,389,158	21,613,747
								6.60%

COUNTY OF CUMBERLAND: Enterprise Funds 2008

Enterprise Funds:
The County has contracts to provide sevices beyond the basic services provided by the County. See the Enterprise section of the budget for details.

Budget			2008 Budget
Total Estimated Expenditures	**Enterprise**		3,888,604
Total Estimated Revenues	**Enterprise**		(3,888,604)
Tax Revenue Required			$0.00

COUNTY OF CUMBERLAND: Grants and other Funds 2008

Grants and Other Funds:
The County receives Grants from other Federal agencies for special programs and services.
Funds are also received from inmate commissary funds and from the Department of Corrections for other services

Budget			2008 Budget
Total Estimated Expenditures	**Grants and Other**		1,995,864
Total Estimated Revenues	**Grants and Other**		(1,995,864)
Tax Revenue Required			$0.00

COUNTY OF CUMBERLAND: Summary Budget from all Sources 2008

Summary Overview
This is a presentation of all dollars that come into the County, regardless of source.:

Budget
Enterprise
Grants

Budget			2008 Budget
Total Estimated Expenditures			37,450,934
Total Estimated Revenues			(15,437,187)
Designated Surplus			(400,000)
Tax Revenue Required	**Tax Assessment**		$ 21,613,747

	2008	**County of Cumberland**		
		Budget Reduction Record		
		PUBLISHED BUDGET AMOUNT FROM DEPARTMENTS		
2007 Tax	20,275,825	*Expenditure Budget in 2007*		$30,773,044
		Department Request Expenditure Budget 2008		$32,345,395
		Revenues for 2008		-$9,552,719
		Tax Subsidy for 2008		-$400,000
		Net Assessment		$22,392,676
		Net Dollar Increase		**$2,116,851**
		Tax Increase from 2007		**10.44%**
		ADJUSTED BY MANAGER'S RECOMMENDATION		
		Department Requests		
	101	***EMA***		$0
	102	***District Attorney***		-$12,600
	103-01	***Exec-Administration***		$0
	103-02	***Exec-IT***		-$4,000
	103-03	***Exec-Garage***		$0
	103-04	***HR***		$0
	104	***Treasurer***		$0
	105	***Facilities***		$0
	106-05	***Sheriff-Admin***		$0
	106-06	***Sheriff-LEC***		-$149,609
	106-07	***Sheriff-Jail***		-$94,372
	1006-08	***Sheriff-Civil***		$0
	107	***Deeds***		-$52,500
	108	***Probate***		-$41,625
	109	***Finance***		$0
	110	***Communications***		$0
	Other	***Other see below***		-$125,000
		Total Mgr Cuts		**-$479,706**
		Total Expenditures Manager's Recom.		**$31,865,689**
		Dollar Increase over 2007		**$1,092,645**
		Percent increase 2007 to 2008		**3.55%**
	Manager	***Tax Increase from Expenditures***		**5.39%**
	Summary:	***Total Expenditures Manager's Recom.***		**$31,865,689**
		Total Estimated Revenues	$	**(9,552,719)**
		Designated Surplus	$	**(400,000)**
2007 Tax	20,275,825	**Net Budget from Mgr. FY 2008**	$	***21,912,970***
		Dollar Increase over 2007	$	**1,637,146**
		Tax Increase from Mgr's Recommendation		**8.07%**
	BAC	***ADJUSTED BY Budget Advisory Committee***		
	TREAS	Reduce treasurer Salary from $19,946 to $5000		-$14,946
	TREAS	Reduce part time labor form $3000 to $1200		-$1,800
	TREAS	Reduce line 6512 training from $1500 to $500		-$1,000
	TREAS	Reduce line 6130 Transportation from $2k to $1k		-$1,000
	EXEC	Reduce a fixed amount from Mgr Budget		-$50,000
	REFER	Referendum & Public Policy from $75k to $50k		-$25,000
	Grants	Cut Portland Library and Threshhold in GRANTS		-$12,329
New	*County*	Reduce MMA Health Insurance Premium by 6%	$	(314,682)
New	*Debt*	Remove debt for failed medical expansion	$	(105,000)
New	*County*	Reduce MCCA P&C Insurance by 4%	$	(19,994)
	Restore	Cumberland County Extension		$19,054
	Restore	Cumberland County Soil & Water		$2,885
		Net amount added back to budget by BAC		**$523,812**
		Amt adjusted to the Mgr Recommendation by BAC		**-$523,812**
		NET TAX INCREASE		**$1,113,334**
		Percent Increase over 2007		**5.49%**

2007 Tax	*20,275,825*			
	COMM	***ADJUSTED BY County Commissioners***		
	Probate	Restore 1 employee layoff starting 7/1	$ 19,500	
	County	Re-instate merit program for all non union emp.	$ 105,000	
	EXEC	Provide funds for Civic Center Phase II Analysis	$ 44,000	
	Grants	Restore BAC recom to cut Portland Public Library	$ 11,808	
	Grants	Restore BAC recom to cut Threshold of Maine	$ 750	
	Hum. Svcs	Restore additional amount to Human Services	$ 13,585	
	Federal	Increase Federal Grants for the Public Health Proj.	$ 15,000	
	LEC	Add to Training and Education 6512 accounts	$ 7,473	
	Jail	Add to Training and Education 6512 accounts	$ 7,473	
		ADJUSTED BY County Commissioners	**$ 224,689**	
		NET TAX INCREASE	**$1,337,923**	
		Percent Increase over 2007	**6.60%**	

		MANAGER'S RECOMMENDED CUTS		
Dept 101				
EMA				
Dept 102				
	5120	Move Deferred Dispo and Revenue into DA budget	$	-
DA	*6512*	Flat line training at 2007 level	$	(5,100)
	7325	Furniture & Fixtures-flat line	$	(2,500)
	6307	Flat line Witness fees & Expenses	$	(5,000)
Dept 103-01				
Exec Admin				
Dept 103-02				
	6503	Reduce Computer Soft & Supply from DA office	$	(4,000)
Exec-IT			$	-
Dept 103-03				
Exec-Garage			$	-
Dept 103-04				
HR				
Dept 104				
Treasurer				
Dept 105				
Facilities				

Dept 106-05				
Sher-Admin				
Dept 106-06	*5120*	Remove 1 requested deputy	$	(54,435)
	7345	Remove vehicle replacement request for one SUV	$	(29,000)
Sher-LEC	*6512*	Flat line training to 2007 level	$	(59,638)
	7360	Flat line employee safety equipment to 2007	$	(6,536)
Dept 106-08				
Sher-Civil				
Dept 106-07				
	5120	Move PT Ed Tech from the Jail budget to commiss	$	(20,000)
Sher-Jail	*6512*	Flat line training to the 2007 budget level	$	(47,153)
		Cut Health Insurance	$	(27,219)
Dept 107	*6513*	Leases & service Agreements	$	(20,000)
Deeds	*5120*	Remove 1 full time employee in Deeds	$	(32,500)
Dept 108	*5120*	Remove salary increase request for Deputy	$	(4,000)
Probate	*5120*	Remove salary increase request for Judge	$	(3,500)
	5120	Remove benefits for above increases	$	(1,125)
	6306	Attorneys-CRT APPT	$	(10,000)
	6513	Lease & service Agreement	$	(3,500)
	5120	Remove 1 Full time employee	$	(19,500)
Dept 109				
Finance			$	-
Dept 110				
Emerg				
Comm				
		Human Services cut from 2007 allocation	$	(100,000)
Other Cuts		Grants cut from 2007 allocation	$	(25,000)
		Control Sub Total	$	(479,706)

COMPARISON OF INCREASES IN PERSONNEL, O&M, AND CAPITAL ITEMS

Budget 2008 vs Budget 2007

DEPARTMENT		Personnel	O&M	Capital Items	Total		20,275,825
Emergency Mgmt Agency	2008	243,392	65,356	-	308,748		
	2007	236,097	68,199	-	304,296		
	Diff	7,295	(2,843)	-	4,452		0.02%
		3.1%	-4.2%	0.0%	1.5%		
District Attorney	2008	1,094,579	246,287	2,000	1,342,866		
	2007	1,032,084	244,887	2,000	1,278,971		
	Diff	62,495	1,400	-	63,895		0.32%
		6.1%	0.6%	0.0%	5.0%		
Treasurer	2008	14,293	5,692	(6,500)	13,485		
	2007	33,108	8,330	(6,500)	34,938		
	Diff	(18,815)	(2,638)	-	(21,453)		-0.11%
		-56.8%	-31.7%	100.0%	-61.4%		
Facilities	2008	1,368,525	1,501,546	1,100	2,871,171		
	2007	1,339,297	1,480,528	1,100	2,820,925		
	Diff	29,228	21,018	-	50,246		0.25%
		2.2%	1.4%	0.0%	1.8%		
Registry of Deeds	2008	643,684	258,860	8,000	910,544		
	2007	653,973	309,700	8,000	971,673		
	Diff	(10,289)	(50,840)	-	(61,129)		-0.30%
		-1.6%	-16.4%	0.0%	-6.3%		
Registry of Probate	2008	383,652	124,359	5,000	513,011		
	2007	397,245	113,825	3,000	514,070		
	Diff	(13,593)	10,534	2,000	(1,059)		-0.01%
		-3.4%	9.3%	66.7%	-0.2%		
Finance	2008	294,605	39,407	100	334,112		
	2007	277,059	39,824	200	317,083		
	Diff	17,546	(417)	(100)	17,029		0.08%
		6.3%	-1.0%	-50.0%	5.4%		
Communications	2008	823,939	93,500	2,000	919,439		
	2007	802,113	96,200	2,000	900,313		
	Diff	21,826	(2,700)	-	19,126		0.09%
		2.7%	-2.8%	0.0%	2.1%		

DEPARTMENT		Personnel	O&M	Capital Items	Total		
Executive-Admin	2008	377,606	163,522	-	541,128		
	2007	367,188	170,950	-	538,138		
	Diff	10,418	(7,428)	-	2,990		*0.01%*
		2.8%	*-4.3%*	*0.0%*	*0.6%*		
Information Technology	2008	265,516	65,850	50,000	381,366		
	2007	255,443	20,700	25,000	301,143		
	Diff	10,073	45,150	25,000	80,223		*0.40%*
		3.9%	*218.1%*	*100.0%*	*26.6%*		
Executive-Garage	2008	74,397	3,800	-	78,197		
	2007	70,968	4,000	-	74,968		
	Diff	3,429	(200)	-	3,229		*0.02%*
		4.8%	*-5.0%*	*0.0%*	*4.3%*		
Human Resources	2008	217,042	37,435	5,000	259,477		
	2007	209,639	33,985	5,000	248,624		
	Diff	7,403	3,450	-	10,853		*0.05%*
		3.5%	*10.2%*	*0.0%*	*4.4%*		

DEPARTMENT		Personnel	O&M	Capital Items	Total		
Sheriff-Admin	2008	714,631	351,110	2,500	1,068,241		
	2007	645,082	330,516	2,500	978,098		
	Diff	69,549	20,594	-	90,143		*0.44%*
		10.8%	*6.2%*	*0.0%*	*9.2%*		
Sheriff-Law Enforcement	2008	2,532,436	405,241	237,289	3,174,966		
	2007	2,488,233	397,416	220,289	3,105,938		
	Diff	44,203	7,825	17,000	69,028		*0.34%*
		1.8%	*2.0%*	*7.7%*	*2.2%*		
Sheriff-Civil	2008	230,698	50,773	900	282,371		
	2007	225,191	44,033	900	270,124		
	Diff	5,507	6,740	-	12,247		*0.06%*
		2.4%	*15.3%*	*0.0%*	*4.5%*		
Corections Division (Jail)	2008	10,312,999	4,777,382	69,600	15,159,981		
	2007	10,277,751	4,414,422	43,088	14,735,261		
	Diff	35,248	362,960	26,512	424,720		*2.09%*
		0.3%	*8.2%*	*61.5%*	*2.9%*		
Other Category	2008			-	3,407,363		
Grants, Human Svc	2007			-	2,952,188		
and Debt & Misc	Diff	-	-	-	455,175		*2.24%*
					15.4%		

DEPARTMENT		Personnel	O&M	Capital Items	Total	Other	Budget
Summary	2008	19,591,994	8,190,120	376,989	28,159,103	3,407,363	31,566,466
by Category	2007	19,310,471	7,777,515	306,577	27,394,563	3,378,480	30,773,043
	Diff	281,523	412,605	70,412	764,540	28,883	793,423
	Percent	1.46%	5.31%	22.97%	2.79%	0.85%	2.58%
						Tax Percent	3.91%

FY2008 COUNTY OF CUMBERLAND-

The tax distribution schedule describes the amount of tax required from each municipality based on their equalized valuation to provide the revenue necessary for county operations. Previous year information is provided for comparison purposes. The tax calculation table at the bottom of the schedule shows the factors of expenditures revenues, and surplus used to calculate the amount of county property tax assessed on the real and personal property in each municipality.

The State of Maine Valuation for 2008 shows overall County increase of Valuation Growth

Tax Distribution Schedule

	up 10.7%		up 9.2%			
Town	State 2007 Valuation	2007 Recom Tax	State 2008 Valuation	Val Change %	2008 Recom Tax	Percent Tax Change
Baldwin	140,750,000	75,018	161,000,000	14.4%	83,735	11.62%
Bridgton	882,400,000	470,309	993,350,000	12.6%	516,630	9.85%
Brunswick	1,975,600,000	1,052,971	2,092,850,000	5.9%	1,088,467	3.37%
Cape Elizabeth	1,756,550,000	936,220	1,942,000,000	10.6%	1,010,011	7.88%
Casco	500,700,000	266,867	592,300,000	18.3%	308,048	15.43%
Chebeague-New 2008	-	-	232,100,000	100.0%	120,712	100.00%
Cumberland	1,286,200,000	685,529	1,132,250,000	-12.0%	588,870	-14.10%
Falmouth	1,972,000,000	1,051,052	2,195,200,000	11.3%	1,141,698	8.62%
Freeport	1,429,300,000	761,800	1,515,400,000	6.0%	788,142	3.46%
Frye Island	141,500,000	75,418	179,100,000	26.6%	93,148	23.51%
Gorham	1,352,300,000	720,760	1,487,700,000	10.0%	773,735	7.35%
Gray	808,750,000	431,054	926,050,000	14.5%	481,628	11.73%
Harpswell	1,729,700,000	921,909	1,983,850,000	14.7%	1,031,777	11.92%
Harrison	433,400,000	230,997	483,850,000	11.6%	251,645	8.94%
Long Island	100,150,000	53,379	118,650,000	18.5%	61,708	15.60%
Naples	680,300,000	362,592	763,700,000	12.3%	397,191	9.54%
New Gloucester	444,150,000	236,727	505,350,000	13.8%	262,827	11.03%
North Yarmouth	395,650,000	210,877	448,250,000	13.3%	233,130	10.55%
Portland	7,653,400,000	4,079,171	8,289,850,000	8.3%	4,311,453	5.69%
Pownal	176,800,000	94,232	202,050,000	14.3%	105,084	11.52%
Raymond	951,700,000	507,245	1,050,500,000	10.4%	546,353	7.71%
Scarborough	3,255,800,000	1,735,302	3,531,150,000	8.5%	1,836,509	5.83%
Sebago	360,950,000	192,382	424,000,000	17.5%	220,517	14.62%
South Portland	3,642,750,000	1,941,542	3,844,400,000	5.5%	1,999,427	2.98%
Standish	1,054,450,000	562,009	1,123,550,000	6.6%	584,345	3.97%
Westbrook	1,723,650,000	918,685	1,871,500,000	8.6%	973,345	5.95%
Windham	1,697,250,000	904,614	1,844,500,000	8.7%	959,303	6.05%
Yarmouth	1,495,650,000	797,164	1,623,400,000	8.5%	844,311	5.91%
	38,041,800,000	20,275,824	41,557,850,000	9.2%	21,613,748	6.60%
Tax Calculation	2005	2006	2007		2008	
Total Estimated Expenditures	28,796,132	29,809,865	30,773,043		31,566,466	
Total Estimated Revenues	(8,086,501)	(9,197,219)	(9,497,219)		(9,552,719)	
Designated Surplus	(1,800,000)	(1,300,000)	(1,000,000)		(400,000)	*Net Increase*
Tax Revenue Required	**18,909,631**	**19,312,646**	**20,275,824**		**21,613,747**	***6.60%***
	2005	***2006***	***2007***		***2008***	
Mil Rate	**0.0006240524**	**0.0005619696**	**0.0005329880**		**0.0005200882**	
Per $1,000	**0.6240524**	**0.5619696**	**0.532988029**		**0.52008819**	

Cost on a house with valuation of:	$ 220,000	$ 242,000
County tax would be	$ 117.26	$ 125.86

FY2008 COUNTY OF CUMBERLAND-

The tax distribution schedule describes the amount of tax required from each municipality based on their equalized valuation to provide the revenue necessary for county operations. Previous year information is provided for comparison purposes. The tax calculation table at the bottom of the schedule shows the factors of expenditures revenues, and surplus used to calculate the amount of county property tax assessed on the real and personal property in each municipality.

The State of Maine Valuation for 2008 shows overall County increase of Valuation Growth

Tax Distribution Schedule

	up 10.7%		up 9.2%			
Town	State 2007 Valuation	2007 Recom Tax	State 2008 Valuation	Val Change %	2008 Recom Tax	Percent Tax Change
Cumberland	1,286,200,000	685,529	1,132,250,000	-12.0%	588,870	-14.10%
South Portland	3,642,750,000	1,941,542	3,844,400,000	5.5%	1,999,427	2.98%
Brunswick	1,975,600,000	1,052,971	2,092,850,000	5.9%	1,088,467	3.37%
Freeport	1,429,300,000	761,800	1,515,400,000	6.0%	788,142	3.46%
Standish	1,054,450,000	562,009	1,123,550,000	6.6%	584,345	3.97%
Portland	7,653,400,000	4,079,171	8,289,850,000	8.3%	4,311,453	5.69%
Scarborough	3,255,800,000	1,735,302	3,531,150,000	8.5%	1,836,509	5.83%
Yarmouth	1,495,650,000	797,164	1,623,400,000	8.5%	844,311	5.91%
Westbrook	1,723,650,000	918,685	1,871,500,000	8.6%	973,345	5.95%
Windham	1,697,250,000	904,614	1,844,500,000	8.7%	959,303	6.05%
Gorham	1,352,300,000	720,760	1,487,700,000	10.0%	773,735	7.35%
Raymond	951,700,000	507,245	1,050,500,000	10.4%	546,353	7.71%
Cape Elizabeth	1,756,550,000	936,220	1,942,000,000	10.6%	1,010,011	7.88%
Falmouth	1,972,000,000	1,051,052	2,195,200,000	11.3%	1,141,698	8.62%
Harrison	433,400,000	230,997	483,850,000	11.6%	251,645	8.94%
Naples	680,300,000	362,592	763,700,000	12.3%	397,191	9.54%
Bridgton	882,400,000	470,309	993,350,000	12.6%	516,630	9.85%
North Yarmouth	395,650,000	210,877	448,250,000	13.3%	233,130	10.55%
New Gloucester	444,150,000	236,727	505,350,000	13.8%	262,827	11.03%
Pownal	176,800,000	94,232	202,050,000	14.3%	105,084	11.52%
Baldwin	140,750,000	75,018	161,000,000	14.4%	83,735	11.62%
Gray	808,750,000	431,054	926,050,000	14.5%	481,628	11.73%
Harpswell	1,729,700,000	921,909	1,983,850,000	14.7%	1,031,777	11.92%
Sebago	360,950,000	192,382	424,000,000	17.5%	220,517	14.62%
Casco	500,700,000	266,867	592,300,000	18.3%	308,048	15.43%
Long Island	100,150,000	53,379	118,650,000	18.5%	61,708	15.60%
Frye Island	141,500,000	75,418	179,100,000	26.6%	93,148	23.51%
Chebeague-New 2008	-	-	232,100,000	100.0%	120,712	100.00%
	38,041,800,000	20,275,824	41,557,850,000	9.2%	21,613,748	6.60%

Tax Calculation	2005	2006	2007		2008	
Total Estimated Expenditures	28,796,132	29,809,865	30,773,043		31,566,466	
Total Estimated Revenues	(8,086,501)	(9,197,219)	(9,497,219)		(9,552,719)	
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COUNTY OF CUMBERLAND
FISCAL YEAR 2008

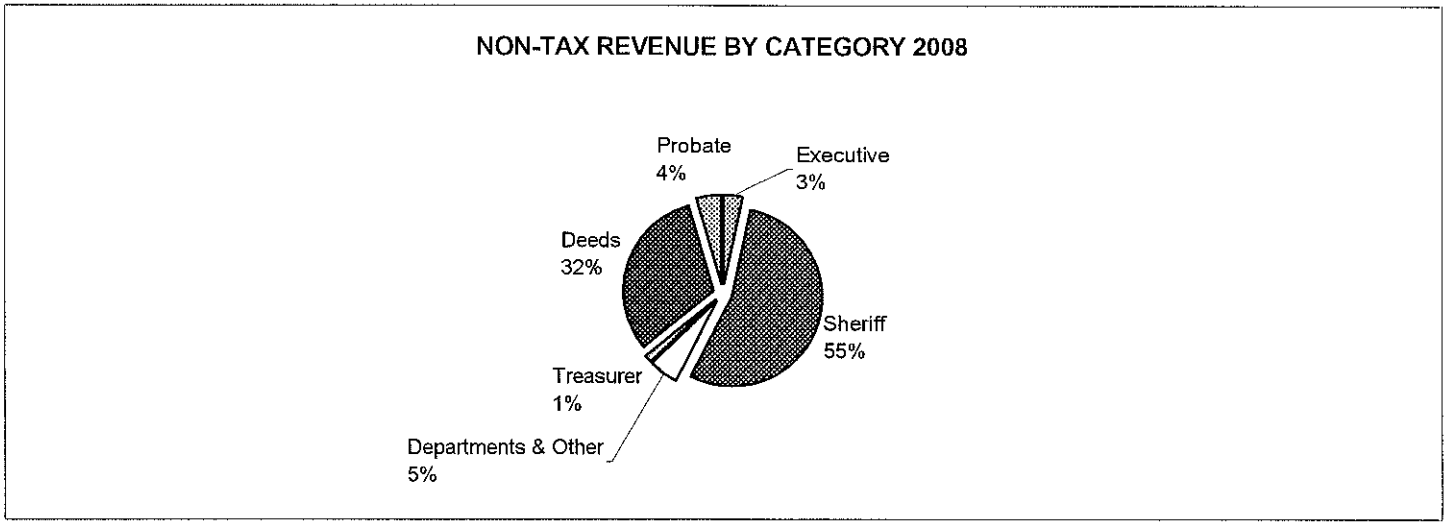
NON-DEPARTMENTAL & DEBT SERVICE										
ACCT #	ACCT #	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR/ COMM RECOMM	2008 BUDGET COMM	2008 ADOPTED BUDGET
		PRINCIPAL								
11-120	9112	2002 General Obligation Refunding Bonds Jail- $14.6 million 8 yrs	1,625,000	1,700,000	1,700,000	1,770,000	1,835,000	1,835,000	1,835,000	1,835,000
11-120	9111	7.1% Twenty Year Courthouse Expansion Bond	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
11-120	9107	7.27% Twenty Year Serial Garage Construction Bonds	130,000	130,000	130,000	130,000	-	-	-	-
Referendum		2008 Debt Principal for Inmate Med & Interoperability					140,000	140,000	85,000	85,000
11-120	9103	2003- Civic Center 2-3 Year Bond of $525,000 at 1.9%	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
		TOTAL BOND DEBT SERVICE	2,105,000	2,180,000	2,180,000	2,250,000	2,325,000	2,325,000	2,270,000	2,270,000
		INTEREST								
11-120	9212	2002 General Obligation Refunding Bonds Jail- $14.6 million 8 yrs	530,763	451,762	390,688	390,688	318,750	318,750	318,750	318,750
11-120	9211	7.1% Twenty Year Courthouse Expansion Bond	80,075	50,513	35,575	35,575	20,575	20,575	20,575	20,575
11-120	9207	7.27% Twenty Year Serial Garage Construction Bonds	39,000	19,500	9,750	9,750	-	-	-	-
Referendum		2008 Debt Interest for Inmate Med & Interoperability					126,000	126,000	76,000	76,000
11-120	9202	2003-Civic Center 2-3 Year Bond of $525,000 at 1.9%	11,975	11,975	11,975	11,000	11,975	11,975	11,975	11,975
		TOTAL BOND DEBT INTEREST	661,813	533,750	447,988	447,013	477,300	477,300	427,300	427,300
		DEBT EXPENSE - LOANS								
11-120	9205	TAN Bank Charge	3,000	-	3,000	3,000	3,000	3,000	3,000	3,000
11-120	9210	TAN Legal Fees	1,071	1,166	1,700	1,700	1,700	1,700	1,700	1,700
11-120	9220	TAN Interest	36,207	110,453	150,000	170,105	185,000	185,000	185,000	185,000
		TOTAL DEBT EXPENSE - LOANS	40,277	111,619	154,700	174,805	189,700	189,700	189,700	189,700
		NON-DEPARTMENTAL								
11-140	3520	Pension Life	1,500	1,719	1,500	1,500	1,500	1,500	1,500	1,500
11-140	5550	Unemployment Insurance	6,383	23,100	20,000	20,000	25,000	25,000	25,000	25,000
11-141	5501	Salary / Benefits / Termination Pay	10,909	12,000	3,000	3,000	3,300	3,300	3,300	3,300
11-141	9500	Civic Center Operational Subsidy	88,000	-	-	-	-	-	-	-
11-141	9501	Charter Commission Expenses 2004	30,000	-	-	-	-	-	-	-
11-141	9502	Federal Grants Contract	11,727	81,697	55,000	55,000	55,000	55,000	55,000	70,000
11-141	5502	Contingent Appropriation	-	-	40,000	40,000	40,000	40,000	40,000	40,000
11-141	9498	Referendum and Public Information		54,393	50,000	50,000	75,000	75,000	50,000	50,000
11-141	9499	Economic Development		24,976	-	-				
		TOTAL NON-DEPARTMENTAL	148,519	197,885	169,500	169,500	199,800	199,800	174,800	189,800
		TOTAL NON-DEPARTMENTAL & DEBT SERVICE	2,955,609	3,023,253	2,952,188	3,041,318	3,191,800	3,191,800	3,061,800	3,076,800

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

Acct #	Source	2005 Actual	2006 Actual	2007. Budget Revenue	2007 Actual	2008. Budget Revenue	Description of revenue source.
11-001-1103	Supreme Court Rent	2,600	2,600	2,400	2,400	2,400	Rent paid by the State Supreme Court for courtroom and office space.
11-001-1104	State Court Rent / Reimbursements	22,375	22,377	22,380	22,378	22,380	Rent paid by the State for County office and garage space.
11-001-	State Court Bond Reimbursement	265,325	250,513	250,511	217,788	250,511	State Courthouse addition bond reimbursed by State of Maine
						-	
11-101-1101	Emergency Management Allocation	165,955	106,216	150,000	156,328	150,000	Reimbursements from FEMA for EMA expenses. Est.
11-101-1102	AT&T Tower Lease Agreement	18,661	21,760	15,000	20,028	20,000	Lease payments by ATT, $12,000 base plus $2,700 from Sprint
						-	
11-102-1100	District Attorney	1,795	43,886	-	1,900	45,000	From Administrative Disposition
						-	
11-103-1100-01	Executive	703	-	250	17,875	250	Dedimus, notary, and copy fees.
11-103-1100-03	Garage Operations Stamps etc	3,077	2,818	3,000	3,979	-	Garage revenue.-stamps etc
11-103-1101-03	Garage Daily Parking	121,846	125,187	120,000	118,444	120,000	Fees collected from daily garage users.
11-103-1102-03	Garage Monthly Parking	177,809	179,979	150,000	207,744	200,000	Fees collected from monthly garage users.
						-	
11-104-1101	Treasurer Income (Interest, etc.)	151,268	196,006	50,000	225,673	125,000	Interest earned on County accounts and investments.
						-	
11-105-1100	Facilities Misc Revenue	60	7,244	100	254	-	Rental of building space and services.
11-105-1102	Facilities Salvage			4,000		-	Funds received for items sold at auction including vehicles.
						-	
11-106-1100-05	Sheriff	69,860	59,984	50,000	196,522	90,000	Fees collected for various Sheriff services.
11-001-1102	Federal Gas Tax Refund	19,046	28,906	9,000	23,951	20,000	Reimbursement for Federal Gas Taxes charged to the County.
11-106-1103-06	Vehicle Salvage	-	-			-	Revenue generated through salvage of Sheriff vehicles.(TO FACILITIES)
11-001-1201-00	State Fines Surcharge	113,120	148,978	90,000	115,226	100,000	Transfers from the State of Maine for fines.
						-	
11-106-1101-07	Jail Term Reimbursement	44,236	37,780	30,000	47,885	30,000	Payments from inmates for alternative sentences (OUI weekends etc.)
11-106-1103-07	Board of Prisoners- Counties	1,183,658	776,343	1,100,000	534,304	500,000	Fees paid by other counties for boarding prisoners.
11-106-1104-07	Board of Prisoners - Marshal	3,182,460	3,311,793	2,998,238	2,637,526	2,600,000	Fees paid by the US Marshal's office for boarding prisoners.
11-106-1105-07	Board of Prisoners - Work Release	46,714	53,557	50,000	103,358	70,000	Fees paid by inmates participating in the work release program.
11-106-1107-07	BOP-INS	41,075	362,497	50,000	1,340,386	737,500	Fees paid to the County for housing prisoners for the Department of Immigration and Naturalization.
11-106-1108-07	Board of Prisoners - DOC	733,980	787,969	733,980	733,980	794,341	Fees to the State DOC for housing class A, B, and C felony inmates.
						-	
11-106-1100-08	Civil Process	235,047	267,999	210,000	296,705	250,000	Fees collected for serving legal papers.
						-	
11-107-1100	Register of Deeds - Misc. Revenue	1,489	2,805	4,000	2,748	4,000	Rebates too small to cost effectively return to customers.
11-107-1101	Register of Deeds - Recording Fees	1,581,756	1,702,095	1,600,000	1,553,957	1,525,377	Fees collected for recording documents and plans

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

Acct #	Source	2005 Actual	2006 Actual	2007 Budget Revenue	2007 Actual	2008 Budget Revenue	Description of revenue source
11-107-1102	Register of Deeds - Transfer Tax	1,087,773	1,029,157	950,000	943,916	950,000	State transfer tax reimbursements.
11-107-1103	Register of Deeds - Copies	635,045	581,843	525,000	524,465	525,000	Fees collected for copies and faxes.
						-	
11-108-1101	Register of Probate - Fees	347,059	332,307	235,000	399,097	350,000	Fees collected for document filing, copies, and processing transfers.
11-108-1102	Register of Probate - Notices	27,666	30,291	42,000	30,518	30,000	Fees collected for publication expenses.
11-108-1103	Register of Probate - Abstracts	9,497	13,959	15,960	17,823	15,960	Fees collected for filing on real property in the Registry of Deeds.
11-108-1104	Register of Probate - Handling	2,695	13,137	16,400	10,946	10,000	Fees collected for postage and handling charges.
	Register of Probate - Forms	1,360	8,677	20,000	15,565	15,000	
						-	
		-					
	Total Revenues	10,295,010	10,508,663	9,497,219	10,523,669	9,552,719	
	Designated Surplus	1,800,000	1,300,000	1,000,000	1,000,001	400,000	
	Total Revenues & Surplus	12,095,010	11,808,663	10,497,219	11,523,670	9,952,719	



CUMBERLAND COUNTY

PERSONNEL

2008

Overview

The Personnel portion of the County Budget consists of three sections. The first section is a Personnel Staffing Changes which lists all approved changes to County positions for FY2008.

The second section is a Personnel Schedule which provides insight into the staffing of each department within the County .

The third section is the Position Classification Plan which is a listing of employee positions by title, position grade, and salary range. Positions within a union are identified.

The District Attorney and Assistant District Attorneys are State employees who receive pay and benefits directly from the State of Maine; however, all other positions within the District Attorney's office are County employees, and are therefore listed.

COUNTY OF CUMBERLAND
PERSONNEL STAFFING CHANGES
OVERVIEW-FOR FY 2008

The personnel section of the County budget consists of two sections. The first section is the Personnel Summary which lists all approved County positions for the last 2 years. The second section is the Position Classification Plan which is a listing of employee positions by title, position grade, and salary range.

The activity presented below reflects the changes suggested for the current calendar year.

FTE	PT	Full Time Equivalents
-1		Deeds- One Clerk I LAYOFF and position eliminated
-1		Sheriff Jail- Move Captain of Training to SHER-Admin
1		Sheriff Admin- Move Captain of Support Services from SHER-Jail
		DA part time legal assistant merged
	-0.5	DA part time legal assistant merged
1		DA Legal Assistant to full time
1		District Attorney-moved Deferred Administrator from DOC fund to budget
		*Added revenunue to offset postion
	-0.5	Sheriff-Jail- Move Part Time Ed tech to Commissary Budget
	-0.5	Probate- one part time clerk retired and position eliminated
-1		Facilites- one custodian position eliminated
0	**-3**	**Net changes to the Approved Personnel over previous year**

This schedule is an representation of positions within departments.

	2007						2008					
	ADOPTED		GRANT & CONT.		COMMISSARY		ADOPTED		GRANT & CONT.		COMMISSARY	
Job Title	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
EXECUTIVE												
Administration												
Commissioners	3						3					
County Manager	1						1					
Executive Assistant/Deputy Clerk	1						1					
Assistant County Manager	1						1					
DV Coordinator		1						1				
Grant/Special Project Coordinator		1						1				
CDBG												
Community Development Director			1						1			
PARKING GARAGE												
Parking Garage Coordinator	1						1					
Cashier		2						2				
							7	4	1			
INFORMATION TECHNOLOGY												
Computer System Administrator	1						1					
Network Administrator	1						1					
Computer Specialist	1						1					
Management Analyst	1						1					
							4					
HUMAN RESOURCES												
Human Resources Director	1						1					
Human Resources Specialist	1						1					
Executive Assistant	1						1					
	14	4	1				3					
FINANCE DEPARTMENT												
Director of Finance	1						1					
Purchasing Agent	1						1					
Accounts Supervisor	1						1					
Payroll Supervisor	1						1					
	4	0					4	0				
DISTRICT ATTORNEY												
Business & Communication Coordinator	1						1					
Executive Assistant	1						1					
Intern		6						6				
Legal Assistant	6	1					8					
Paralegal	1						1					
Legal Administrative Supervisor	2						2					
Office Assistant	1						0					
Receptionist	2						2					
Trial Assistant	3						3					
Victim Assistant	4						4					
Coord of Rehab & diversion program			1				1					
	21	7	1				23	6				
FACILITIES												
Facilities Manager	1						1					
Maintenance Supervisor	2						2					
Facilities Supervisor	1						1					
Custodian Supervisor	1						1					
Building Custodian	1						1					
Custodian	8						8					
Electrician Supervisor	1						1					

	2007						2008					
	ADOPTED		GRANT & CONT.		COMMISSARY		ADOPTED		GRANT & CONT.		COMMISSARY	
Electrician	1						1					
Electronic Technician	1						1					
Maintenance Custodian	1						0		3			
Building Technican I	1						1					
Maintenance Technician	4						4					
Asst. Maint Technician	2						2					
Fleet Automotive Supervisor	1						1					
Fleet Automotive Technician	1						1					
Executive Secretary	1						1					
	28	0					27	0	3	0		
DEEDS												
Register of Deeds	1						1					
Deputy Register	1						1					
Clerk/Supervisor	2						2					
Business Account Manager	1						1					
Clerk II	6						6					
Clerk 1	4						3					
	15	0					14	0				
PROBATE												
Register of Probate	1						1					
Deputy Register	1						1					
Clerk II	4	1					4					
Judge of Probate	1						1					
Legal Secretary	1						1					
	8	1					8	0				
EMERGENCY MANAGEMENT AGENCY												
EMA Director	1						1					
Deputy EMA Director	1						1					
Planner	2						2					
Clerk II		1						1				
Intern												
Homeland Sec Admin Assist				1						1		
	4	1		1			4	1		1		
TREASURER												
Treasurer	1						1					
Clerk		1						1				
	1	1					1	1				
SHERIFF												
Administration/Support Services												
Sheriff	1						1					
Chief Deputy	1						1					
Administrative Investigator	1						1					
Clerk II	1						1					
Executive Assistant	1						1					
Investigations Clerk	1	1					1	1				
Receptionist/Clerk	1						1					
Administrative Secretary	1						1					
Fiscal Officer	1						1					
Captain-Support Services	0						1					
	9	1					10	1				
Law Enforcement												
Captain - CID	1						1					
Captain - Patrol	1						1					
Lieutenant	3						3					
Sergeant	5						5					

	2007						2008					
	ADOPTED		GRANT & CONT.		COMMISSARY		ADOPTED		GRANT & CONT.		COMMISSARY	
Deputy	17		17	4			17		18.5	4		
Detective	6						6					
Complaint Officer	1						1					
Crime Analyst	1						1					
	35		17	4			35		18.5	4		
Jail												
Jail Administrator	1						1					
Capt. - Admin./Support	1						1					
Captain-Professional Standard	1						0					
Capt.- Security/Operations	1						1					
Administrative Officer	1						1					
Community Services Officer	2						2					
Cook II	5						5					
Corrections Officer	144						144					
Education Team Coordinator	1						0					
Education Technicians	0	0			2		0	0			2	
Education Technicians-Vocational	0	1			1	1	0				1	2
Executive Secretary	1						1					
Food Service Supervisor	1						1					
Lobby Receptionist - CO	1						1					
Property Officer	1						1					
Records Clerk	2						2					
Recreation Officer	1						1					
Sergeant	9						11					
Corporal	5						3					
Intake Supervisor	1						1					
Transportation Supervisor	1						1					
Transportation Officer	6						6					
Trustee Coordinator	1						1					
Lieutenant	3						3					
Lieutenant Community Corrections	1						1					
Lieutenant Education							1					
Work Release Officer	2						2					
Librarian						1						1
Chaplin						1					1	
Community Release Planner					1						1	
	193	1			4	3	192	0			5	3
Civil Process												
Administrative Civil Deputy	1						1					
Civil Deputy	3			6			3			6		
	4			6			4			6		
Communications												
Communications Director	1						1					
Division Supervisor	1						1					
Shift Supervisor	4						4					
Dispatcher	8		6				8		6			
	14		6				14		6			
Total Budget Employees Only	350	16	25	11	4	3	350	13	28.5	11	8	3
Total other Positions												

COUNTY OF CUMBERLAND, MAINE
FISCAL YEAR 2008
POSITION CLASSIFICATION PLAN

MANAGEMENT

TITLE	GRADE	ANNUAL SALARY RANGE
County Manager	9	$75,358 – 102,586
Assistant County Manager	8	$63,856 – 86,944
Chief Deputy Community Development Director IT Director Director of Finance D. V. Coordinator Emergency Communications Director Emergency Management Agency Director Facilities Director Human Resources Director Jail Administrator	7	$59,717 – 81,952
VACANT	6	$54,288 – 73,861
Captain – Administrative Support Captain – CID Captain – Patrol Captain – Support Services Captain - Security/Operations Fiscal Officer	5	$47,070 – 64,480
Administrative Investigator Human Resources Specialist Network Administrator Purchasing Agent	4	$42,910 – 58,614
Deputy EMA Director Deputy Register of Deeds Deputy Register of Probate	3	$37,294 – 50,773

GENERAL GOVERNMENT POSITIONS

TITLE	GRADE	HOURLY PAY RANGE
Clerk/Supervisor Legal Assistant Legal Secretary Paralegal Librarian Maintenance Technician I Office Assistant Parking Garage Coordinator Planner Trial Assistant	5	$13.10 – 21.00
Secretary Fleet Automotive Technician	4	$11.93 – 19.09
Assistant Maintenance Technician Building Custodian Clerk II Custodian Supervisor Maintenance Custodian Receptionist	3	$10.85 – 17.35
Cashier Clerk – Treasurer's Office Clerk I Custodian	2	$ 9.86 – 15.79
Vacant	1	$ 8.95 – 14.31

GENERAL GOVERNMENT PROFESSIONAL/TECHNICAL

TITLE	GRADE	HOURLY PAY RANGE
Education Team Coordinator Electrician Supervisor Chaplin Coordinator/Rehabilitation & Diversion	E	$21.86 – 29.51
Business & Communication Coordinator Grants & Special Projects Coordinator Vocational Training Teacher	D	$19.88 – 27.04
Accounts Supervisor Electrician Facilities Supervisor Fleet Automotive Supervisor Legal Administration Supervisor Maintenance Supervisor Payroll Supervisor	C	$18.07 – 24.75
Electrician Helper Electronics Technician Management Analyst	B	$16.42 – 22.67
Building Technician Maintenance Technician II Victim Assistant	A	$14.94 – 20.76

CONFIDENTIAL TO THE BARGAINING PROCESS

TITLE	GRADE	HOURLY PAY RANGE
Executive Assistant	D	$16.03 – 21.68
Administrative Aide Computer Specialist	C	$15.07 – 20.64
Executive Secretary Human Resources Assistant Investigations Clerk	B	$14.41 – 19.65
Computer Assistant	A	$13.70 – 18.70

AFSCME SHERIFF'S OFFICE BARGAINING UNIT *

TITLE	GRADE	HOURLY PAY RANGE
Vacant	N1	
Clerk II Lobby Receptionist Receptionist Clerk Records Clerk	N2	$14.90 – 18.26
Complaint Officer	N3	$15.29 – 18.65
Administrative Secretary Crime Analyst Education Technician	N4	$15.77 – 19.43
Administrative Civil Deputy Civil Deputy	N5	$16.14 – 19.83
Community Release Planner	Weekly Salary	$1,091.50
Vacant	1	
Corrections Officer I	2	$15.99 – 19.34
Corrections Officer II Lobby Receptionist-CO	3	$16.37 – 19.73
Electronic Monitoring Officer Property Officer Transportation Officer	4	$16.85 – 20.51
Community Services Officer Recreation Officer Trustee Coordinator Work Release Officer	5	$17.22 – 20.91
Intake Supervisor Transportation Supervisor	6	$19.19 – 23.20
Vacant	7	
Corporal	8	$17.97 – 21.63
Sergeant	9	$18.61 – 22.31

AFSCME COMMUNICATIONS BARGAINING UNIT

TITLE	GRADE	HOURLY PAY RANGE
Dispatcher	E3	$15.34 – 18.74
Shift Supervisor	E8	$18.05 – 21.74
Department Supervisor	E9	$18.69 – 22.43

LAW ENFORCEMENT TEAMSTER UNIT

TITLE	HOURLY PAY RANGE
Deputy	$17.82 – 21.64
Detective	$18.48 – 22.29
Sergeant	$22.88 – 25.66
Lieutenant	$25.08 – 27.80

JAIL SUPERVISORS TEAMSTER UNIT

Effective March 1, 2008

TITLE	HOURLY PAY RANGE
Administrative Officer Food Service Manager	$21.06 – 25.88
Lieutenant Lieutenant – Community Corrections Lieutenant – Education	$22.17 – 27.24

JAIL COOKS TEAMSTER UNIT *

TITLE	HOURLY PAY RANGE
Cook	$11.58 – 18.53

* A collective bargaining agreement for these unit employees beyond 2007 has not been agreed upon at the time of printing this schedule.

ELECTED OFFICIALS (2007 Salaries)

TITLE	ANNUAL SALARY
County Commissioners	$ 8,736
Judge of Probate	$46,717
Register of Deeds	$52,000
Register of Probate	$39,915
Sheriff	$73,424
Treasurer	$19,365

DEPARTMENTS

DISTRICT ATTORNEYS OFFICE

Stephanie Anderson, DA

The District Attorney is committed to ensuring public safety and promoting public respect for government through the prompt, effective and compassionate prosecution of cases in a manner that advocates for all victims, respects law enforcement agencies, responsibly stewards public resources, and holds offenders accountable while at the same time protecting the constitutional and legal right of the accused.

REVENUES

EXPENSES 2008

Source	2005 Actual	2006 Actual	2007 Budget Revenue	2008 Budget Revenue	Description of revenue source.	Labor	O&M	Capital	TOTAL
DA	$ 1,795	$ 43,886	$ -	$ 45,000	From Administrative Disposition	1,094,579	246,287	2,000	1,342,866

The Office has approx 17 District Attorneys, who are employees of the State, and salary and benefits are paid directly from the State
By statute, the County is responsible to pay and provide support to the Office.

BUDGET OBJECTIVES

Prosecutes approx 15,000 cases per year
Coordinates Check Enforcement Program which returns approx $20,000 to merchants from bad checks
Coordinates the "Deferred Disposition Program"
Operates a Drug Court
Coordinates collection and disbursement of approx $400,000 each year back to victims.
Has four teams of attorneys dedicated to Felony, Juvenile Misdemeanor and Domestic Violence Crimes

PERSONNEL

DISTRICT ATTORNEY	Full Time	Part Time
Business & Communication Coordinator	1	
Executive Assistant	1	
Intern		6
Legal Assistant	8	
Paralegal	1	
Legal Administrative Supervisor	2	
Office Assistant	0	
Receptionist	2	
Trial Assistant	3	
Victim Assistant	4	
Coord of Rehab & diversion program	1	
	23	6

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-102 DEPARTMENT: DISTRICT ATTORNEY									
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	641,187	661,682	691,683	673,640	775,880	775,880	775,880	792,858
5205	Wages & Salaries (PT)	22,493	28,533	18,500	24,308	-	-	-	-
5210	Seasonal/Temporary/Intern	60,082	60,135	86,613	74,213	80,373	80,373	80,373	80,373
5401	Overtime	408	1,862	-	-	-	-	-	-
3500	Employee Benefits & Taxes	209,383	215,051	235,288	212,874	249,219	249,219	241,760	221,348
	TOTAL PERSONNEL SERVICES	933,553	967,263	1,032,084	985,035	1,105,472	1,105,472	1,098,013	1,094,579
	OPERATIONS AND MAINTENANCE								
6130	Transportation & Lodging	10,718	7,542	12,000	14,065	11,000	11,000	11,000	11,000
6301	Professional Services	61,555	71,624	72,193	72,943	74,938	74,938	74,938	74,938
6305	Stenographer-Transcripts	3,923	3,608	4,120	5,174	5,500	5,500	5,500	5,500
6307	Witness Fees & Expenses - DA	17,612	19,924	20,000	30,876	25,000	20,000	20,000	20,000
6308	Witness Fees & Expenses - AG	3,084	-	4,500	2,136	3,000	3,000	3,000	3,000
6309	Laboratory Tests	940	-	1,100	-	1,100	1,100	1,100	1,100
6400	Insurance - Building & Contents (Bath)	3,392	3,471	4,194	3,525	3,575	3,575	3,429	3,429
6401	Insurance- Liability	2,108	2,134	1,380	3,160	3,169	3,169	3,040	3,040
6500	Office Supplies	17,784	15,443	15,000	20,265	22,500	22,500	22,500	22,500
6503	Computer Software & Supplies	11,300	14,059	11,700	6,337	-	-	-	-
6506	Postal Expenses	7,115	7,733	9,000	8,379	9,000	9,000	9,000	9,000
6507	Advertising	3,511	4,691	4,200	5,598	4,200	4,200	4,200	4,200
6508	Dues	5,521	5,118	5,900	6,227	6,200	6,200	6,200	6,200
6509	Books, Periodicals, & Subscriptions	22,625	18,375	15,000	18,558	17,000	17,000	17,000	17,000
6511	Equipment Rental	8,403	9,255	13,000	12,422	12,000	12,000	12,000	12,000
6512	Training, Education, & Seminars	11,349	14,081	13,400	18,149	18,500	13,400	13,400	13,400
6513	Leases & Service Agreements	19,524	20,287	19,700	21,134	22,980	22,980	22,980	22,980
6611	Computer Repair	1,500	1,672	1,500	937	-	-	-	-
6800	Telephone & Communication	16,766	19,938	17,000	13,215	17,000	17,000	17,000	17,000
	TOTAL O&M	228,730	238,956	244,887	263,100	256,662	246,562	246,287	246,287

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	CAPITAL OUTLAY								
7325	Furniture & Fixtures	4,679	3,300	2,000	4,605	4,500	2,000	2,000	2,000
7355	Computer Hardware			-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	4,679	3,300	2,000	4,605	4,500	2,000	2,000	2,000
	TOTAL DEPARTMENT	1,166,962	1,209,519	1,278,971	1,252,740	1,366,634	1,354,034	1,346,300	1,342,866
						87,663	75,063	67,329	63,895
						6.9%	5.9%	5.3%	5.0%

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-102 DEPARTMENT: DISTRICT ATTORNEY

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	691,683	673,640	775,880	Wages for full-time departmental staff.		775,880	775,880	792,858
5205	Wages & Salaries (PT)	18,500	24,308	-	Wages for part-time departmental staff.		-	-	-
5210	Seasonal/Temporary/Intern	86,613	74,213	80,373	Wages for Interns.-Largest block of Intern time and other temporarry positions		80,373	80,373	80,373
5500	Employee Benefits & Taxes	235,288	212,874	249,219	Taxes and benefits for departmental employees.		249,219	241,760	221,348
	TOTAL PERSONNEL SERVICES	1,032,084	985,035	1,105,472		TOTAL	1,105,472	1,098,013	1,094,579
	OPERATIONS AND MAINTENANCE								
6130	Transportation & Lodging	12,000	14,065	11,000	Departmental travel expenses including those incurred by providing service to court in Bath and Bridgton. Expense=$13,700 over past 5 yrs		11,000	11,000	11,000
6301	Professional Services	72,193	72,943	74,938	Contract with Sheriff's Office to provide a detective for the Domestic Violence program		74,938	74,938	74,938
6305	Stenographer- Transcripts	4,120	5,174	5,500	Court transcripts required for case preparation and appeals.		5,500	5,500	5,500
6307	Witness Fees & Expenses- DA	20,000	30,876	25,000	Allocation for legislative requirement.		20,000	20,000	20,000
6308	Witness Fees & Expenses- AG	4,500	2,136	3,000	Allocation for legislative requirement.		3,000	3,000	3,000
6309	Laboratory Tests	1,100	-	1,100	Medical testing fees for victims of crime. Testing due to legislative requirement		1,100	1,100	1,100
6400	Insurance - Building & Contents	4,194	3,525	3,575	Insurance for Bath office.		3,575	3,429	3,429

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6401	Insurance Liability	1,380	3,160	3,169	Liability insurance			3,169	3,040	3,040
6500	Office Supplies	15,000	20,265	22,500	Departmental office supplies and printing expenses. Folders purchased fpr Superior, District and Juvenile Division			22,500	22,500	22,500
6503	Computer Software & Supplies	11,700	6,337	-	Toner Cartridges. and increase inkjet printers Connection Wires/Cables, Data Cartridges, Data Disk, Computer Cleaning Supplies. (remove to IT)			-	-	-
6506	Postal Expenses	9,000	8,379	9,000	Enforcement program Mailings			9,000	9,000	9,000
6507	Advertising	4,200	5,598	4,200	Job Placement ads Victim Brochure development and printing			4,200	4,200	4,200
6508	Dues	5,900	6,227	6,200	Board of Bar Overseers. (18 memberships)	$	4,176	6,200	6,200	6,200
					National District Attorney's Association. (1 DA membership)	$	670			
					National District Attorney Assoc. (4)	$	310			
					Maine Prosecutor's Association membership.	$	620			
					Victim Advocate's Association. (5)	$	125			
					Maine Trial Lawyers. (1 membership)	$	150			
					Maine Public relations council	$	70			
6509	Books, Periodicals, & Subscriptions	15,000	18,558	17,000	Yearly Expenses for statute updates, reference books and subscriptions for additional attorneys			17,000	17,000	17,000
6511	Equipment Rental	13,000	12,422	12,000	Pagers. (2)	$	152	12,000	12,000	12,000
					Copier Expenses-Rental and photocopy costs	$	11,048			
					Water Cooler rental	$	265			
					Fax machine-reception	$	480			

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6512	Training, Education, & Seminars	13,400	18,149	18,500	Maine Prosecutor's Conference Registration.	$	5,500	13,400	13,400	13,400
					Staff training Seminars	$	4,300			
					Training on new office wide data base	$	5,000			
					National District Attorney Assoc. Board Meetings and Training Conference	$	3,600			
6513	Leases & Service Agreements	19,700	21,134	22,980	Seacoast maintenance Agreements	$	10,000	22,980	22,980	22,980
					Yearly Maintenance for CRIMES Database	$	10,132			
					Confidential Destruction 12 times	$	1,000			
					Metro Service Agreement	$	48			
					Ikon Lease Agreement	$	1,800			
6611	Computer Repair	1,500	937	-	Repair or replacement parts for computers (45) and printers (18)			-	-	-
6800	Telephone & Communication	17,000	13,215	17,000	Telephone Service expenses	$	12,157	17,000	17,000	17,000
					Connection to state Metro line	$	960			
					Remote internet access	$	4,000			
		-	-	-				-	-	-
	TOTAL O&M	244,887	263,100	256,662			TOTAL	246,562	246,287	246,287
	CAPITAL OUTLAY									
7325	Furniture & Fixtures	2,000	4,605	4,500	Furniture needs-chairs, partitions, cabinets			2,000	2,000	2,000
7355	Computer Hardware									
7400	Capital Improvement Program	-	-	-				-	-	-
	TOTAL CAPITAL OUTLAY	2,000	4,605	4,500			TOTAL	2,000	2,000	2,000
	TOTAL DISTRICT ATTORNEY	1,278,971	1,252,740	1,366,634			TOTAL	1,354,034	1,346,300	1,342,866
	*Revunue for DA increased by $45,000 for Deferred Disposition Position			87,663				75,063	67,329	63,895
				6.9%				5.9%	5.3%	5.0%

Emergency Management

James Budway, Director

The Cumberland County Emergency management Agency is committed to providing quality services in the protection of all its citizens and their property.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source.
EMA	165,955	106,216	150,000	150,000	Emergency Management Allocation
EMA	18,661	21,760	15,000	20,000	AT&T Tower Lease Agreement
EMA	$ 184,616	$ 127,976	$ 165,000	$ 170,000	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
243,392	65,356	-	308,748

Grant Funding:

See last page of this section for data on the Grant funded activities of this department

BUDGET OBJECTIVES

Manages and reviews Homeland Security Grants
Coordinates the HazMat Training Grants to municipalities
Works with 28 communities to provide technical hazard planning, prepararedness and recovery from disasters
Provides county wide NIMS development
Coordinates GIS mapping activities
Coordinates county Pandemic Flu development

PERSONNEL

EMA Positions	*Full Time*	*Part Time*
EMA Director	1	
Deputy EMA Director	1	
Planner	2	
Clerk II	0	1
	4	1

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-101	DEPARTMENT: EMERGENCY MANAGEMENT AGENCY					ACTIVITY CENTER: EMERGENCY MANAGEMENT			
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	157,274	166,127	169,088	165,801	173,779	173,779	173,779	178,388
5205	Wages & Salaries (PT)	9,846	9,911	11,686	6,984	11,686	11,686	11,686	11,686
5210	Seasonal/ Temporary/ Intern	-	-	-	-	-	-	-	-
5401	Overtime	352	203	2,000	1,992	2,000	2,000	2,000	2,000
5500	Employee Benefits	47,551	49,415	53,323	44,585	53,874	53,874	51,318	51,318
	TOTAL PERSONNEL SERVICES	215,023	225,656	236,097	219,362	241,339	241,339	238,783	243,392
	OPERATIONS AND MAINTENANCE								
6130	Transportation & Lodging	3,396	3,996	3,000	3,191	3,000	3,000	3,000	3,000
6231	Base Radio Repair	112	-	1,000	925	1,000	1,000	1,000	1,000
6232	Mobile Radio Repair	-	194	500	-	500	500	500	500
6400	Insurance- Building & Contents	3,478	3,559	4,301	3,615	4,301	4,301	4,126	4,126
6401	Insurance- Liability	7,600	7,777	9,399	7,899	9,399	9,399	9,016	9,016
6404	Insurance- Radio Equipment	687	703	849	714	849	849	814	814
6500	Office Supplies	1,549	2,877	3,500	1,976	3,500	3,500	3,500	3,500
6501	Training Supplies	565	571	1,000	342	1,000	1,000	1,000	1,000
6505	Printing & Engraving	104	407	1,000	550	1,000	1,000	1,000	1,000
6506	Postal Expenses	1,607	2,098	2,000	1,012	1,000	1,000	1,000	1,000
6507	Advertising	266	68	500	459	500	500	500	500
6509	Books, Periodicals, & Subscriptions	215	326	500	227	500	500	500	500
6512	Training, Education, & Seminars	484	280	500	30	500	500	500	500
6513	Leases & Service Agreements	3,627	4,424	5,000	3,601	4,000	4,000	4,000	4,000
6800	Telephone & Communication	3,803	5,366	5,000	4,309	5,000	5,000	5,000	5,000
6801	Electricity Utility	13,176	22,306	12,000	16,602	15,000	15,000	15,000	15,000
6802	Gas Utility	1,076	632	800	(632)	1,000	1,000	1,000	1,000
6803	Water Utility	787	132	350	489	400	400	400	400
6806	Fuel Oil	8,767	7,937	10,000	5,787	8,500	8,500	8,500	8,500

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6903	Food & Groceries	1,110	1,453	1,500	3,284	1,500	1,500	1,500	1,500
6904	Institutional Supplies	191	396	500	(1,679)	500	500	500	500
6913	Safety Equipment	2,860	3,097	5,000	2,691	3,000	3,000	3,000	3,000
-	Other	-	-	-	-	-	-	-	-
	TOTAL O&M	55,460	68,601	68,199	55,392	65,949	65,949	65,356	65,356
	CAPITAL OUTLAY								
7305	Building and Improvements	-	-	-	-	-	-	-	-
7350	Office Equipment	-	-	-	-	-	-	-	-
7355	Computer Hardware	700	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	700	-	-	-	-	-	-	-
	TOTAL DEPARTMENT	271,183	294,257	304,296	274,754	307,288	307,288	304,139	308,748
						2,992	2,992	(157)	4,452
						1.0%	1.0%	-0.1%	1.5%

EMERGENCY MANAGEMENT AGENCY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-101 DEPARTMENT: EMERGENCY MANAGEMENT AGENCY					ACTIVITY CENTER: EMERGENCY MANAGEMENT				
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	169,088	165,801	173,779	Wages for full-time departmental staff.		173,779	173,779	178,388
5205	Wages & Salaries (PT)	11,686	6,984	11,686	Wages for part-time departmental staff.		11,686	11,686	11,686
5210	Seasonal/ Temporary/ Intern				Wages for year-long part-time interns to assist with office work.				
5401	Overtime	2,000	1,992	2,000	Wages for required overtime work.		2,000	2,000	2,000
5500	Employee Benefits	53,323	44,585	53,874	Taxes and benefits for departmental employees.		53,874	51,318	51,318
	TOTAL PERSONNEL SERVICES	236,097	219,362	241,339		TOTAL	241,339	238,783	243,392
	OPERATIONS AND MAINTENANCE								
6130	Transportation & Lodging	3,000	3,191	3,000	Travel to meetings with State & Federal officials, town managers & selectman, training and exercise programs and project inspections.		3,000	3,000	3,000
6231	Base Radio Repair	1,000	925	1,000	Base radio repair expenses.		1,000	1,000	1,000
6232	Mobile Radio Repair	500	-	500	Mobile radio repair expenses.		500	500	500
6400	Insurance- Building & Contents	4,301	3,615	4,301	Agency share of insurance costs.		4,301	4,126	4,126
6401	Insurance- Liability	9,399	7,899	9,399	Agency share of insurance costs.		9,399	9,016	9,016
6404	Insurance- Radio Equipment	849	714	849	Insurance on EMA radio equipment.		849	814	814

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6500	Office Supplies	3,500	1,976	3,500	General office supplies.			3,500	3,500	3,500
6501	Training Supplies	1,000	342	1,000	Supplies, equipment, and programs used to provide community classes. Hold EMA/Town/State Brekfast Symposium			1,000	1,000	1,000
6505	Printing & Engraving	1,000	550	1,000	Letterhead printing. Business cards. Prints and map enlargements.			1,000	1,000	1,000
6506	Postal Expenses	2,000	1,012	1,000	Postage costs for mailing correspondence.			1,000	1,000	1,000
6507	Advertising	500	459	500	Posting position openings and advertising for bid proposals			500	500	500
6509	Books, Periodicals, & Subscriptions	500	227	500	Portland Press Herald. Emergency Management. Telephone Cross Directory.			500	500	500
6512	Training, Education, & Seminars	500	30	500	1 Training class not offered free by the Maine Emergency Management Agency. County Mitigation Planning Project			500	500	500
6513	Leases & Service Agreements	5,000	3,601	4,000	Telephone Maintenance Agreement. Photocopier lease. New 2005 Postage Management	$ $ $	750 2,500 750	4,000	4,000	4,000
6800	Telephone & Communication	5,000	4,309	5,000	Telephone costs including long distance fees.			5,000	5,000	5,000
6801	Electricity Utility	12,000	16,602	15,000	Power for EMA bunker.			15,000	15,000	15,000

EMERGENCY MANAGEMENT AGENCY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6802	Gas Utility	800	(632)	1,000	Propane for generators and stove.		1,000	1,000	1,000
6803	Water Utility	350	489	400	Water fees for EMA bunker.		400	400	400
6806	Fuel Oil	10,000	5,787	8,500	Heating for EMA shelter.		8,500	8,500	8,500
6903	Food & Groceries	1,500	3,284	1,500	Operational & emergency food and supplies		1,500	1,500	1,500
6904	Institutional Supplies	500	(1,679)	500	Operational & emergency supplies such as air mattresses, coffee pots, & blankets.		500	500	500
6913	Safety Equipment	5,000	2,691	3,000			3,000	3,000	3,000
					Replacement and maintenance for emergency management equipment.	2,000			
					Ham Radios	1,000			
	TOTAL O&M	68,199	55,392	65,949		TOTAL	65,949	65,356	65,356
	CAPITAL OUTLAY								
7305	Building and Improvements	-	-	-			-	-	-
7350	Office Equipment								
7355	Computer Hardware	-	-	-			-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-		TOTAL	-	-	-
	TOTAL EMA	304,296	274,754	307,288		TOTAL	307,288	304,139	308,748
				2,992			2,992	(157)	4,452
				1.0%			1.0%	-0.1%	1.5%

EMERGENCY MANAGEMENT AGENCY

GRANTS AND OTHER FUNDING- EMA

This Grant and other Funding section is listed for informational purposes and is not part of the County Budget because expenses are offset by funds from other sources.

The County has access to funds from State and Federal grants which allows for the hiring of personnel to perform activities under the grant. EMA has acquired "Administrative funds " from Homeland Security grants to service the increase activity volume.

	GRANT FUNDED PROGRAMS	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
51279	Homeland Security Admin Assistant 279	1/1 to 12/31	1	31,200	31,200
	TOTAL GRANT FUNDED PROGRAMS		**1**	**31,200**	**31,200**

Cumberland County Regional Communications Center

William Holmes

Mission to provide the citizens of Cumberland County, and the public safety agencies that we service, with the highest possible standards of Public Safety communications by providing well trained communications officers, updated technology and by working together with the communities we serve to reach these goals.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source.
	-	-	-	-	No Budget revenue
	-	-	-	-	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
823,939	93,500	2,000	919,439

Enterprise Fund:

See last page of this section for data on the Enterprise activies of this department

~~STATISTICS~~

CCRCC provides emergency communication services to 9 Public Safety agencies in the county

Police/Fire/Rescue calls average 53,000 per year

Emergency 911 calls received average almost 20,000 calls annaully

PERSONNEL

Communications	*Full Time*	*Part Time*
Communications Director	1	
Division Supervisor	1	
Shift Supervisor	4	
Dispatcher	8	
	14	

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-110	DEPARTMENT: COMMUNICATIONS				ACTIVITY CENTER: COMMUNICATIONS				
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	465,386	488,720	548,313	546,492	561,307	561,307	561,307	563,017
5205	Wages & Salaries (PT)	25,645	41,651	35,000	39,208	35,000	35,000	35,000	35,000
5401	Overtime	66,656	84,611	60,000	55,993	60,000	60,000	60,000	60,000
5500	Employee Benefits & Taxes	125,426	144,874	158,800	166,813	179,900	179,900	158,936	165,922
	TOTAL PERSONNEL SERVICES	683,113	759,856	802,113	808,506	836,207	836,207	815,243	823,939
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	1,257	4,913	3,500	2,309	3,500	3,500	3,500	3,500
6131	Gas, oil and Grease	2,000	1,718	1,600	2,239	1,800	1,800	1,800	1,800
6230	Radio Site Rental	12,021	7,784	12,500	12,395	13,000	13,000	13,000	13,000
6231	Base Radio Repair	7,233	8,699	7,000	5,064	7,000	7,000	7,000	7,000
6301	Professional Services			5,000	1,058	2,000	2,000	2,000	2,000
6401	Insurance - Liability			-	-	-	-	-	-
6500	Office Supplies	4,173	5,321	4,200	3,256	4,500	4,500	4,500	4,500
6503	Computer Software & Supplies	1,393	2,040	2,500	1,479	-	-	-	-
6505	Printing & Engraving	12	245	500	316	500	500	500	500
6506	Postal Expenses	37	-	100	-	100	100	100	100
6507	Advertising	241	1,209	3,000	903	3,000	3,000	3,000	3,000
6508	Dues	100	724	400	308	400	400	400	400
6509	Books, Periodicals, & Subscriptions	96	71	500	121	500	500	500	500
6511	Equipment Rental	1,502	495	1,200	499	1,200	1,200	1,200	1,200
6512	Training, Education, & Seminars	9,798	12,628	12,000	11,000	14,000	14,000	14,000	14,000
6513	Leases & Service Agreements	7,106	9,203	8,500	9,640	8,500	8,500	8,500	8,500
6609	Equipment Repair	200	527	1,000	190	1,000	1,000	1,000	1,000
6611	Computer Repair	458	-	200	-	-	-	-	-
6800	Telephone & Communication	24,233	22,382	31,000	29,152	31,000	31,000	31,000	31,000
6908	Clothing & Uniforms	3,049	1,240	1,500	2,158	1,500	1,500	1,500	1,500
	TOTAL O&M	74,909	79,199	96,200	82,087	93,500	93,500	93,500	93,500
	CAPITAL OUTLAY								
7350	Office Equipment	-	1,944	2,000	1,999	2,000	2,000	2,000	2,000
7365	Radio Equipment	-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	1,944	2,000	1,999	2,000	2,000	2,000	2,000
	TOTAL COMMUNICATIONS	758,022	840,999	900,313	892,592	931,707	931,707	910,743	919,439
						31,394	31,394	10,430	19,126
						3.5%	3.5%	1.2%	2.1%

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-110 DEPARTMENT:EMERGENCY COMMUNICATIONS

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	548,313	546,492	561,307	Wages for full-time departmental staff.		561,307	561,307	563,017
5210-05	Seasonal/ Temporary/ Intern	35,000	39,208	35,000	Wages for part-time departmental staff.		35,000	35,000	35,000
5401	Overtime	60,000	55,993	60,000	Wages for required overtime work.		60,000	60,000	60,000
5500	Employee Benefits & Taxes	158,800	166,813	179,900	Taxes and benefits for departmental employees.		179,900	158,936	165,922
	TOTAL PERSONNEL SERVICES	802,113	808,506	836,207			836,207	815,243	823,939
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	3,500	2,309	3,500	Lodging, Food, Travel and mileage reimbursements	$ 2,500	3,500	3,500	3,500
					Employee recognition/meals for meetings	$ 1,000			
6131	Gas, Oil and Grease	1,600	2,239	1,800	Gas for Communication vehicle		1,800	1,800	1,800
6230	Radio Site Rental	12,500	12,395	13,000	Rental of tower services to connect Patrol vehicle communication throughout the State.		13,000	13,000	13,000
					Winn Mountain Repeater Site	$ 5,350			
					Gray Repeater Site	$ 4,750			
					Tower Site Repairs	$ 2,900			
6231	Base Radio Repair	7,000	5,064	7,000	Funds radio transmitter and receiver repairs and preventative maintenance.		7,000	7,000	7,000
6301	Professional Services	5,000	1,058	2,000	Legal Reviews and transcription		2,000	2,000	2,000

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6500	Office Supplies	4,200	3,256	4,500	General Administrative needs from pens to paper.		4,500	4,500	4,500
					Paper, envelopes, notebooks, paper clips				
					Fax machine printer cartridges.				
					Disk for telephone recorder.				
					Toner cartridges.				
					Recorder tapes.				
					Bottled Water				
					Dictaphone data cartridges.				
6503	Computer Software & Supplies	2,500	1,479	-	Computer paper - 1 & 2 part.		-	-	-
					Ribbons and toner for all printers.				
					Cards and software.				
					Disks for computers.				
6505	Printing & Engraving	500	316	500	Letter head paper., Business cards, and badges		500	500	500
6506	Postal Expenses	100	-	100	Departmental postage expenses.		100	100	100
6507	Advertising	3,000	903	3,000	Ads for personnel vacancies in local paper		3,000	3,000	3,000
6508	Dues	400	308	400	National Emergency Number Association (2).		400	400	400
					APCO Membership -2, News				
6509	Books, Periodicals, & Subscriptions	500	121	500	Legal reference materials.	$ 150	500	500	500
					News from several local source subscriptions	$ 350			
6511	Equipment Rental	1,200	499	1,200	Rental of equipment used by the communications center.		1,200	1,200	1,200
					Pagers for key personnel- $4.50/mo. (2)	$ 108			
					Teletype rental. Monthly rental $82 x 12 =	$ 1,092			

EMERGENCY COMMUNICATIONS
CCRCC

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6512	Training, Education, & Seminars	12,000	11,000	14,000	E-911 training.	$ 1,000	14,000	14,000	14,000
					Maine Criminal Justice Academy - Communication Officer Training	$ 1,720			
					Continual educational training	$ 4,080			
					Maine Criminal Justice Academy - Field Training Officer Training	$ 2,200			
					Required EMD Training	$ 4,000			
6513	Leases & Service Agreements	8,500	9,640	8,500	Lease Dictaphone recorder (5 year lease.)	$ 5,169	8,500	8,500	8,500
					Lease new photo copier	$ 2,472			
					Copy charges.	$ 759			
6609	Equipment Repair	1,000	190	1,000	Funds to support ongoing equipment maintenance.		1,000	1,000	1,000
					Shredder, fax, recorder maintenance.				
					Equipment repairs not covered by the maintenance contract.				
6611	Computer Repair	200	-	-	Hardware repair (keyboards, monitors, printers.)		-	-	-
6800	Telephone & Communication	31,000	29,152	31,000	Telephone services.		31,000	31,000	31,000
					T-1 Line from Dispatch to CCSO	$ 8,638			
					In-state charges (500/month)	$ 6,000			
					Out of state charges (100/month)	$ 1,200			
					Line charges on 14 lines.	$ 15,120			
					Cell Phone for Director of Communications	$ 800			
					Cell phone for comm center	$ 800			
6908	Clothing- Uniforms	1500	2158	1500	Uniforms for dispatchers		1500	1500	1500
		-	-	-			-	-	-
	TOTAL O&M	96,200	82,087	93,500			93,500	93,500	93,500

EMERGENCY COMMUNICATIONS
CCRCC

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	CAPITAL OUTLAY							
7350	Office Equipment	2,000	1,999	2,000	Dispatcher chair replacement	2,000	2,000	2,000
7365	Radio Equipment	-	-	-		-	-	-
	TOTAL CAPITAL OUTLAY	2,000	1,999	2,000		2,000	2,000	2,000
	TOTAL COMMUNICATIONS	900,313	892,592	931,707		931,707	910,743	919,439
				31,394		31,394	10,430	19,126
				3.49%		3.49%	1.16%	2.12%

Enterprise Activities- Regional Communications Center

This Enterprise/ Contract section is listed for informational purposes and is not part of the County Budget because operational expenses are offset by user charges/revenue.

The County has contracts with towns and organizations interested in securing enhanced communication service. Contracts provide for public safety and/or law enforcement response needs.

Per the Governmental Accounting Standards, " enterprise funds are to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges". (Definition per GASB Standards)

	Emergency Communications Services	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
21256	Town of Gorham	Misc		**209,852**	**209,852**
	Town of Baldwin	Dates		**6,463**	**6,463**
	Frye Island			**2,077**	**2,077**
	Town of Harpswell			**19,685**	**19,685**
	Town of Gray			**34,168**	**34,168**
	Chebeague Island			**1,548**	**1,548**
	Town of Long Island			**1,012**	**1,012**
	Town of New Gloucester			**24,925**	**24,925**
	ACTIVITIES		**6**	**299,730**	**299,730**

Executive Administration

Peter Crichton, County manager

The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner. The mission of the Executive Ofice is to implement the County Board's policies, represent the interests of the County with other governmental agencies and groups, as well as provide leadership to the departments to achieve the organization's goals and objectives.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source.
EXEC	703	-	250	250	Dedimus, notary, and copy fees.
	$ 703	$ -	$ 250	$ 250	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
377,606	163,522	-	541,128

Grant & Enterprise Funding:

See last page of this section for data on the Grant funded activities of this department

BUDGET OBJECTIVES

Coordinate agendas and provide analysis for Commissioner Meetings and Workshops (50 hrs)

Provide leadership for strategic planning and budget development and implementation (500 hrs)

Coordinate Domestic Violence Intervention Program increasing domestic violence prosecution rate and saving hundreds of thousands by supervising offenders in the community.

Lead and coordinate county initiatives for more cost efficient,effective public services

PERSONNEL

	Full Time	Part Time
Commissioners	3	
County Manager	1	
Executive Assistant/Deputy Clerk	1	
Assistant County Manager	1	
DV Coordinator	0	1
Grant/Special Project Coordinator	0	1
CDBG (see last page)		
	6	2

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-103	DEPARTMENT: EXECUTIVE				ACTIVITY CENTER: ADMINISTRATION				
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-01	Wages & Salaries (FT)	220,327	235,291	240,363	242,886	248,047	248,047	248,047	252,078
5205-01	Wages & Salaries (PT)	37,034	42,347	43,348	42,407	44,648	44,648	44,648	44,648
5401-01	Overtime	4,112	3,071	3,500	3,926	3,500	3,500	3,500	3,500
5500-01	Employee Benefits & Taxes	66,772	70,691	79,977	79,358	85,239	85,239	77,380	77,380
	TOTAL PERSONNEL SERVICES	328,245	351,400	367,188	368,577	381,434	381,434	373,575	377,606
	OPERATIONS & MAINTENANCE								
6130-01	Transportation & Lodging	12,479	17,540	8,000	17,511	12,000	12,000	12,000	12,000
6301-01	Professional Services	66,884	27,291	79,500	80,174	79,500	79,500	29,500	73,500
6302-01	Legal Services	53,509	45,205	38,000	25,873	30,000	30,000	30,000	30,000
6400-01	Building & Contents Insurance	5,610	4,717	5,701	4,790	5,701	5,701	5,469	5,469
6407-01	Surety Bond Premiums	3,893	3,984	4,814	4,046	4,814	4,814	4,618	4,618
6500-01	Office Supplies	3,550	6,803	3,000	6,550	4,000	4,000	4,000	4,000
6503-01	Computer Software & Supplies	812	224	1,000	53	-	-	-	-
6505-01	Printing & Engraving	3,513	4,460	4,000	5,225	5,000	5,000	5,000	5,000
6506-01	Postal Expenses	2,194	1,758	2,000	1,893	2,000	2,000	2,000	2,000
6507-01	Advertising	2,004	2,033	500	1,974	500	500	500	500
6508-01	Dues	5,687	10,420	9,045	15,876	10,045	10,045	10,045	10,045
6509-01	Books periodicals, subs	473	695	440	1,141	440	440	440	440
6512-01	Training, Education, & Seminars	4,567	4,021	4,000	6,544	5,000	5,000	5,000	5,000
6513-01	Leases & Service Agreements	11,820	6,187	6,300	7,761	6,300	6,300	6,300	6,300
6609-01	Equipment Repair	-	-	150	-	150	150	150	150
6800-01	Telephone & Communication	7,388	5,470	4,500	4,198	4,500	4,500	4,500	4,500
	TOTAL O&M	184,383	140,808	170,950	183,609	169,950	169,950	119,522	163,522
	CAPITAL OUTLAY								
7361-01	Occupational Health & Safety Equip								
	TOTAL CAPITAL OUTLAY			-	-	-	-	-	-
	TOTAL ACTIVITY CENTER	512,628	492,208	538,138	552,186	551,384	551,384	493,097	541,128
						13,246	13,246	(45,041)	2,990
						2.5%	2.5%	-8.4%	0.6%

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-103 DEPARTMENT: EXECUTIVE					ACTIVITY CENTER: ADMINISTRATION				
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL								
5120-01	Wages & Salaries (FT)	240,363	242,886	248,047	Wages for full-time departmental staff.		248,047	248,047	252,078
5401-01	Overtime	3,500	3,926	3,500			3,500	3,500	3,500
5205-01	Wages & Salaries (PT)	43,348	42,407	44,648			44,648	44,648	44,648
5500-01	Employee Benefits & Taxes	79,977	79,358	85,239	Benefits and taxes for departmental employees.		85,239	77,380	77,380
	TOTAL PERSONNEL SERVICES	367,188	368,577	381,434		TOTAL	381,434	373,575	377,606
	OPERATIONS & MAINTENANCE								
6130-01	Transportation & Lodging	8,000	17,511	12,000	Transportation and costs associated with traveling to meetings with county and municipal officials, as well as to testify at legislative hearings and participate in conferences		12,000	12,000	12,000
6301-01	Professional Services	79,500	80,174	79,500	Labor negotiation, arbitration, dispute resolution and other required services.	$ 35,000	79,500	29,500	73,500
					PublicInformation - Strategic Planning -Community Outreach,Newsletter and Public Access	$ 4,240			
					Domestic Violence grant position Expenses	$ 52,000			
					Civic Center Analysis Part II-added by Comm Vote	$ 44,000			
6302-01	Legal Services	38,000	25,873	30,000	Legal fees associated with consultation and pending law suits.		30,000	30,000	30,000
6400-01	Building & Content Insurance	5,701	4,790	5,701	Departmental share of insurance premium.		5,701	5,469	5,469
6407-01	Surety Bond Premiums	4,814	4,046	4,814	Bond obtained through MCCA.		4,814	4,618	4,618

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6500-01	Office Supplies	3,000	6,550	4,000	Departmental office supply costs.		4,000	4,000	4,000
6503-01	Computer Software & Supplies	1,000	53	-	Software and computer updates.		-	-	-
6505-01	Printing & Engraving	4,000	5,225	5,000	General printing costs to include union contracts, employee recognition program and county budget, annual report, budget		5,000	5,000	5,000
6506-01	Postal Expenses	2,000	1,893	2,000	Departmental postage costs.		2,000	2,000	2,000
6507-01	Advertising	500	1,974	500	Legal notices and job postings in area newspapers.		500	500	500
6508-01	Dues	9,045	15,876	10,045	Professional Memberships	$ 745	10,045	10,045	10,045
					International City/County Managers Assoc.	$ 750			
					Maine Municipal Association.	$ 500			
					NACO Association	$ 4,500			
					Maine County Commissioners Association.	$ 2,360			
					Maine County Clerk's Association.	$ 50			
					Council of Governments (GPCOG)	$ -			
					ME Town & City Management Association.	$ 140			
6509-01	Books periodicals, subs	440	1,141	440			440	440	440
6512-01	Training, Education, & Seminars	4,000	6,544	5,000	MCCA Convention, MMA seminars and NACO conference		5,000	5,000	5,000
6513-01	Leases & Service Agreements	6,300	7,761	6,300	Lease agreement/ copier	$ 4,330	6,300	6,300	6,300
					maintenance agreement for copier	$ 1,170			
					Postage meter lease/ maintenance.	$ 700			
					Postage machine service agreement.	$ 100			

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6609-01	Equipment Repair	150	-	150	Equipment maintenance not covered under service agreement.	150	150	150
6800-01	Telephone & Communication	4,500	4,198	4,500	Provides for local and long distance calls, and associated communication.	4,500	4,500	4,500
	TOTAL O&M	170,950	183,609	169,950		169,950	119,522	163,522
	CAPITAL OUTLAY							
		-	-	-		-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	TOTAL	-	-	-
	TOTAL ADMINISTRATION	538,138	552,186	551,384	TOTAL	551,384	493,097	541,128
				13,246		13,246	(45,041)	2,990
				2.46%		2.46%	-8.37%	0.56%

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

GRANTS AND OTHER FUNDING- Executive Office

CDBG GRANT

This Grant and other Funding section is listed for informational purposes and is not part of the County Budget because expenses are offset by funds from other sources.

The County has access to funds from Federal grants (CDBG) which allows for the hiring of personnel to perform activities under the grant. Cumberland County is one of the only counties in New England to have established themselves as an "Urban County" and become eligible for annual Community Development Block Grant funds.

Community Development Block Grant	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
HUD CDBG Program Grant for 2007-2008	1/1 to 12/31	1	1,462,123	1,462,123

One Full Time Director is the only employee
Funds are disbursed throughout several communities in Cumberland County for "Special Projects".

ENTERPRISE ACTIVITIES - Executive Office

CIVIC CENTER

This Grant and other Funding section is listed for informational purposes and is not part of the County Budget because expenses are offset by funds from other sources.

The Cumberland County Civic Center, by statute, is deemed to be a "Recreational District". Despite that status, the County of Cumberland has financial responsibility for its activities. With rare exception, the Civic Center has operationally been able to pay for itself through activities and events. Currently the county generally pays to supplement the capital program of the Civic Center, and pays for some ongoing principal and interest debt accumulation. (See debt expense sheet in the budget for details)

CUMBERLAND COUNTY CIVIC CENTER	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
CIVIC CENTER	7/1 to 6/30	0	1,600,000	1,600,000

(Debt and CIP in County Budget)

Executive-Garage Operation

Mike Beveridge, Coordinator

Mission of the parking garage is to provide a safe parking environment for staff and visitors of the Cumberland County Courthouse and surrounding areas, including business and residential customers.

REVENUES

Source	2005 Actual	2006 Actual	2007 Budget Revenue	2008 Budget Revenue	Description of revenue source.
GAR	3,077	2,818	3,000	-	Garage revenue.-stamps etc
GAR	121,846	125,187	120,000	120,000	Fees collected from daily garage users.
GAR	177,809	179,979	150,000	200,000	Fees collected from monthly garage users.
GAR					
GAR	$ 302,732	$ 307,984	$ 273,000	$ 320,000	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
74,397	3,800	-	78,197

CIP allocations $ *25,000*

STATISTICS

Gross spaces available in the Garage	328
Dedicated to the Portland Police Dept.	-70
Monthly contacts with the State	-100
Monthly contracts with local business	-130
County Employee parking daily	-50
Public parking for Jury Duty and General Public	*varies*

PERSONNEL

	Full Time	Part Time
Parking Garage Coordinator	1	
Cashier		2
	1	2

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-103	DEPARTMENT: EXECUTIVE				ACTIVITY CENTER: PARKING GARAGE				
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-03	Wages & Salaries (FT)	31,851	34,570	35,007	35,263	36,057	36,057	36,057	37,013
5205-03	Wages & Salaries (PT)	21,785	22,207	22,000	22,804	22,000	22,000	22,000	22,000
5401-03	Overtime	3,346	1,683	1,000	2,872	3,000	3,000	3,000	3,000
5500-03	Employee Benefits & Taxes	11,156	12,024	12,961	12,465	12,929	12,929	12,384	12,384
	TOTAL PERSONNEL SERVICES	68,138	70,484	70,968	73,404	73,986	73,986	73,441	74,397
	OPERATIONS & MAINTENANCE								
6500-03	Office Supplies	528	905	300	511	400	400	400	400
6503-03	Computer Software & Supplies	55	-	200	47	-	-	-	-
6505-03	Printing & Engraving	-	1,545	2,000	2,042	2,000	2,000	2,000	2,000
6506-03	Postal Expenses	-	-	100	-	-	-	-	-
6507-03	Advertising	-	-	50	-	50	50	50	50
6510-03	Tools & Implements	-	-	-	-	-	-	-	-
6609-03	Equipment Repair	-	213	500	-	500	500	500	500
6800-03	Telephone & Communication	654	841	750	602	750	750	750	750
6905-03	Medical Supplies	-	-	100	100	100	100	100	100
	TOTAL O&M	1,237	3,505	4,000	3,302	3,800	3,800	3,800	3,800
	CAPITAL								
7325-03	Furniture & Fixtures			-	-	-	-	-	-
7365-03	Radio Equipment	-	-	-	-	-	-	-	-
	TOTAL CAPITAL	-	-	-	-	-	-	-	-
	TOTAL ACTIVITY CENTER	69,375	73,989	74,968	76,706	77,786	77,786	77,241	78,197
						2,818	2,818	2,273	3,229
						3.8%	3.8%	3.0%	4.3%

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-103 DEPARTMENT: EXECUTIVE					ACTIVITY CENTER: PARKING GARAGE				
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL								
5120-03	Wages & Salaries (FT)	35,007	35,263	36,057	Wages for full-time departmental staff.		36,057	36,057	37,013
5205-03	Temporary	22,000	22,804	22,000	Wages for temporary departmental staff.		22,000	22,000	22,000
5401-03	Overtime	1,000	2,872	3,000	Wages for required overtime work.		3,000	3,000	3,000
5500-03	Employee Benefits & Taxes	12,961	12,465	12,929	Taxes and benefits for departmental employees.		12,929	12,384	12,384
	TOTAL PERSONNEL	70,968	73,404	73,986		TOTAL	73,986	73,441	74,397
	OPERATIONS & MAINTENANCE								
6500-03	Office Supplies	300	511	400	General office supplies used in garage operation.		400	400	400
6503-03	Computer Software & Supplies	200	47	-			-	-	-
6505-03	Printing & Engraving	2,000	2,042	2,000	60,000 garage tickets + shipping. (Now only available in 20k lots.)		2,000	2,000	2,000
6506-03	Postal Expenses	100	-	-	Garage postage costs. (More monthly billings.)		-	-	-
6507-03	Advertising	50	-	50	Newspaper job advertisements		50	50	50
6609-03	Equipment Repair	500	-	500	Repair material for gate swing-arms, and mechanical readers.		500	500	500
6800-03	Telephone & Communication	750	602	750	Garage telephone costs.		750	750	750
6905-03	Medical Supplies	100	100	100	Replacement medical supplies. (Expiration of existing medical supplies.)		100	100	100
	TOTAL O&M	4,000	3,302	3,800		TOTAL	3,800	3,800	3,800

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	CAPITAL OUTLAY							
7325-03	Furniture & Fixtures							
7365-03	Radio Equipment							
	TOTAL CAPITAL OUTLAY	-	-	-	TOTAL	-	-	-
	TOTAL GARAGE	74,968	76,706	77,786	TOTAL	77,786	77,241	78,197
				2,818		2,818	2,273	3,229
				3.8%		3.8%	3.0%	4.3%

PARKING GARAGE

Information Technology

John Joy, Director

Information Technology is responsible for providing guidance, technical assistance, support and general supervision required to properly utilize the central computer system as well as personnel system computers throughout the County.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source
		"No revenue"		-	No Revenues
				$ -	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
265,516	65,850	50,000	381,366

STATISTICS

IT supports 400 users County Wide
Maintains County Website
Maintains County E Mail Service
Maintains all servers, personal computers, printers and network equipment
Maintain mobile data systems for Patrol Deputies
Provide technical assistance and support to all users

PERSONNEL

Info tech	*Full Time*	*Part Time*
Computer System Administrator	1	
Network Administrator	1	
Computer Specialist	1	
Management Analyst	1	
	4	

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-103	DEPARTMENT:INFORMATION TECHNOLOGY				ACTIVITY CENTER: INFORMATION TECHNOLOGY				
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	143,629	158,839	200,964	199,667	207,063	207,063	207,063	212,554
5500	Employee Benefits & Taxes	33,633	37,825	54,479	49,952	55,709	55,709	52,962	52,962
	TOTAL PERSONNEL SERVICES	177,262	196,664	255,443	249,619	262,772	262,772	260,025	265,516
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging					1,500	1,500	1,500	1,500
6301	Professional Services	4,370	11,530	5,000	5,144	5,000	5,000	5,000	5,000
6500	Office Supplies	945	600	600	1,761	600	600	600	600
6503	Computer, Software, & Supplies	1,575	1,492	1,500	1,401	39,550	39,550	39,550	39,550
6512	Training, Education, & Seminars	3,728	1,947	4,000	2,554	4,000	4,000	4,000	4,000
6811	Computer Repair	3,814	2,998	3,000	2,421	8,600	8,600	8,600	8,600
6800	Telephone & Communication	2,407	6,760	6,600	7,090	6,600	6,600	6,600	6,600
	TOTAL O&M	16,839	25,326	20,700	20,371	65,850	65,850	65,850	65,850
	CAPITAL OUTLAY								
7355-02	Computer Hardware			25,000		50,000	50,000	50,000	50,000
	TOTAL CAPITAL OUTLAY	-	-	25,000	-	50,000	50,000	50,000	50,000
	TOTAL ACTIVITY CENTER	194,101	221,991	301,143	269,990	378,622	378,622	375,875	381,366
						77,479	77,479	74,732	80,223
						25.7%	25.7%	24.8%	26.6%

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-103 DEPARTMENT: IT					ACTIVITY CENTER: INFORMATION TECHNOLOGY			
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES							
5120	Wages & Salaries (FT)	200,964	199,667	207,063	Wages for full-time departmental staff.	207,063	207,063	212,554
5500	Employee Benefits & Taxes	54,479	49,952	55,709		55,709	52,962	52,962
	TOTAL PERSONNEL SERVICES	255,443	249,619	262,772		262,772	260,025	265,516
	OPERATIONS & MAINTENANCE							
6130	Transportation & Lodging	-	-	1,500		1,500	1,500	1,500
6301	Professional Services	5,000	5,144	5,000	Technical assistance (80 hours @ $60/ hour)	5,000	5,000	5,000
6500	Office Supplies	600	1,761	600	CD Roms, diskettes, zip disks, cleaning supplies	600	600	600
6503	Computer, Software, & Supplies	1,500	1,401	39,550	Network software upgrades and program patches ** moved from all departments to IT in 2008*	39,550	39,550	39,550
6512	Training, Education, & Seminars	4,000	2,554	4,000	Microsoft Operating System training	4,000	4,000	4,000
6611	Computer Repair	3,000	2,421	8,600	Repair equipment formerly under maintenance contract. **moved all 6611 to IT in 2008*	8,600	8,600	8,600
6800	Telephone & Communication	6,600	7,090	6,600	Fee for communication lines, pagers,cellular phones.	6,600	6,600	6,600
	TOTAL O&M	20,700	20,371	65,850	TOTAL	65,850	65,850	65,850
7355	Computer hardware for County	25,000	22,430	50,000		50,000	50,000	50,000
	TOTAL CAPITAL OUTLAY	25,000	22,430	50,000	TOTAL	50,000	50,000	50,000
	TOTAL IT	301,143	292,420	378,622	TOTAL	378,622	375,875	381,366
				77,479		77,479	74,732	80,223
				25.7%		25.7%	24.8%	26.6%

Human Resources

Wanda Pettersen, Director

The County of Cumberland Human Resource Office is committed to building confidence, respect and contentment in our employees so that they may be best able to provide the best possible services to the County of Cumberland Citizens.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source.
					No Revenues
				$ -	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
217,042	37,435	5,000	259,477

STATISTICS

Responsible for servicing of over 400 full time employees
Responsible for recruitment of all new employees in the County
Responsible to coordinate all testing and employee evaluations
Provides all union grievance management
Resolution of all employee matters
Maintain legal employee compliance in FMLA etc.

PERSONNEL

	Full Time	Part Time
Human Resources Director	1	
Human Resources Specialist	1	
Executive Assistant	1	
	3	

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-103	DEPARTMENT: HUMAN RESOURCES				ACTIVITY CENTER: HUMAN RESOURCES				
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	139,447	162,595	168,507	169,111	173,192	173,192	173,192	177,785
5500	Employee Benefits & Taxes	30,320	36,763	41,132	37,970	41,273	41,273	39,257	39,257
	TOTAL PERSONNEL SERVICES	169,767	199,358	209,639	207,081	214,465	214,465	212,449	217,042
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	373	508	1,900	149	1,850	1,850	1,850	1,850
6301	Professional Services	19,233	18,831	18,760	13,712	21,760	21,760	21,760	21,760
6500	Office Supplies	2,737	2,345	2,900	1,490	2,850	2,850	2,850	2,850
6505	Printing & Engraving	-	51	-	-	-	-	-	-
6506	Postal Expenses	2,212	2,168	2,100	1,989	2,050	2,050	2,050	2,050
6508	Dues	145	160	575	160	575	575	575	575
6509	Books, Periodicals, & Subscriptions	543	786	500	733	500	500	500	500
6512	Training, Education, & Seminars	1,403	3,453	7,100	396	6,700	6,700	6,700	6,700
6609	Equipment Repair	150	-	150	-	150	150	150	150
6800	Telephone & Communication	403	-	-	-	1,000	1,000	1,000	1,000
	TOTAL O&M	27,199	28,301	33,985	18,629	37,435	37,435	37,435	37,435
	CAPITAL OUTLAY								
7361	Occupational Health & Safety Equip.	4,237	2,824	5,000	1,445	5,000	5,000	5,000	5,000
	TOTAL CAPITAL OUTLAY	4,237	2,824	5,000	1,445	5,000	5,000	5,000	5,000
	TOTAL ACTIVITY CENTER	201,203	230,483	248,624	227,155	256,900	256,900	254,884	259,477
						8,276	8,276	6,260	10,853
						3.3%	3.3%	2.5%	4.4%

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-103 HUMAN RESOURCES					ACTIVITY CENTER: HUMAN RESOURCES				
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL								
5120	Wages & Salaries (FT)	168,507	169,111	173,192	Wages for full-time departmental staff.	168,507	173,192	173,192	177,785
5500	Employee Benefits & Taxes	41,132	37,970	41,273	Benefits and taxes for departmental employees.		41,273	39,257	39,257
	TOTAL PERSONNEL SERVICES	209,639	207,081	214,465		TOTAL	214,465	212,449	217,042
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	1,900	149	1,850	Transportation and costs associated with seminars, meetings, and training conferences including Hr, and SHRM Conference and MCCA		1,850	1,850	1,850
6301	Professional Services	18,760	13,712	21,760	Group Dynamics Section 125 Administration	$ 1,260	21,760	21,760	21,760
					EAC Funds- Employee Advisory/Wellness Committee	$ 6,600			
					EAP administrative fee	$ 7,500			
					Alert Test for new hires	$ 3,400			
					New- AA/EEO employee plan for feds for grants	$ 3,000			
6500	Office Supplies	2,900	1,490	2,850	Departmental office supply costs.		2,850	2,850	2,850
6505	Printing & Engraving								
6506	Postal Expenses	2,100	1,989	2,050	Departmental postage costs.		2,050	2,050	2,050
6508	Dues	575	160	575	Society for HR Management&HRASM dues		575	575	575
6509	Books, Periodicals, & Subscriptions	500	733	500	HR Updates		500	500	500

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6512	Training, Education, & Seminars	7,100	396	6,700	SHRM and HRASM Conference fees	$	1,400	6,700	6,700	6,700
					Training for Supervisors	$	1,700			
					Training for municipal/county EE	$	4,000			
6609	Equipment Repair	150	-	150	Equipment maintenance not covered under service agreement.			150	150	150
6800	Telephone expense	-	-	1,000				1,000	1,000	1,000
	TOTAL O&M	33,985	18,629	37,435				37,435	37,435	37,435
	CAPITAL OUTLAY									
7361	Occupational Health & Safety Equip.	5,000	1,445	5,000	For employee ergonomic needs to reduce medical costs			5,000	5,000	5,000
		-	-	-				-	-	-
		-	-	-				-	-	-
		5,000	1,445	5,000			TOTAL	5,000	5,000	5,000
		248,624	227,155	256,900			TOTAL	256,900	254,884	259,477
				8,276				8,276	6,260	10,853
				3.33%				3.33%	2.52%	4.37%

HUMAN RESOURCES

Facilities Department

Bruce Jarbox, Director

Mission to provide a useable, quality environment to the public and occupants of all County buildings, by maintaining the structures, systems, grounds and vehicles to the highest standards. The department is responsible for the physical operations of the County Courthouse complex, the County Jail, Law Enforcement Center, Pre-Release Center, Emergency Management Agency, the County Parking Garage, and the new County Communications Center.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source
FAC	60	7,244	100	-	Facilities Misc Revenue
FAC	-	-	4,000	-	Facilities Salvage
FAC	$ 60	$ 7,244	$ 4,100	$ -	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
1,368,525	1,501,546	1,100	2,871,171

Enterprise Activities:

See last page of this section for data on the other funded activities of this department

STATISTICS

Responsible for Fleet maintenance of over 93 Vehicles

Responsible for 6 buildings, and over 406,350 sq feet

Responsible to maintain operations for:

- 1,346 Electric doors
- 7,028 Light Fixtures
- 1,032 Toilets
- 167 Cameras
- 1,058 Intercom Communicators
- Negotiate over $1 million dollars in Utility costs

PERSONNEL

Facility	Full Time	Part Time
Facilities Manager	1	
Maintenance Supervisor	2	
Facilities Supervisor	1	
Custodian Supervisor	1	
Building Custodian	1	
Custodian	8	
Electrician Supervisor	1	
Electrician	1	
Electronic Technician	1	
Building Technican I	1	
Maintenance Technician	4	
Asst. Maint Technician	2	
Fleet Automotive Supervisor	1	
Fleet Automotive Technician	1	
Executive Secretary	1	
	27	

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-105 DEPARTMENT: FACILITIES									
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)*	839,157	888,907	987,847	899,209	1,003,395	1,003,395	1,003,395	1,027,411
5205	Wages & Salaries (PT)*	-	-	-	-	-	-	-	-
5210	Seasonal/Temporary/Intern	2,901	7,500	7,500	12,183	7,500	7,500	7,500	7,500
5401	Overtime	31,287	22,084	28,000	40,805	28,000	28,000	28,000	28,000
5500	Employee Benefits & Taxes	276,881	282,575	315,950	291,527	335,944	335,944	303,383	305,614
	TOTAL PERSONNEL SERVICES	1,150,226	1,201,066	1,339,297	1,243,724	1,374,839	1,374,839	1,342,278	1,368,525
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	2,535	6,013	4,750	1,780	4,750	4,750	4,750	4,750
6131	Gas, Oil, & Grease	26,436	38,813	29,300	34,215	33,300	33,300	33,300	33,300
6132	Vehicle Repair	76,094	80,640	70,000	81,858	76,000	76,000	76,000	76,000
6232	Radio Repair	233	538	500	330	400	400	400	400
6301	Professional Services	21,522	55,952	4,750	16,823	11,850	11,850	11,850	11,850
6303	Contract Special Services	10,358	13,420	14,200	29,740	14,200	14,200	14,200	14,200
6304	Security Services	1,207	2,976	3,500	3,809	4,500	4,500	4,500	4,500
6400	Insurance- Building & Contents	49,205	50,353	60,856	51,143	60,856	60,856	58,379	58,379
6401	Insurance- Liability	2,705	2,768	3,345	2,812	3,345	3,345	3,209	3,209
6402	Vehicle Insurance	12,881	13,181	15,930	13,388	15,930	15,930	15,282	15,282
6405	Insurance - Boilers/ Mechanical	7,600	7,777	9,399	7,899	9,399	9,399	9,016	9,016
6406	Insurance- Deductible	9,974	11,449	22,000	-	22,000	22,000	22,000	22,000
6500	Office Supplies	892	1,005	1,550	519	1,550	1,550	1,550	1,550
6502	Cleaning Supplies	10,850	18,356	10,900	9,207	10,900	10,900	10,900	10,900
6503	Computer Software & Supplies	1,140	948	900	897	-	-	-	-
6504	Maintenance Supplies	22,001	37,786	30,625	30,596	30,625	30,625	30,625	30,625
6505	Printing & Engraving	873	805	1,000	1,761	1,000	1,000	1,000	1,000
6506	Postal Expenses	478	328	600	543	600	600	600	600
6507	Advertising	1,429	3,664	1,850	4,194	1,850	1,850	1,850	1,850
6508	Dues	554	1,877	1,035	284	1,035	1,035	1,035	1,035
6509	Books, Periodicals, & Subscriptions	331	703	1,180	161	1,180	1,180	1,180	1,180
6510	Tools & Implements	942	2,768	3,500	2,641	2,600	2,600	2,600	2,600

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6511	Equipment Rental	4,194	4,606	4,420	3,881	4,420	4,420	4,420	4,420
6512	Training, Education, & Seminars	1,423	2,801	3,000	349	3,000	3,000	3,000	3,000
6514	Maintenance Contracts	68,795	70,292	74,045	66,979	74,045	74,045	74,045	74,045
6600	Cleaning & Sanitary	877	4,087	3,900	1,242	3,900	3,900	3,900	3,900
6601	Snow Removal	5,281	4,052	4,500	13,813	4,500	4,500	4,500	4,500
6602	Lot & Grounds Maintenance	3,555	6,588	5,200	7,644	5,200	5,200	5,200	5,200
6603	Building & Structure Repair	30,018	70,368	28,250	36,700	28,250	28,250	28,250	28,250
6604	Heating & Cooling (HVAC) Repair	39,109	33,600	27,375	29,340	27,375	27,375	27,375	27,375
6605	Electrical Repair	43,204	113,395	32,595	51,979	32,595	32,595	32,595	32,595
6606	Painting Repair	449	5,311	5,600	3,652	5,600	5,600	5,600	5,600
6607	Plumbing Repair	7,849	39,996	9,000	12,183	9,000	9,000	9,000	9,000
6608	Elevator Repair	1,425	5,309	2,500	451	2,500	2,500	2,500	2,500
6609	Equipment Repair	11,166	17,895	10,250	18,022	10,250	10,250	10,250	10,250
6611	Computer Repair	131	1,022	1,300	1,279	-	-	-	-
6612	Furniture Repair	2,731	6,788	2,800	4,716	2,800	2,800	2,800	2,800
6800	Telephone & Communication	1,324	1,877	3,500	2,676	3,500	3,500	3,500	3,500
6801	Electricity Utility	284,334	349,063	351,900	361,483	352,000	352,000	352,000	352,000
6802	Gas Utility	242,093	287,362	390,138	244,554	370,000	370,000	370,000	370,000
6803	Water Utility	20,655	23,990	24,235	20,171	24,235	24,235	24,235	24,235
6804	Sewer Utility	128,079	122,544	111,000	131,658	129,000	129,000	129,000	129,000
6805	Rubbish Removal	26,693	25,762	28,500	35,518	30,500	30,500	30,500	30,500
6806	Fuel Oil	49,259	59,447	51,200	54,558	61,000	61,000	61,000	61,000
6906	Paper Goods	3,698	5,266	6,000	5,519	6,000	6,000	6,000	6,000
6908	Clothing- Uniforms	3,542	3,769	4,000	3,955	4,000	4,000	4,000	4,000
6909	Clothing- Cleaning	1,305	1,408	1,250	1,527	1,250	1,250	1,250	1,250
6913	Safety Equipment	1,081	2,314	2,400	1,286	2,400	2,400	2,400	2,400
6950	misc expense PRC	57,635	72,353	-	-	-	-	-	-
	TOTAL O&M	1,300,145	1,693,384	1,480,528	1,409,735	1,505,190	1,505,190	1,501,546	1,501,546

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	CAPITAL OUTLAY								
7305	Building & Building Improvements			-	-	-	-	-	-
7315	Electrical Capital	3,950		-	-	-	-	-	-
7335	Maintenance Capital	2,200		-	-	-	-	-	-
7350	Office Equipment	7,775	527	500	500	500	500	500	500
7355	Computer Hardware	231	573	600	600	600	600	600	600
7365	Radio Equipment	547		-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	14,703	1,100	1,100	1,100	1,100	1,100	1,100	1,100
	TOTAL DEPARTMENT	2,465,074	2,895,550	2,820,925	2,654,559	2,881,129	2,881,129	2,844,924	2,871,171
						60,204	60,204	23,999	50,246
						2.1%	2.1%	0.9%	1.8%

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-105	DEPARTMENT: FACILITIES								
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES									
5120	Wages & Salaries (FT)	987,847	899,209	1,003,395	Wages for full-time departmental staff.	$	998,566	1,003,395	1,003,395	1,027,411
					Removal of one custodian with benefits	$	(31,000)			
					Increase work week from 35 to 37.5 to custodians	$	11,000			
5205	Wages & Salaries (PT)				Wages for part-time departmental staff.					
5210	Seasonal/Temporary/Intern	7,500	12,183	7,500	Wages for substitute custodians/ maint./ special projects.			7,500	7,500	7,500
5401	Overtime	28,000	40,805	28,000	Wages for required overtime work and call in work.			28,000	28,000	28,000
5500	Employee Benefits & Taxes	315,950	291,527	335,944	Taxes and benefits for departmental employees.			335,944	303,383	305,614
	TOTAL PERSONNEL SERVICES	1,339,297	1,243,724	1,374,839			TOTAL	1,374,839	1,342,278	1,368,525
	OPERATIONS & MAINTENANCE									
6130	Transportation & Lodging	4,750	1,780	4,750	Departmental travel expenses including for training.			4,750	4,750	4,750
6131	Gas, Oil, & Grease	29,300	34,215	33,300	Gas, oil, grease, and maintenance for departmental vehicles and machines.	$	4,400	33,300	33,300	33,300
					Tires for Sheriff vehicles.	$	24,400			
					Oil & grease for Sheriff vehicles.	$	4,500			
6132	Vehicle Repair	70,000	81,858	76,000	Parts and labor for automobile and machine repair.	$	4,400	76,000	76,000	76,000
					Sheriff Administration/ Support Services	$	10,200			
					Sheriff Law Enforcement	$	40,800			
					Sheriff Jail	$	9,600			
					New Vehicle equipment set up	$	11,000			
6232	Radio Repair	500	330	400	Repair material for County radio equipment.			400	400	400
6301	Professional Services	4,750	16,823	11,850	Consultants: chemical, etc.	$	3,250	11,850	11,850	11,850
					Indoor Air Quality tests.	$	4,700			
					Oil Tank inspections.	$	1,000			

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					Elevator/lift inspections.	$	2,900			
6303	Contract Special Services	14,200	29,740	14,200	Pest control. (Jail, Courthouse & EMA)	$	11,200	14,200	14,200	14,200
					Hazardous Mats (lamp)	$	2,000			
					Window Cleaning outside	$	1,000			
6304	Security Services	3,500	3,809	4,500	Alarm monitoring - Intrusion and Fire			4,500	4,500	4,500
6400	Insurance -Building & Contents	60,856	51,143	60,856	Courthouse.			60,856	58,379	58,379
					Garage.					
6401	Insurance- Liability	3,345	2,812	3,345	Departmental share of insurance.			3,345	3,209	3,209
6402	Vehicle Liability	15,930	13,388	15,930	Departmental share of insurance.			15,930	15,282	15,282
6405	Insurance - Boilers/ Mechanical	9,399	7,899	9,399	Departmental share of insurance.			9,399	9,016	9,016
6406	Insurance- Deductible	22,000	-	22,000	Deductible for any insurance claim.			22,000	22,000	22,000
6500	Office Supplies	1,550	519	1,550	Office supplies and copy paper.			1,550	1,550	1,550
6502	Cleaning Supplies	10,900	9,207	10,900	Custodial supplies. (Does not include Jail secure area.)			10,900	10,900	10,900
					Car Cleaning Supplies	$	700			
					Courthouse.	$	7,500			
					Garage.	$	300			
					EMA & Dispatch	$	1,100			
					Jail.	$	1,300			
6503	Computer Software & Supplies	900	897	-	Software programs: paper, printers etc			-	-	-
6504	Maintenance Supplies	30,625	30,596	30,625	Repair supplies.			30,625	30,625	30,625
					Courthouse.	$	11,000			
					Garage.	$	200			
					EMA.	$	850			

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					Jail.- includes chemicals	$	16,000			
					Pre-Release Center.	$	550			
					Law Enforcement Center.	$	725			
					Storage Building	$	200			
					Communications	$	1,100			
6505	Printing & Engraving	1,000	1,761	1,000	Printing for work orders, forms, and blueprints.			1,000	1,000	1,000
6506	Postal Expenses	600	543	600	Departmental postage costs.			600	600	600
6507	Advertising	1,850	4,194	1,850	For material bids and personnel			1,850	1,850	1,850
6508	Dues	1,035	284	1,035	NFPA	$	100	1,035	1,035	1,035
					AFE (American Facilities Eng.)	$	150			
					ASHRAE (Heating and AC Eng.)	$	300			
					NSEE (Energy Engineers.)	$	175			
					Electrician Licensing Fees.	$	310			
6509	Books, Periodicals, & Subscriptions	1,180	161	1,180	Manager's Legal Bulletin.	$	100	1,180	1,180	1,180
					Vehicle manuals.	$	200			
					ASHRAE Handbooks.	$	120			
					Means Data Books.	$	350			
					Reference manuals and code books.	$	410			
6510	Tools & Implements	3,500	2,641	2,600	Hand tools.	$	1,900	2,600	2,600	2,600
					Ladders	$	700			
6511	Equipment Rental	4,420	3,881	4,420				4,420	4,420	4,420
					Pagers.	$	1,000			
					Gas cylinders.	$	250			
					Safety Kleen for Mechanic/Jail (oil)	$	1,400			
					Copier	$	1,070			
					Concrete cutter & others as needed	$	700			

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6512	Training, Education, & Seminars	3,000	349	3,000	OSHA Training	$	400	3,000	3,000	3,000
					Stentophone on site training.	$	950			
					Act 1000 training	$	700			
					SMTC automotive, electrical, & plumbing courses.	$	1,750			
					Local seminars.	$	700			
6514	Maintenance Contracts	74,045	66,979	74,045	HVAC contract.			74,045	74,045	74,045
					CCRCC new building	$	3,000			
					Jail	$	20,050			
					CCCH & EMA	$	11,000			
					Sprinkler system.	$	2,750			
					Extinguishers.	$	1,475			
					Fire alarm. .	$	1,900			
					Elevator/lifts.	$	15,500			
					Telephone	$	9,000			
					Garage gate equipment.	$	3,500			
					Identicard	$	2,500			
					Act Systems Support	$	1,875			
					Automatic Doors	$	1,495			
6600	Cleaning & Sanitary	3,900	1,242	3,900	Carpets cleaned in-house for cost and quality assurance.			3,900	3,900	3,900
					Courthouse. (done in house)	$	520			
					EMA.	$	250			
					Jail.	$	2,380			
					Law Enforcement Center.	$	750			
6601	Snow Removal	4,500	13,813	4,500	Courthouse complex (includes parking lot).	$	2,100	4,500	4,500	4,500
					Jail.	$	2,100			
					EMA & Dispatch.	$	300			
6602	Lot & Grounds Maintenance	5,200	7,644	5,200	Loam, seed, sod.	$	2,000	5,200	5,200	5,200
					Flowers, shrubbery.	$	900			

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					Landscape timbers, fencing.	$	1,300			
					Asphalt maintenance or repair:	$	1,000			
6603	Building & Structure Repair	28,250	36,700	28,250	Doors, walls, ceilings, stairs, & windows.	$	4,000	28,250	28,250	28,250
					Replacement locks and keys	$	2,000			
					Roof patches and repairs.	$	7,000			
					CCCH Replacement Air Conditioners	$	1,500			
					Carpeting and repairs	$	8,000			
					Exterior building repairs.	$	5,000			
					Replacement ceiling tiles.	$	750			
6604	Heating & Cooling (HVAC) Repair	27,375	29,340	27,375	Heating & Cooling (HVAC) Repair			27,375	27,375	27,375
					Courthouse.	$	7,500			
					Garage.	$	75			
					EMA.	$	3,400			
					Jail.	$	14,500			
					Pre-Release Center.	$	900			
					Law Enforcement Center.	$	1,000			
6605	Electrical Repair	32,595	51,979	32,595	MTI & control repairs.	$	10,900	32,595	32,595	32,595
					Lighting-lamps and ballast, light bulbs	$	13,295			
					Power outlets & wiring.	$	2,400			
					Electrical repairs.	$	6,000			
6606	Painting Repair	5,600	3,652	5,600	Preventative & ongoing maintenance.			5,600	5,600	5,600
					Courthouse.	$	2,000			
					Garage.	$	1,000			
					EMA. & communications	$	500			
					Jail.	$	1,400			
					Pre-Release Center.	$	300			
					Law Enforcement Center.	$	400			
6607	Plumbing Repair	9,000	12,183	9,000	Preventative/ ongoing maintenance.			9,000	9,000	9,000
					Courthouse.	$	3,700			

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					Garage.	$	200			
					EMA.	$	500			
					Jail.	$	3,675			
					Pre-Release Center.	$	625			
					Law Enforcement Center.	$	300			
6608	Elevator Repair	2,500	451	2,500	Non-contract repairs			2,500	2,500	2,500
6609	Equipment Repair	10,250	18,022	10,250	Repair for County equipment.-kitchen,laundry,etc			10,250	10,250	10,250
6611	Computer Repair	1,300	1,279	-	Repair for facilities computers. Jail needs new one for control			-	-	-
6612	Furniture Repair	2,800	4,716	2,800	Repair material for any County furniture.			2,800	2,800	2,800
6800	Telephone & Communication	3,500	2,676	3,500	Telephone Costs Courthouse.			3,500	3,500	3,500
6801	Electricity Utility	351,900	361,483	352,000	Electricity costs for county properties			352,000	352,000	352,000
6802	Gas Utility	390,138	244,554	370,000	Natural Gas costs for county properties			370,000	370,000	370,000
6803	Water Utility	24,235	20,171	24,235	Courthouse	$	6,305	24,235	24,235	24,235
					Garage.	$	195			
					Jail.	$	17,500			
6804	Sewer Utility	111,000	131,658	129,000	Courthouse.	$	13,000	129,000	129,000	129,000
					Jail Complex	$	116,000			
6805	Rubbish Removal	28,500	35,518	30,500	Courthouse.	$	7,000	30,500	30,500	30,500
					Jail.	$	13,000			

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					Pre-Release Center.	$	3,500			
					Law Enforcement Center.	$	3,500			
					EMA & Dispatch	$	3,500			
6806	Fuel Oil	51,200	54,558	61,000	Jail Generator	$	2,300	61,000	61,000	61,000
					Courthouse.	$	58,700			
6906	Paper Goods	6,000	5,519	6,000	Toilet paper, sanitary napkins, paper towels.			6,000	6,000	6,000
6908	Clothing- Uniforms	4,000	3,955	4,000	Jail complex sets. (4 sets)	$	1,600	4,000	4,000	4,000
					CCCH complex. (4 sets)	$	2,400			
6909	Clothing- Cleaning	1,250	1,527	1,250	Mechanic Uniforms.			1,250	1,250	1,250
6913	Safety Equipment	2,400	1,286	2,400	Safety shoes.	$	1,500	2,400	2,400	2,400
					Gloves & wipes for chemicals & blood pathogens.	$	650			
					First-aid kit maintenance.	$	250			
1.7%	TOTAL O&M	1,480,528	1,409,735	1,505,190			TOTAL	1,505,190	1,501,546	1,501,546
	CAPITAL OUTLAY									
7305	Building & Building Improvement				Bird spikes and ledge cleaning at courthouse					
7315	Electrical Capital				Energy controls (lighting) courthouse					
7335	Maintenance Capital	-			Set up maintenance and custodial equipment					
7350	Office Equipment	500	500	500	Replace misc office equipment			500	500	500
7355	Computer Hardware	600	600	600	Printers			600	600	600
7365	Radio Equipment	-	-	-				-	-	-

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	TOTAL CAPITAL OUTLAY	1,100	1,100	1,100	TOTAL	1,100	1,100	1,100
	TOTAL FACILITIES	2,820,925	2,654,559	2,881,129	TOTAL	2,881,129	2,844,924	2,871,171
				60,204		60,204	23,999	50,246
				2.1%		2.1%	0.9%	1.8%

Enterprise Activities-Facilities

This Enterprise/ Contract section is listed for informational purposes and is not part of the County Budget because operational expenses are offset by user charges/revenue.

The County has a contract with the State of Maine to provide custodial and maintenance needs for the court addition,

Per the Governmental Accounting Standards, " enterprise funds are to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges". (Definition per GASB Standards)

	State Court Custodial Program	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
21220	Custodian Floor 1	1/1 to 12/31	1	38,659	38,659
21220	Custodian Floor 2	1/1 to 12/31	1	33,800	33,800
21220	Supr/Cust	1/1 to 12/32	1	38,000	38,000
			3	**110,459**	**110,459**
			Supply	**166,968**	**166,968**
	TOTAL FROM NON-BUDGET ACTIVITIES			**277,427**	**277,427**

FINANCE DEPARTMENT

Vic Labrecque, Director

Mission of the Finance Office is to administer to the financial needs of the County, in a prudent and professional manner in accordance with the generally accepted accounting practices called GAAP. To provide strategic financial advice to the Manager and Commissioners of the County.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source.
		No revenues			
				$ -	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
294,605	39,407	100	334,112

STATISTICS

Process cash exceeding $40 million dollars
Produce over 21,000 paychecks annually
Administer benefits for 400 employees
Purchase orders for over $10 million annual
Pay over 10,000 invoices annually
Provide all financial reporting and analysis
Preparation and completion finance audit

PERSONNEL

Finance	*Full Time*	*Part Time*
Director of Finance	1	
Purchasing Agent	1	
Accounts Supervisor	1	
Payroll Supervisor	1	
	4	

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-109 DEPARTMENT: FINANCE						FINANCE DEPARTMENT			
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	202,507	214,213	224,288	223,976	231,036	231,036	231,036	237,164
5401	Overtime	6,563	5,856	5,000	719	5,000	5,000	5,000	5,000
5500	Employee Benefits & Taxes	44,197	47,283	47,771	52,197	56,519	56,519	45,804	52,441
	TOTAL PERSONNEL SERVICES	253,267	267,352	277,059	276,892	292,555	292,555	281,840	294,605
6130	Transportation & Lodging	873	963	800	610	800	800	800	800
6300	Accounting & Audit Fees	11,400	11,068	12,000	11,000	11,500	11,500	11,500	11,500
6401	Insurance- Liability	343	352	424	358	424	424	407	407
6500	Office Supplies	3,407	1,109	1,500	1,388	1,500	1,500	1,500	1,500
6503	Computer Software & Supplies	232	228	700	-	-	-	-	-
6505	Printing & Engraving	987	1,160	700	1,610	700	700	700	700
6506	Postal Expenses	4,075	4,995	5,100	5,103	4,500	4,500	4,500	4,500
6508	Dues	1,362	1,455	1,400	1,395	1,400	1,400	1,400	1,400
6509	Books, Periodicals, & Subscriptions	-	320	50	50	50	50	50	50
6512	Training, Education, & Seminars	62	841	500	288	500	500	500	500
6514	Maintenance Contract	9,065	9,923	16,000	15,856	17,600	17,600	17,600	17,600
6611	Computer Repair	-	-	200	-	-	-	-	-
6800	Telephone & Communication	-	-	450	338	450	450	450	450
6950	Bank Charges	-	-	-	-	-	-	-	-
	TOTAL O&M	31,806	32,413	39,824	37,996	39,424	39,424	39,407	39,407
	CAPITAL OUTLAY								
7325	Furniture & Fixtures			200	72	100	100	100	100
7350	Office Equipment	192	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	192	-	200	72	100	100	100	100
	DEPARTMENT TOTAL	285,265	299,765	317,083	314,960	332,079	332,079	321,347	334,112
						14,996	14,996	4,264	17,029
						4.7%	4.7%	1.3%	5.4%

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-109 DEPARTMENT: FINANCE					Department- FINANCE DEPARTMENT				
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	224,288	223,976	231,036	Wages for full-time departmental staff.		231,036	231,036	237,164
5401	Overtime	5,000	719	5,000	Wages for required overtime work.		5,000	5,000	5,000
5500	Employee Benefits & Taxes	47,771	52,197	56,519	Taxes and benefits for departmental staff.		56,519	45,804	52,441
	TOTAL PERSONNEL SERVICES	277,059	276,892	292,555			292,555	281,840	294,605
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	800	610	800	Costs to attend conferences and mileage		800	800	800
6300	Accounting & Audit Fees	12,000	11,000	11,500	Annual Audit Fees and CAFR prep		11,500	11,500	11,500
6401	Insurance- Liability	424	358	424	Departmental share of insurance costs.		424	407	407
6500	Office Supplies	1,500	1,388	1,500	Departmental office supply costs.		1,500	1,500	1,500
6503	Computer Software & Supplies	700	-	-	Departmental computer supplies.		-	-	-
6505	Printing & Engraving	700	1,610	700	Envelope, pr checks, ap checks and printing .		700	700	700
6506	Postal Expenses	5,100	5,103	4,500	Postage costs. Courier Service	$ 700 $ 4,400	4,500	4,500	4,500
6508	Dues	1,400	1,395	1,400	GFOA. For Finance, treasurer, and County		1,400	1,400	1,400
6509	Books, Periodicals, & Subscriptions	50	50	50	Subscription to Payroll Updates		50	50	50
6512	Training, Education, & Seminars	500	288	500	Day classes for staff	$ 500	500	500	500

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-109 DEPARTMENT: FINANCE					Department- FINANCE DEPARTMENT			
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6514	Maintenance Contract	16,000	15,856	17,600	Maintenance contract for munis software	17,600	17,600	17,600
6611	Computer Repair	200	-	-	Computer repair parts.	-	-	-
6800	Telephone & Communication	450	338	450	Phone expenses.	450	450	450
	TOTAL O&M	39,824	37,996	39,424		39,424	39,407	39,407
	CAPITAL OUTLAY							
7325	Furniture & Fixtures	200	72	100	Office replacement needs.	100	100	100
		-	-	-		-	-	-
	CAPITAL OUTLAY	200	72	100		100	100	100
	TOTAL FINANCE	317,083	314,960	332,079	TOTAL	332,079	321,347	334,112
				14,996		14,996	4,264	17,029
				4.7%		4.7%	1.3%	5.4%

Registry of DEEDS

Pamela Lovley Registrar

Mission is to maintain and preserve all documents recorded in the Registry, and to provide the public with rapid and convenient access to all recorded documents in a professional and courteous manner. The Registry is the office that processes information as it relates to the buying and selling of real property. It maintains and preserves documents such as mortgages, contracts liens and plans of surveyed property. Data is available on the internet as well as the Registry.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source.
Deeds	1,489	2,805	4,000	4,000	Register of Deeds - Misc. Revenue
Deeds	1,581,756	1,702,095	1,600,000	1,525,377	Register of Deeds - Recording Fees
Deeds	1,087,773	1,029,157	950,000	950,000	Register of Deeds - Transfer Tax
Deeds	635,045	581,843	525,000	525,000	Register of Deeds - Copies
Deeds					
Deeds	$ 3,306,063	$ 3,315,900	$ 3,079,000	$ 3,004,377	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
643,684	258,860	8,000	910,544

STATISTICS

Approx number of recorded documents each year, deeds etc 78,000

Average number of plans 800

Revenues derived from recording is $1.5 million

Transfer tax to State at 90% $ 8,000,000

Transfer tax to the County $ 890,000

PERSONNEL

DEEDS	Full Time	Part Time
Register of Deeds	1	
Deputy Register	1	
Clerk/Supervisor	2	
Business Account Manager	1	
Clerk II	6	
Clerk 1	3	
	14	0

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-107 DEPARTMENT: REGISTRY OF DEEDS									
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	457,385	481,964	488,431	478,188	507,063	474,563	474,563	486,852
5205	Wages & Salaries (PT)	4,494	-	5,000	-	5,000	5,000	5,000	5,000
5401	Overtime	1,977	-	2,000	58	2,000	2,000	2,000	2,000
5500	Employee Benefits & Taxes	135,146	148,847	158,542	137,882	153,379	153,379	149,832	149,832
	TOTAL PERSONNEL SERVICES	599,002	630,810	653,973	616,128	667,442	634,942	631,395	643,684
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	1,141	1,178	3,000	783	3,000	3,000	3,000	3,000
6500	Office Supplies	20,748	26,050	20,000	17,092	20,000	20,000	20,000	20,000
6505	Printing & Engraving	-	561	1,000	1,689	1,000	1,000	1,000	1,000
6506	Postal Expenses	21,416	18,841	20,000	17,002	20,000	20,000	20,000	20,000
6507	Advertising	421	763	500	545	500	500	500	500
6508	Dues	75	100	700	300	700	700	700	700
6509	Books, Periodicals, & Subscriptions		-	-	-	-	-	-	-
6512	Training & Education	866	2,492	3,500	1,190	3,500	3,500	3,500	3,500
6513	Leases & Service Agreements	237,257	211,466	234,000	207,115	223,160	203,160	203,160	203,160
6701	Binding & Rebinding	3,643	2,876	3,000	2,911	-	-	-	-
6703	Microfilming	24,941	24,018	20,000	20,000	-	-	-	-
6800	Telephone & Communication	2,588	3,312	4,000	3,203	7,000	7,000	7,000	7,000
	TOTAL O&M	313,096	291,656	309,700	271,830	278,860	258,860	258,860	258,860
	CAPITAL OUTLAY								
7350	Office Equipment	3,738	4,870	8,000	3,900	8,000	8,000	8,000	8,000
	TOTAL CAPITAL OUTLAY	3,738	4,870	8,000	3,900	8,000	8,000	8,000	8,000
	TOTAL DEPARTMENT	915,836	927,336	971,673	891,858	954,302	901,802	898,255	910,544
						(17,371)	(69,871)	(73,418)	(61,129)
						-1.8%	-7.2%	-7.6%	-6.3%

REGISTRY OF DEEDS

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-107 DEPARTMENT: REGISTRY OF DEEDS

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL								
5120	Wages & Salaries (FT)	488,431	478,188	507,063	Wages for full-time departmental staff. Lay off 1 position effective 1/1/08	$ 507,063 $ (32,500)	474,563	474,563	486,852
5210	Seasonal/Temporary/Intern	5,000	-	5,000	Wages forTemporary departmental staff.		5,000	5,000	5,000
5401	Overtime	2,000	58	2,000	Wages for required overtime work.		2,000	2,000	2,000
5500	Employee Benefits & Taxes	158,542	137,882	153,379	Taxes and benefits for departmental employees.		153,379	149,832	149,832
	TOTAL PERSONNEL SERVICES	653,973	616,128	667,442		TOTAL	634,942	631,395	643,684
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	3,000	783	3,000	Travel expenses to be associated with Registry meetings and County Convention activities.		3,000	3,000	3,000
6500	Office Supplies	20,000	17,092	20,000	General office supplies used in the Registry.		20,000	20,000	20,000
6505	Printing & Engraving	1,000	1,689	1,000	Printing letterhead, stationary, & business cards.		1,000	1,000	1,000
6506	Postal Expenses	20,000	17,002	20,000	Registry postal costs. Reduced due to charge system Yearly fee for postal box rental.		20,000	20,000	20,000
6507	Advertising	500	545	500	Posting position vacancies.		500	500	500
6508	Dues	700	300	700	Membership fees associated with the Registry of Deeds Association and MELTA.		700	700	700
6512	Training & Education	3,500	1,190	3,500	Seminars & Supervisor Training		3,500	3,500	3,500

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6513	Leases & Service Agreements	234,000	207,115	223,160	ACS contract (with maintenance.)	$ 191,384	203,160	203,160	203,160
					Lease copy machines. (4)	$ 14,000			
					Lease new plan copy machine ($248 x12)	$ 2,976			
					Plan machine contract.	$ 4,800			
					Lease 8 work stations from ACS	$ 10,000			
6701	Binding & Rebinding	3,000	2,911	-	Repair expenses associated with rebinding the big books (up to $350 each based on damage.)		-	-	-
6703	Microfilming	20,000	20,000	-	Microfilming Plans		-	-	-
6800	Telephone & Communication	4,000	3,203	7,000	Fax/ phone operation expenses.		7,000	7,000	7,000
	TOTAL O&M	309,700	271,830	278,860		TOTAL	258,860	258,860	258,860
	CAPITAL OUTLAY								
7350	Office Equipment	8,000	3,900	8,000	Plan cabinets , Bookcases, Typewriter		8,000	8,000	8,000
		-	-	-			-	-	-
	TOTAL CAPITAL OUTLAY	8,000	3,900	8,000		TOTAL	8,000	8,000	8,000
	TOTAL DEEDS	971,673	891,858	954,302		TOTAL	901,802	898,255	910,544
				(17,371)			(69,871)	(73,418)	(61,129)
				-1.8%			-7.2%	-7.6%	-6.3%

REGISTRY OF DEEDS

Registry of Probate

Jeri McRae, Registrar

Mission is to fulfill legal requirements for processing estates, guardianships, name changes and adoptions. The Probate Code and rules govern the department procedures. We are dedicated to high quality service, friendly, helpful and efficient.

REVENUES

Source	2005 Actual	2006 Actual	2007 Budget Revenue	2008 Budget Revenue	Description of revenue source
Prob	347,059	332,307	235,000	350,000	Register of Probate - Fees
Prob	27,666	30,291	42,000	30,000	Register of Probate - Notices
Prob	9,497	13,959	15,960	15,960	Register of Probate - Abstracts
Prob	2,695	13,137	16,400	10,000	Register of Probate - Handling
Prob	1,360	8,677	20,000	15,000	Register of Probate - Forms
Prob	$ 388,277	$ 398,371	$ 329,360	$ 420,960	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
383,652	124,359	5,000	513,011

STATISTICS

Some general statistics:	Cases
Probated Estates	1,000
Guardianships	300
Name Changes	300
Adoptions	200
Annual types of cases:	1,800

PERSONNEL

PROBATE	*Full Time*	*Part Time*
Register of Probate	1	
Deputy Register	1	
Clerk II	4	
Judge of Probate	1	
Legal Secretary	1	
	8	0

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-108 DEPARTMENT: REGISTRY OF PROBATE									
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	254,079	286,344	291,176	294,321	301,034	272,909	272,909	297,695
5205	Wages & Salaries (PT)	8,850	-	16,686	-	-	-	-	-
5401	Overtime	12,439	-	3,000	-	3,000	3,000	3,000	3,000
5500	Employee Benefits & Taxes	78,338	80,530	86,383	81,310	91,826	91,826	79,957	82,957
	TOTAL PERSONNEL SERVICES	353,706	366,875	397,245	375,631	395,860	367,735	355,866	383,652
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	903	529	1,000	1,433	2,500	2,500	2,500	2,500
6301	Professional Services	26,478	9,117	15,000	5,143	15,000	15,000	15,000	15,000
6305	Stenographer - Transcripts	195	133	500	154	500	500	500	500
6306	Attorneys - Court Appointed	30,155	22,365	35,000	31,281	35,000	25,000	25,000	25,000
6401	Insurance- Liability	258	389	350	520	400	400	384	384
6500	Office Supplies	12,122	6,696	8,500	6,051	6,000	6,000	6,000	6,000
6503	Computer Software & Supplies	657	258	2,500	643	-	-	-	-
6505	Printing & Engraving	2,367	4,221	4,000	1,397	3,000	3,000	3,000	3,000
6506	Postal Expenses	6,640	5,925	8,400	6,286	8,400	8,400	8,400	8,400
6507	Advertising	11,393	15,532	12,000	19,800	15,000	15,000	15,000	15,000
6508	Dues	225	500	500	470	500	500	500	500
6509	Books, Periodicals, & Subscriptions	5,160	2,750	2,500	2,891	2,500	2,500	2,500	2,500
6512	Training, Education, & Seminars	1,109	135	1,000	50	1,500	1,500	1,500	1,500
6513	Leases & Service Agreements	2,416	3,160	7,600	4,050	10,100	6,600	6,600	6,600
6610	Office Equipment Repair	1,000	496	1,000	376	1,000	1,000	1,000	1,000
6611	Computer Repair	500	-	500	-	-	-	-	-
6700	Abstract Fees	348	11,201	9,975	9,459	9,975	9,975	9,975	9,975
6800	Telephone & Communication	3,369	2,409	3,500	2,375	3,500	3,500	3,500	3,500
6807	Visitor Expenses		8,105		15,075	23,000	23,000	23,000	23,000
	TOTAL O&M	105,295	93,921	113,825	107,454	137,875	124,375	124,359	124,359

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	CAPITAL OUTLAY								
7325	Furniture & Fixtures	1,000	1,000	1,000	-	2,000	2,000	2,000	2,000
7350	Office Equipment	1,146	201	-	-	1,000	1,000	1,000	1,000
7355	Computer Hardware	-	-	2,000	-	2,000	2,000	2,000	2,000
	TOTAL CAPITAL OUTLAY	2,146	1,201	3,000	-	5,000	5,000	5,000	5,000
	TOTAL DEPARTMENT	461,147	461,996	514,070	483,085	538,735	497,110	485,225	513,011
						24,665	(16,960)	(28,845)	(1,059)
						4.8%	-3.3%	-5.6%	-0.2%

REGISTRY OF PROBATE

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-108 DEPARTMENT: REGISTRY OF PROBATE

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL									
5120	Wages & Salaries (FT)	291,176	294,321	301,034	Wages for full-time departmental staff.	$	292,409	272,909	272,909	297,695
					Please add to Probate Deputy	$	4,000			
					Add to Probate Judge	$	3,500			
					Add benefits for 2 adjustments	$	1,125			
					Manager recommends :					
					No increase for deputy and judge	$	(8,625)			
					Layoff one position starting 7/1/2008	$	(19,500)			
					Comm restore layoff position	$	19,500			
5205	Wages & Salaries (PT)	16,686	-	-	Wages for part-time departmental staff.	$	16,686	-	-	-
					Eliminate Part Time Employee in 2008	$	(16,686)			
5401	Overtime	3,000	-	3,000	Wages for overtime work.			3,000	3,000	3,000
5500	Employee Benefits & Taxes	86,383	81,310	91,826	Benefits and taxes for departmental employees.			91,826	79,957	82,957
	TOTAL PERSONNEL SERVICES	397,245	375,631	395,860			TOTAL	367,735	355,866	383,652
	OPERATIONS & MAINTENANCE									
6130	Transportation & Lodging	1,000	1,433	2,500	Direct travel expenses related to judicial conferences, educational sysposia, seminars and workshops, plus community outreach trips			2,500	2,500	2,500
6301	Professional Services	15,000	5,143	15,000	Paralegal Services for the Judge of Probate			15,000	15,000	15,000
6305	Stenographer - Transcripts	500	154	500	Expenses for recording and transcription			500	500	500

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6306	Attorneys - Court Appointed	35,000	31,281	35,000	Appointed counsel for unprotected wards in judicial proceedings-Maine law requirement	25,000	25,000	25,000
6401	Insurance- Liability	350	520	400	Department Liability Insurance premium	400	384	384
6500	Office Supplies	8,500	6,051	6,000	Paper, electronic storage media, toner, docket pages, case folders and label system, r reproduction supplies, office sundries	6,000	6,000	6,000
6503	Computer Software & Supplies	2,500	643	-	Software upgrades and sundry computer accessories	-	-	-
6505	Printing & Engraving	4,000	1,397	3,000	Printing of official probate and court forms for resale: general office printing, including letterhead, envelopes, will security labels, receipts, forms, cards: public information and education materials and brochures	3,000	3,000	3,000
6506	Postal Expenses	8,400	6,286	8,400	Postage	8,400	8,400	8,400
6507	Advertising	12,000	19,800	15,000	Newspaper legal notice advertising, employment-recruitment advertising	15,000	15,000	15,000
6508	Dues	500	470	500	Professional organization dues, including:Registers Association, Judge groups etc.	500	500	500
6509	Books, Periodicals, & Subscriptions	2,500	2,891	2,500	Bar Directory, Law books and statutes updates Probate, Family Law, Civil Proc books,	2,500	2,500	2,500
6512	Training, Education, & Seminars	1,000	50	1,500	Continuing legal education seminars	1,500	1,500	1,500
6513	Leases & Service Agreements	7,600	4,050	10,100	Photo copier $ 4,800	6,600	6,600	6,600

REGISTRY OF PROBATE

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					Web Hosting	$	1,800			
					Icon Support	$	3,500			
6610	Office Equipment Repair	1,000	376	1,000	adding many scanners			1,000	1,000	1,000
6611	Computer Repair	500	-	-	Repair allowance for computers			-	-	-
6700	Abstract Fees	9,975	9,459	9,975	Required recording fees for Register of Deeds for deed transfers concerning probated estates-prices increased 33%			9,975	9,975	9,975
6800	Telephone & Communication	3,500	2,375	3,500	Local and long distance telephone charges, mobile telephone services, radio paging services for on call response			3,500	3,500	3,500
6807	Visitor /Fingerprint Expe		15,075	23,000				23,000	23,000	23,000
		-	-	-				-	-	-
	TOTAL O&M	113,825	107,454	137,875			TOTAL	124,375	124,359	124,359
	CAPITAL OUTLAY									
7325	Furniture & Fixtures	1,000	-	2,000	Judges chambers, lights, chair paint			2,000	2,000	2,000
7350	Office Equipment			1,000	Scanners			1,000	1,000	1,000
7355	Computer Hardware	2,000	-	2,000	Computer for public viewing of records/dockets			2,000	2,000	2,000
		-	-	-				-	-	-
	TOTAL CAPITAL OUTLAY	3,000	-	5,000			TOTAL	5,000	5,000	5,000
	TOTAL PROBATE	514,070	483,085	538,735			TOTAL	497,110	485,225	513,011
				24,665				(16,960)	(28,845)	(1,059)
				4.8%				-3.3%	-5.6%	-0.2%

REGISTRY OF PROBATE

Sheriff's Office-Administration

Mark Dion, Sheriff

Administration and support services are responsible for providing administrative services to all aspects of the Sheriff's Office. Areas included are the Office of the Sheriff, Chief Deputy, Administrative Investigator, and Business Office. The administration focuses of the managerial needs of the organization, while the Business Office supports the financial coordination of the entire department

REVENUES

Source	2005 Actual	2006 Actual	2007 Budget Revenue	2008 Budget Revenue	Description of revenue source.
SHER	69,860	59,984	50,000	90,000	Fees collected for various Sheriff services.
	$ 69,860	$ 59,984	$ 50,000	$ 90,000	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
714,631	351,110	2,500	1,068,241

OBJECTIVES

Coordinate agendas and provide analysis for all Sheriff Office Activities

Provide leadership for strategic planning and budget development and implementation

Lead and coordinate Sheriff initiatives for more cost efficient,effective public services

PERSONNEL

	Full Time	Part Time
Sheriff	1	
Chief Deputy	1	
Administrative Investigator	1	
Clerk II	1	
Executive Assistant	1	
Investigations Clerk	1	
Receptionist/Clerk	1	
Administrative Secretary	1	
Fiscal Officer	1	
Captain-Support Services	1	
	10	0

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-106	DEPARTMENT: SHERIFF				ACTIVITY CENTER: ADMINISTRATION/ SUPPORT SERVICES				
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-05	Wages & Salaries (FT)	494,611	487,303	490,342	432,747	557,614	557,614	557,614	582,275
5205-05	Wages & Salaries (PT)	-	-	16,900	34,069	16,900	16,900	16,900	-
5210-05	Seasonal/ Temporary/ Intern	-	18,627	4,000	-	4,000	4,000	4,000	4,000
5401-05	Overtime	228	556	2,600	249	2,600	2,600	2,600	2,600
5500-05	Employee Benefits & Taxes	123,400	129,497	131,240	117,076	128,269	128,269	125,756	125,756
	TOTAL PERSONNEL SERVICES	618,239	635,982	645,082	584,141	709,383	709,383	706,870	714,631
	OPERATIONS & MAINTENANCE								
6130-05	Transportation & Lodging	2,177	3,707	3,200	7,545	3,200	3,200	3,200	3,200
6131-05	Gas, Oil, & Grease	6,542	5,701	9,000	5,469	9,000	9,000	9,000	9,000
6301-05	Professional Services	10,063	10,060	10,200	8,802	10,200	10,200	10,200	10,200
6302-05	Legal Services	17,041	19,454	26,000	19,720	26,000	26,000	26,000	26,000
6401-05	Insurance - Liability	71,060	72,718	79,100	73,859	79,100	79,100	75,881	75,881
6402-05	Insurance- Vehicle	24,989	25,572	28,000	25,973	28,000	28,000	26,860	26,860
6500-05	Office Supplies	14,630	13,885	15,000	10,182	13,000	13,000	13,000	13,000
6503-05	Computer Software & Supplies	2,879	1,724	5,000	10,647	-	-	-	-
6505-05	Printing & Engraving	4,130	5,141	5,400	4,492	5,400	5,400	5,400	5,400
6506-05	Postal Expenses	5,441	2,561	6,000	2,910	7,500	7,500	7,500	7,500
6508-05	Dues	1,911	2,585	1,700	4,099	3,500	3,500	3,500	3,500
6509-05	Books, Periodicals, & Subscriptions	1,618	412	400	502	4,500	4,500	4,500	4,500
6511-05	Equipment Rental	5,996	8,327	11,796	12,484	15,277	15,277	15,277	15,277
6512-05	Training, Education, & Seminars	9,886	9,785	15,000	12,128	17,000	17,000	17,000	17,000
6514-05	Maintenance Contracts	37,923	52,230	67,100	66,696	85,000	85,000	85,000	85,000

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6611-05	Computer Repair	96	-	2,500	722	-	-	-	-
6800-05	Telephone & Communication	30,973	39,354	40,320	33,060	43,992	43,992	43,992	43,992
6908-05	Clothing- Uniforms	2,461	2,223	3,300	3,718	3,300	3,300	3,300	3,300
6910-05	Criminal Investigation	98	604	1,500	733	1,500	1,500	1,500	1,500
	TOTAL O&M	249,914	276,043	330,516	303,741	355,469	355,469	351,110	351,110
	CAPITAL OUTLAY								
7350-05	Office Equipment	757	3,230	2,500	2,520	2,500	2,500	2,500	2,500
	TOTAL CAPITAL OUTLAY	757	3,230	2,500	2,520	2,500	2,500	2,500	2,500
	TOTAL ACTIVITY CENTER	868,910	915,254	978,098	890,402	1,067,352	1,067,352	1,060,480	1,068,241
							89,254	82,382	90,143
							9.1%	8.4%	9.2%

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-106	DEPARTMENT: SHERIFF				ACTIVITY CENTER: ADMINISTRATION & SUPPORT SERVICES				
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-05	Wages & Salaries (FT)	490,342	432,747	557,614	Wages for full-time departmental staff.	$ 477,495	557,614	557,614	565,375
					Move Captain from Jail to Admin	$ 59,880			
					Benefits for Captain	$ 20,239			
5205-05	Wages & Salaries (PT)	16,900	34,069	16,900	Wages for part-time departmental staff. SD		16,900	16,900	16,900
5210-05	Seasonal/ Temporary/ Intern	4,000	-	4,000	Temporary staff as needed.		4,000	4,000	4,000
5401-05	Overtime	2,600	249	2,600	Wages for required overtime work. Includes Benefits		2,600	2,600	2,600
5500-05	Employee Benefits & Taxes	131,240	117,076	128,269	Taxes and benefits for departmental employees.		128,269	125,756	125,756
	TOTAL PERSONNEL SERVICES	645,082	584,141	709,383		TOTAL	709,383	706,870	714,631
	OPERATIONS & MAINTENANCE								
6130-05	Transportation & Lodging	3,200	7,545	3,200	Departmental mileage and travel expenses		3,200	3,200	3,200
6131-05	Gas, Oil, & Grease	9,000	5,469	9,000	To provide gas for vehicles assigned to the administration bureau. (5 vehicles)		9,000	9,000	9,000
6301-05	Professional Services	10,200	8,802	10,200	Po;ygraph and Psych testing	$ 8,000	10,200	10,200	10,200
					Transcription Services emergency needs	$ 2,200			
6302-05	Legal Services	26,000	19,720	26,000	To provide legal advice and representation in preparing and presenting cases of employee misconduct for all activity centers.		26,000	26,000	26,000

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6401-05	Insurance - Liability	79,100	73,859	79,100	Provides departmental share of liability insurance.			79,100	75,881	75,881
6402-05	Insurance- Vehicle	28,000	25,973	28,000	Fleet insurance needs through current carrier.			28,000	26,860	26,860
6500-05	Office Supplies	15,000	10,182	13,000	General Administrative needs from pens to paper.			13,000	13,000	13,000
6503-05	Computer Software & Supplies	5,000	10,647	-	Paper, toner, and supplies.			-	-	-
					Ribbons and toner for all printers.	$	8,500			
					Software modem links, upgrades.	$	3,500			
					Cords, extensions, new mice, power strips, glare screens, etc.	$	1,000			
					moved to IT					
6505-05	Printing & Engraving	5,400	4,492	5,400	Generic printing needs of the department from business cards to letterhead and includes recognition program.			5,400	5,400	5,400
6506-05	Postal Expenses	6,000	2,910	7,500	Departmental postage expenses & rate increase.	$	6,500	7,500	7,500	7,500
					Postage meter rental 171x4	$	700			
					Postage meter maintenance agreement	$	300			
6508-05	Dues	1,700	4,099	3,500	Funding to continue affiliation with local police and law enforcement organizations,CALEA, and support networks. Assoc.: Maine Sheriff Assoc., Maine Chief of Police, National Sheriff's Assn., American Jail Assoc., International Associations.			3,500	3,500	3,500
6509-05	Books, Periodicals, & Subscriptions	400	502	4,500	Legal reference material, new title updates, .	$	1,000	4,500	4,500	4,500
					LexisNexis search database for LEC	$	3,500			

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6511-05	Equipment Rental	11,796	12,484	15,277	Rental of equipment used in the facility.		15,277	15,277	15,277
					Base rental for copiers. (2) 426 x 12=	$ 5,112			
					New Replacement copier for Naples	$ 1,560			
					Copier fees based on estimated copies	$ 4,000			
					Pagers for key personnel- $142/mo x 12	$ 3,405			
					Circuit to tie to ME Public Safety for data	$ 1,200			
6512-05	Training, Education, & Seminars	15,000	12,128	17,000	Ongoing educational needs (usually outside the facility.) Includes 1 to Southern Police Inst for Command Officers Development		17,000	17,000	17,000
					Spillman Computer System Conference.	2,000			
					Administrative support task development training at 7	3,000			
					Educational reimbursements for dept.				
					Administration	2,000			
					Law Enforcement	4,000			
					Corrections Division	6,000			
6514-05	Maintenance Contracts	67,100	66,696	85,000	Funding to support ongoing maintenance contracts for equipment on site.		85,000	85,000	85,000
					Spillman Data software support.	$ 67,680			
					Time Trak maintenanace agreement	$ 5,200			
					IP Mobile Net	$ 4,740			
					Lease 2nd towe in Sebago	$ 6,000			
					Lease addit hookup in Gray Dunton Hill	$ 1,200			
6611-05	Computer Repair	2,500	722	-	Hardware repair (keyboards, monitors, printers.)		-	-	-
6800-05	Telephone & Communication	40,320	33,060	43,992	Telephone services.		43,992	43,992	43,992
					In-State/Out State service.	6,500			
					Centrex service. 39 lines @ 28.70	12,000			

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					Wireless Phones for 28 employees	14,112			
					Replacement-wireless equipment	2,880			
					Substation service.	4,000			
					Phone maintenance.	4,500			
6908-05	Clothing- Uniforms	3,300	3,718	3,300	Provided to staff		3,300	3,300	3,300
6910-05	Criminal Investigation	1,500	733	1,500	General expenses for investigations including VHS tapes, batteries (Internal investigations.)		1,500	1,500	1,500
					Film, film processing, fingerprinting pads, fingerprinting materials, & chemicals used in the investigation process.				
	TOTAL O&M	330,516	303,741	355,469		TOTAL	355,469	351,110	351,110
	CAPITAL OUTLAY								
7350-05	Office Equipment	2,500	2,520	2,500	Miscellaneous replacement of broken/worn furniture and equipment		2,500	2,500	2,500
		-	-	-			-	-	-
	TOTAL CAPITAL OUTLAY	2,500	2,520	2,500		TOTAL	2,500	2,500	2,500
	TOTAL ADMIN/ SUPPORT SERVICES	978,098	890,402	1,067,352		TOTAL	1,067,352	1,060,480	1,068,241
				89,254			89,254	82,382	90,143
				9.1%			9.1%	8.4%	9.2%

Sheriff's Office- Law Enforcement

Mark Dion, Sheriff

The Law Enforcement Division maintains the responsibility to protect life, and welfare of residents of the County. As evidence of this commitment the agency patrols assigned neighborhoods, implements community policing initiatives, investigates crimes, arrests suspected violators, maintains hostage response teams, provides emergency services, maintains search and rescue teams, and supports other agencies throughout Cumberland County.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source.
LEC	113,120	148,978	90,000	100,000	Transfers from the State of Maine for fines. Percentage of Fines

EXPENSES 2008

Labor	O&M	Capital	TOTAL
2,532,436	405,241	237,289	3,174,966

Enterprise Fund:

See last page of this section for data on the Enterprise activies of this department

STATISTICS

Department includes Patrol and Detectives
Patrol deputies respond to approx 24,000 calls annually
Detectives investigate approx. 700 cases per year

The department performs, crime scene investigation polygraph exams, community policing, accident reconstruction, marine patrol, OUI roadblocks, license and OAS activities, drug investigations, maintain local sex offender registry, works with local television to promote "fugitive files"

PERSONNEL

	Full Time	Part Time
Captain - CID	1	
Captain - Patrol	1	
Lieutenant	3	
Sergeant	5	
Deputy	17	
Detective	6	
Complaint Officer	1	
Crime Analyst	1	
	35	0

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-106 DEPARTMENT: SHERIFF					ACTIVITY CENTER: LAW ENFORCEMENT				
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-06	Wages & Salaries (FT)	1,345,979	1,460,919	1,599,744	1,453,258	1,700,874	1,646,439	1,646,439	1,649,566
5210-06	Seasonal/ Temporary/ Intern	9,648	6,530	6,500	14,953	6,500	6,500	6,500	6,500
5401-06	Overtime	219,178	229,612	181,000	293,063	181,000	181,000	181,000	181,000
5500-06	Employee Benefits & Taxes	591,645	636,895	700,989	661,845	695,370	695,370	695,370	695,370
	TOTAL PERSONNEL SERVICES	2,166,450	2,333,956	2,488,233	2,423,119	2,583,744	2,529,309	2,529,309	2,532,436
	OPERATIONS & MAINTENANCE								
6130-06	Transportation & Lodging	2,390	8,465	6,000	1,994	6,000	6,000	6,000	6,000
6131-06	Gas, Oil, & Grease	127,953	153,708	180,000	173,518	180,000	180,000	180,000	180,000
6132-06	Vehicle Repair	-	399	-					
6232-06	Mobile Radio Repair	9,587	10,617	8,500	6,223	9,700	9,700	9,700	9,700
6501-06	Training Supplies	9,338	5,806	14,470	17,399	18,622	18,622	18,622	18,622
6503-06	Computer Software & Supplies	49	382	500	951	-	-	-	-
6509-06	Books, Periodicals, & Subscriptions	2,982	3,079	2,500	2,880	2,500	2,500	2,500	2,500
6512-06	Training, Education, & Seminars	119,465	162,956	133,046	105,207	192,684	133,046	133,046	140,519
6905-06	Medical Supplies	1,815	287	2,500	-	2,500	2,500	2,500	2,500
6908-06	Clothing- Uniforms	29,409	25,359	27,000	18,584	22,000	22,000	22,000	22,000
6909-06	Clothing- Cleaning	1,696	2,114	2,400	1,098	2,400	2,400	2,400	2,400
6910-06	Criminal Investigation	12,673	10,763	13,000	9,228	13,000	13,000	13,000	13,000
6911-06	Canine Supplies & Equipment	3,030	5,795	7,500	7,843	8,000	8,000	8,000	8,000
	TOTAL O&M	320,387	389,730	397,416	344,925	457,406	397,768	397,768	405,241
	CAPITAL OUTLAY								
7345-06	Vehicles	118,524	123,370	185,200	181,272	231,200	202,200	202,200	202,200
7350-06	Office Equipment	4,349	10,466	11,400	9,580	11,400	11,400	11,400	11,400
7360-06	Employee Safety Equipment	16,643	18,519	23,689	27,746	30,225	23,689	23,689	23,689
7400-06	Capital Improvement Program	-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	139,516	152,355	220,289	218,598	272,825	237,289	237,289	237,289
	TOTAL ACTIVITY CENTER	2,626,353	2,876,041	3,105,938	2,986,642	3,313,975	3,164,366	3,164,366	3,174,966
						208,037	58,428	58,428	69,028
						6.7%	1.9%	1.9%	2.2%

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-106 DEPARTMENT: SHERIFF					ACTIVITY CENTER: LAW ENFORCEMENT				
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-06	Wages & Salaries (FT)	1,599,744	1,453,258	1,700,874	Wages for full-time departmental staff.	1,646,439	1,646,439	1,646,439	1,649,566
					1 Deputy with benefits ($18.43x2080x1.42)	$ 54,435			
					Not recommended by MGR				
5210-06	Seasonal/Temporary/Intern	6,500	14,953	6,500	Part-time reserve patrol officers.		6,500	6,500	6,500
5401-06	Overtime	181,000	293,063	181,000	Wages for required overtime for coverage of vacations, sickness, holiday, worker's compensation, disability, etc., contract holiday changes.		181,000	181,000	181,000
					Benefits for new detective				
5500-06	Employee Benefits & Taxes	700,989	661,845	695,370	Benefits and taxes for departmental employees.		695,370	695,370	695,370
	TOTAL PERSONNEL SERVICES	2,488,233	2,423,119	2,583,744		TOTAL	2,529,309	2,529,309	2,532,436
	OPERATIONS & MAINTENANCE								
6130-06	Transportation & Lodging	6,000	1,994	6,000	To pay Sheriff Department expenses for required travel (training, firearms training, etc.) Includes overnight lodging, meals, tolls, and other costs incidental to travel.		6,000	6,000	6,000
6131-06	Gas, Oil, & Grease	180,000	173,518	180,000	To provide gas for vehicles assigned to the law enforcement bureau. (increased cost of gasoline)		180,000	180,000	180,000
6232-06	Mobile Radio Repair	8,500	6,223	9,700	Fund repairs for all mobile and portable radios in the Sheriff's Department (Approx 100 radios)		9,700	9,700	9,700
6501-06	Training Supplies	14,470	17,399	18,622	Required firearm training.		18,622	18,622	18,622

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					40 Cal Duty Law Enforcement, ESU (Reg&night)	$	9,660			
					Shotgun	$	587			
					Rifle 223 cal	$	665			
					Rifle .308 cal	$	465			
					9mm	$	393			
					Targets, range rental, lumber	$	2,700			
					Policy manual revision in CD format	$	2,000			
					Taser cartridges and download euipment	$	2,152			
6503-06	Computer Software & Supplies	500	951	-	Software Programming and supplies for LE computers.			-	-	-
6509-06	Books, Periodicals, & Subscriptions	2,500	2,880	2,500	Law enforcement statute literature required by law. Maintain ongoing yearly needs. New Title 29 updates .			2,500	2,500	2,500
6512-06	Training, Education, & Seminars	133,046	105,207	192,684	Provide all in-house certifications and State, Academy, or Federally required training. 2 officers x 18 weeks x 36.00=	$	51,840	133,046	133,046	140,519
					Mandatory 20 hrs: 4 hrs firearms training, 2 hrs law update, 2 hrs ethics civil liability, 12 hrs mandatory with discretionary subject matter					
					39 officers X 20 hrs (MCJA) X $36	$	33,120			
					12 officers X 20 hrs (MCJA) X $18 reserves	$	4,320			
					Hazmat training 12 officers x 20 x $36	$	8,640			
					FEMA Compliance 50 staff x 4 hrs x $36	$	7,200			
					Academy on line training ($50 x 58)	$	2,900			
					CALEA training (345x$36) accreditation reuired	$	12,420			
					13 officers X 3 hrs (MCJA) X $36 CID/Civil	$	1,404			
					Canine Handler training-3 Dep x 240 hrs x $36	$	25,920			
					Accident reconstruction training (1 wk x40x $36)	$	1,440			
					ESU Training (6x67x$36)	$	14,472			
					ESU Practical Scenarios (2) (15x8x$36)	$	8,640			

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					Supervisors Training	$	10,000			
					Dive team training (3x$36x96 hrs/month)	$	10,368			
6905-06	Medical Supplies	2,500	-	2,500	Mandatory innoculation for: Hepatitus B, TB,PPE equip			2,500	2,500	2,500
6908-06	Clothing- Uniforms	27,000	18,584	22,000	Provided to staff under ongoing contract, increased due to staff turnover, including clothing allow/ CID			22,000	22,000	22,000
6909-06	Clothing- Cleaning	2,400	1,098	2,400	Dry Cleaning allowed under the contracts. Officers allowed $100/six months with receipt.			2,400	2,400	2,400
6910-06	Criminal Investigation	13,000	9,228	13,000	For drug analysis, lab supplies and chemicals used in the booking process	$	11,000	13,000	13,000	13,000
					"Buy Money" for Drug Investigations	$	2,000			
6911-06	Canine Supplies & Equipment	7,500	7,843	8,000	General supplies for canine requirements. Food, equipment, and medical expenses for dog (drug search, article search, tracking). Kennel fees to house K(duing handler vacation			8,000	8,000	8,000
		-	-	-				-	-	-
	TOTAL O&M	397,416	344,925	457,406			TOTAL	397,768	397,768	405,241
	CAPITAL OUTLAY									
7345-06	Vehicles	185,200	181,272	231,200	Cost of reinstalling all equipment on new vehicle; on old vehicle remove decals, repaint, repair rust, and refurbish.New light bars	$	18,200	202,200	202,200	202,200
					Vehicles 4 rotation x $26,000 plus fit up	$	104,000			
					Vehicles 2 SUV x $29,000	$	87,000			
					Replace Admin Vehicle	$	22,000			

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					**MGR removes one SUV at $29,000*					
7350-06	Office Equipment	11,400	9,580	11,400	Replace broken and worn out equipment	$	6,500	11,400	11,400	11,400
					Internet access for 4 substations at $50 month	$	2,400			
					Office equipment at substations	$	2,500			
7360-06	Employee Safety Equipment	23,689	27,746	30,225	Equipment for employees that enhance Department and public safety.			23,689	23,689	23,689
					Tactical entry vest	$	1,400			
					4 protective safety vests at $550 each	$	2,200			
					Dive Team Equipment (tanks, resp, wet suit repalced)	$	2,500			
					Replacement equipment (2 radar units)	$	4,000			
					Replace ESU Equipment (smoke canister, short/long range ammo, non lethal rounds, distraction reloads)		4,000			
					3 Tasers at $1100 each		3,300			
					Radar recalibration(s)		2,500			
					Digital in car cameras		5,200			
					Video Camera Repair	$	800			
					1 Glock	$	600			
					1 AR 15	$	900			
					1 Shot Gun	$	325			
					2 Digital cameras and equipment	$	300			
					Mobile radio and portable unit	$	2,200			
		-	-	-				-	-	-
	TOTAL CAPITAL OUTLAY	220,289	218,598	272,825			TOTAL	237,289	237,289	237,289
	TOTAL LAW ENFORCEMENT	3,105,938	2,986,642	3,313,975			TOTAL	3,164,366	3,164,366	3,174,966
				208,037				58,428	58,428	69,028
				6.7%				1.9%	2.0%	2.2%

Enterprise Activities-Law Enforcement

This Enterprise/ Contract section is listed for informational purposes and is not part of the County Budget because operational expenses are offset by user charges/revenue.

The County has contracts with towns and organizations interested in securing enhanced service. Contracts provide equipment and salaries for Patrol officers located within the town.

Per the Governmental Accounting Standards, " enterprise funds are to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges". (Definition per GASB Standards)

Acct #	Sheriff's Office Services	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
	FULL TIME CONTRACTS				
21203	Town of Harpswell	4/1 to 3/31	3	295,116	295,116
21216	Town of Harpswell-Marine Patrol	4/1 to 3/31	2	167,293	167,393
21204	Town of Harrison	7/1 to 6/30	1	107,281	107,281
21212	Town of Standish	7/1 to 6/30	5.5	398,945	398,945
21207	SAD #6	9/1 to 6/30	1	52,788	52,788
21213	Chebeague Island	7/1 to 6/30	1	26,697	26,697
21258	Gray New Gloucester High School	9/1 to 6/30	1	56,360	56,360
21225	Salaries)	1/1 to 12/31	3	240,000	240,000
21254	Domestic Violence Investigator	1/1 to 12/31	1	71,024	71,024
	TOTAL FULL-TIME CONTRACTS		**18.5**	**1,415,504**	**1,415,604**
	SUMMER CONTRACTS		Part Time		
21209	Town of Harrison	Summer	1	16,875	16,875
21215	Long Island	Summer	1	22,153	22,153
21205	Naples Causeway	Summer	1	20,519	20,519
21208	Town of Harpswell	Summer	1	16,296	16,296
	TOTAL SUMMER CONTRACTS		**4**	**75,843**	**75,843**
	TOTAL FROM NON-BUDGET ACTIVITIES			**1,491,347**	**1,491,447**

Sheriff's Office- Corrections Division

Mark Dion, Sheriff

The Cumberland County jail is maintained to provide a healthy, safe, secure, humane, and cost effective environment in which to detain persons alleged or convicted of legal violations. The modern facility opened in 1993, supports county law enforcement needs and decreases liability exposure associated with containing and housing inmates. The facility is ACA accreditated and in compliance with Department of Corrections directives.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source
Jail	44,236	37,780	30,000	30,000	Jail Term Reimbursement
Jail	1,183,658	776,343	1,100,000	500,000	Board of Prisoners- Counties
Jail	3,182,460	3,311,793	2,998,238	2,600,000	Board of Prisoners - Marshal
Jail	46,714	53,557	50,000	70,000	Board of Prisoners - Work Release
Jail	41,075	362,497	50,000	737,500	BOP-INS
Jail	733,980	787,969	733,980	794,341	Board of Prisoners - DOC
Jail	-	-	-	-	-
Jail	$ 5,232,123	$ 5,329,939	$ 4,962,218	$ 4,731,841	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
10,312,999	4,777,382	69,600	15,159,981

Other Funding:

See last page of this section for data on the other funded activities of this department

STATISTICS

Jail supports an average daily inmate count of 450 in the secure perimeter and another 50 inmates in the pre-release center.
Total annual bookings is approx 12,000
The American Correctional Association has awarded full accredittation to the facility.
Transported approx 8,400 inmates to court
Inmate work program saved approx $350,000 in services to county and communities

PERSONNEL

See Next page for Personnel

Full Time	Part Time
0	0

Budget positions for Corrections Division

Jail		
Jail Administrator	1	
Capt. - Admin./Support	1	
Captain-Professional Standard	0	
Capt.- Security/Operations	1	
Administrative Officer	1	
Commissary Coordinator	0	
Community Release Planner	-	
Community Services Officer	2	
Clinical Counselor	0	
Assistant Clinical Counselor		0
Cook I	-	
Cook II	5	
Corrections Officer	144	
Education Team Coordinator	0	
Education Technicians	0	0
Education Technicians-Vocational	0	
Executive Secretary	1	
Food Service Supervisor	1	
Lobby Receptionist - CO	1	
Property Officer	1	
Records Clerk	2	
Recreation Officer	1	
Substance Abuse Counselor	0	
Sergeant	11	
Corporal	3	
Intake Supervisor	1	
Transportation Supervisor	1	
Transportation Officer	6	
Trustee Coordinator	1	
Lieutenant	3	
Lieutenant Community Corrections	1	
Lieutenant Education	1	
Work Release Officer	2	
Librarian		
Chaplin		
Community Release Planner		
	192	0

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-106 DEPARTMENT: SHERIFF					ACTIVITY CENTER: JAIL				
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-07	Wages & Salaries (FT)	6,301,046	6,486,108	7,247,161	6,783,035	7,418,295	7,398,295	7,398,295	7,406,321
5205-07	Wages & Salaries (PT)	580	-	27,247	-	27,247	27,247	27,247	27,247
5210-07	Seasonal/ Temporary/ Intern	-	-	10,000	-	10,000	10,000	10,000	10,000
5401-07	Overtime	1,287,194	1,457,987	620,000	1,502,216	620,000	620,000	620,000	620,000
5500-07	Employee Benefits & Taxes	2,103,383	2,196,418	2,373,343	2,292,818	2,475,493	2,454,756	2,247,873	2,249,431
	TOTAL PERSONNEL SERVICES	9,692,203	10,140,513	10,277,751	10,578,069	10,551,035	10,510,298	10,303,415	10,312,999
	OPERATIONS & MAINTENANCE								
6130-07	Transportation & Lodging	4,691	8,650	6,000	7,107	6,000	6,000	6,000	6,000
6131-07	Gas, Oil, & Grease	29,884	31,459	30,000	36,034	30,000	30,000	30,000	30,000
6231-07	Base Radio Repair	13,390	4,899	4,000	3,586	4,000	4,000	4,000	4,000
6301-07	Professional Services	3,695	4,334	36,800	8,029	38,900	38,900	38,900	38,900
6303-07	Contract Special Services	2,524,094	2,643,901	2,837,451	2,784,332	3,185,317	3,185,317	3,185,317	3,185,317
6400-07	Insurance - Building & Contents	75,912	77,683	93,887	78,902	93,887	93,887	90,066	90,066
6401-07	Insurance - Liability	121,425	124,257	150,176	126,207	150,176	150,176	144,064	144,064
6402-07	Insurance- Vehicle	14,416	14,753	17,830	14,984	17,830	17,830	17,104	17,104
6500-07	Office Supplies	26,698	13,842	20,000	20,491	22,000	22,000	22,000	22,000
6501-07	Training Supplies	2,207	7,000	7,000	6,959	7,000	7,000	7,000	7,000
6502-07	Cleaning & Disinfecting Supplies	22,049	27,859	35,000	52,746	30,000	30,000	30,000	30,000
6503-07	Computer Software & Supplies	10,000	7,305	10,000	10,276	-	-	-	-
6507-07	Advertising	33,070	42,172	40,000	27,666	40,000	40,000	40,000	40,000
6508-07	Dues	185	611	1,000	149	1,000	1,000	1,000	1,000
6509-07	Books, Periodicals, & Subscriptions	163	1,445	750	294	750	750	750	750
6511-07	Equipment Rental	8,978	14,644	14,484	15,154	15,888	15,888	15,888	15,888
6512-07	Training, Education, & Seminars	225,713	449,388	250,000	475,874	297,153	250,000	250,000	257,473
6513-07	Leases & Service Agreements			-	-	-	-	-	-

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6800-07	Telephone & Communication	18,357	16,915	23,244	13,798	22,500	22,500	22,500	22,500
6900-07	Board of Prisoners	473	686	5,000	1,374	5,000	5,000	5,000	5,000
6901-07	Medical, Surgical, Dental	176	400	7,000	870	10,000	10,000	10,000	10,000
6902-07	Alternative Sentencing	3,122	5,051	3,000	3,735	3,000	3,000	3,000	3,000
6903-07	Food & Groceries	523,222	565,375	562,600	576,140	591,920	591,920	591,920	591,920
6904-07	Institutional Supplies	61,802	50,576	55,000	45,286	60,000	60,000	60,000	60,000
6905-07	Medical Supplies	2,533	186	3,000	803	-	-	-	-
6906-07	Paper Goods	20,241	20,676	20,000	19,172	25,000	25,000	25,000	25,000
6907-07	Clothing- Prisoners	56,099	47,835	62,000	48,517	62,000	62,000	62,000	62,000
6908-07	Clothing- Uniforms	58,817	61,527	69,200	67,811	56,400	56,400	56,400	56,400
6912-07	Booking Supplies	21,324	17,830	16,000	14,714	18,000	18,000	18,000	18,000
6914-07	Non Food Items - Kitchen	34,557	33,765	34,000	34,971	34,000	34,000	34,000	34,000
	TOTAL O&M	3,917,293	4,295,026	4,414,422	4,495,981	4,827,721	4,780,568	4,769,909	4,777,382
	CAPITAL OUTLAY								
7325-07	Furniture & Fixtures	7,094	4,739	22,600	28,535	21,700	21,700	21,700	21,700
7345-07	Vehicles			6,200	8,045	27,200	27,200	27,200	27,200
7350-07	Office Equipment	1,259	1,696	3,800	-	3,800	3,800	3,800	3,800
7360-07	Safety Equipment	2,146	4,373	10,488	9,497	16,900	16,900	16,900	16,900
	TOTAL CAPITAL OUTLAY	10,499	10,808	43,088	46,077	69,600	69,600	69,600	69,600
	TOTAL ACTIVITY CENTER	13,619,995	14,446,347	14,735,261	15,120,127	15,448,356	15,360,466	15,142,924	15,159,981
						713,095	625,205	407,663	424,720
						4.8%	4.2%	2.8%	2.9%

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-106 DEPARTMENT: SHERIFF					ACTIVITY CENTER: CORRECTIONS				
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-07	Wages & Salaries (FT)	7,247,161	6,783,035	7,418,295	Wages for full-time departmental staff.	7,498,414	7,398,295	7,398,295	7,406,321
					Move Captain from Jail to Admin	$ (59,880)			
					Benefits for Captain	$ (20,239)			
					*Mgr move Ed tech to Commissary	$ (20,000)			
5205-07	Wages & Salaries (PT)	27,247	-	27,247	Wages for part-time departmental staff.		27,247	27,247	27,247
5210-05	Seasonal/ Temporary/ Intern	10,000	-	10,000	Temporary staff as needed.		10,000	10,000	10,000
5401-07	Overtime	620,000	1,502,216	620,000	Wages for required overtime work.		620,000	620,000	620,000
					Benefits				
5500-07	Employee Benefits & Taxes	2,373,343	2,292,818	2,475,493	Taxes and benefits for departmental employees.		2,454,756	2,247,873	2,249,431
	TOTAL PERSONNEL SERVICES	10,277,751	10,578,069	10,551,035			10,510,298	10,303,415	10,312,999
	OPERATIONS & MAINTENANCE								
6130-07	Transportation & Lodging	6,000	7,107	6,000	Departmental travel expenses related to personnel training. Some expenses are required by union contract.		6,000	6,000	6,000
6131-07	Gas, Oil, & Grease	30,000	36,034	30,000	To provide gas for vehicles assigned to the jail.		30,000	30,000	30,000
6231-07	Base Radio Repair	4,000	3,586	4,000	Ongoing repair of aging hand-held to base units throughout the facility, and replace batteries		4,000	4,000	4,000
6301-07	Professional Services	36,800	8,029	38,900	To pay for the evaluation of all new hires. Psych and Polygraph:		38,900	38,900	38,900

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					Pysch at $300 per x 20	$ 2,400			
					Additional polygraph support agreement.				
					12 tests x $200=	$ 2,400			
					Interpreting Services for inmates	$ 3,200			
					Fees for the Mental Health Diversion Grant Process	$ 30,900			
6303-07	Contract Special Services	2,837,451	2,784,332	3,185,317	County costs for inmate medical services	2,794,909	3,185,317	3,185,317	3,185,317
					Management contract from CMS	251,408			
					Re-insurance with Hunt Group	40,000			
					Consultant Administrative review fees (6 visits)	24,000			
					Add extra expense until space expansion	*75,000*			
6400-07	Insurance - Building & Contents	93,887	78,902	93,887	Provides share of insurance.		93,887	90,066	90,066
6401-07	Insurance - Liability	150,176	126,207	150,176	Provides share of insurance.		150,176	144,064	144,064
6402-07	Insurance- Vehicle	17,830	14,984	17,830	Fleet insurance needs.		17,830	17,104	17,104
6500-07	Office Supplies	20,000	20,491	22,000	General administrative needs from pens to pape		22,000	22,000	22,000
6501-07	Training Supplies	7,000	6,959	7,000	Ammunition for required firearm qualification.		7,000	7,000	7,000
6502-07	Cleaning Supplies	35,000	52,746	30,000	Custodial supplies.		30,000	30,000	30,000
6503-07	Computer Software & Supplies	10,000	10,276	-	Paper, toner, and supplies.		-	-	-
					Funds required to maintain system computers in the Jail area. Material is intended to support PC hardware/software. For training needs and administration.				

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6507-07	Advertising	40,000	27,666	40,000	Recruiting and other necessary advertisements. For Sheriff's Office per HR	$ 26,000	40,000	40,000	40,000
					Recruiting Bonus for employees	$ 14,000			
6508-07	Dues	1,000	149	1,000	Funding to continue affiliation with local police and law enforcement agencies/ organizations. Association dues for Jail Management, etc.		1,000	1,000	1,000
6509-07	Books, Periodicals, & Subscriptions	750	294	750	Law enforcement statute literature such as New Title 29 updates		750	750	750
6511-07	Equipment Rental	14,484	15,154	15,888	Rental of equipment used in the facility.		15,888	15,888	15,888
					Pagers for key personnel. 320 x 12	$ 3,840			
					Copier Rental 3 machines = 573 x 12.	$ 6,876			
					Risograph machine lease	$ 2,172			
					Copy charges 250 x 12	$ 3,000			
6512-07	Training, Education, & Seminars	250,000	475,874	297,153	Mandatory training		250,000	250,000	257,473
					183 staff @ 40 (ACA/DOC)= 7,320 X $29	$ 212,280			
					6 staff @ 20 hrs (ACA)= 120 x $29	$ 3,480			
					48 staff @ 20 hrs (MCJA)= 960 x $29	$ 27,840			
					6 staff FTO (MCJA) @ 40 hrs= 240 x $31	$ 7,440			
					6 staff MOI (MCJA) @ 40 hrs= 240 x $31	$ 7,440			
					2 staff 100 hrs sch (MCJA)= 200 x $31	$ 6,200			
					CPR class cert 4hrs 4-6 staff/$31	$ 744			
					plus recent 2 hrs x 100 staff at $31	$ 6,200			
					Transport classes (2-6staff x 2hr & 8 hrs ojt	$ 580			
					4 CPR Instructors (recert annual fee)	$ 1,885			

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					O/C Instructors	$	62			
					ABC Level classes (240Instr hr x $31 x 3	$	22,320			
					Transport classes Instr 2hrs x $31 x 2	$	124			
					Vol Security Training 3 instr x$29x6	$	558			
6800-07	Telephone & Communication	23,244	13,798	22,500	Telephone Services, connection charges and fax lines etc.		1,600	22,500	22,500	22,500
					In-State/Out-State calls		10,000			
					Alarms in PRC and Jail.		2,000			
					Cellular phones. (avg. $42/month)		5,900			
					Phone maintenance. Telephone rebuilds & Exec programming		3,000			
6900-07	Board of Prisoners	5,000	1,374	5,000	Cost of boarding inmates at other facilities around the State.			5,000	5,000	5,000
6901-07	Infectious Disease Control	7,000	870	10,000	Hepatitis shots & TB tests for our employees.	$	5,500	10,000	10,000	10,000
					Infectious disease control doctor visits	$	1,500			
					Funds needed for blood spill clean up	$	3,000			
6902-07	Alternative Sentencing	3,000	3,735	3,000	Expense to provide food, etc. of OUI participants, Van rentals to move beds, etc.			3,000	3,000	3,000
6903-07	Food & Groceries	562,600	576,140	591,920	2008 meals est 604,000 at .98 per meal			591,920	591,920	591,920
6904-07	Institutional Supplies	55,000	45,286	60,000	Items relating to the support of inmate population. Supply of towels, blankets, sheets, laundry bags, mattresses, laundry soap.			60,000	60,000	60,000

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6905-07	Medical Supplies	3,000	803	-	Funds needed for blood spill clean-up, aids prevention material, and medical supply kits.			-	-	-
6906-07	Paper Goods	20,000	19,172	25,000	Paper goods used in support of facility including paper towels, napkins, and toilet paper.			25,000	25,000	25,000
6907-07	Clothing - Prisoners	62,000	48,517	62,000	Uniform set-up for inmate population. Supply of orange outfits, shoes, underwear, socks, and sneakers.			62,000	62,000	62,000
6908-07	Clothing- Uniforms	69,200	67,811	56,400	Provided to staff under ongoing contract requirements.			56,400	56,400	56,400
6912-07	Booking Supplies	16,000	14,714	18,000	Supplies to maintain video imaging package, hardware/software upgrades & expendibles plus photo ID for inmates			18,000	18,000	18,000
6914-07	Non Food Items - Kitchen	34,000	34,971	34,000	Items purchased in support of food preparation, and serving. (ie. foil, pans, knives, aprons, etc.)			34,000	34,000	34,000
	TOTAL O&M	4,414,422	4,495,981	4,827,721			TOTAL	4,780,568	4,769,909	4,777,382
	CAPITAL OUTLAY									
7325-07	Furniture & Fixtures	22,600	28,535	21,700	Replace worn and broken chairs, desks etc	$	5,000	21,700	21,700	21,700
					Annual replacement of POD mattresses	$	12,000			
					Replace insulated trays and lids ($400 ea)	$	4,700			
7345-07	Vehicles	6,200	8,045	27,200	Cost of reinstalling all equipment on new/or replacement equipment on old vehicles	$	1,200	27,200	27,200	27,200

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
					for out of service remve decals and paint					
					Replace Transport Cruiser	$	26,000			
7350-07	Office Equipment	3,800	-	3,800	General Office Equipment			3,800	3,800	3,800
7360-07	Safety Equipment	10,488	9,497	16,900	Replace damaged safety equipment		8,000	16,900	16,900	16,900
					OC spray replacement		1,500			
					Tasers for Transport 5x$1100		5,500			
					Shields		1,600			
					Portable restraint chair	$	300			
	TOTAL CAPITAL OUTLAY	43,088	46,077	69,600			TOTAL	69,600	69,600	69,600
	TOTAL JAIL	14,735,261	15,120,127	15,448,356			TOTAL	15,360,466	15,142,924	15,159,981
				713,095				625,205	407,663	424,720
				4.8%				4.2%	2.8%	2.9%

GRANTS AND OTHER FUNDING- Corrections Division

This Grant and other Funding section is listed for informational purposes and is not part of the County Budget because expenses are offset by funds from other sources.

The County has access to funds from inmate activities, called the "commissary account". The funds are derived from commissary commisions and from commissions from inmate telephone usage. The funds are dedicated for special purpose in that they can only be used to fund activities that would not be provided in the county budget. Funds cannot "supplant" operational activities.

The Department of Corrections sends funds to the county (approx $900k annual) of which 20% is legally dedicated the the "DOC 20% Account". These funds are closely monitored by the DOC and their use is very restrictive to those activiites that help to "deflect inmates from the jail".

	COMMISSARY FUNDED PROGRAMS	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
41401	Part Tme Librarian	1/1 to 12/31	1	13,104	13,104
41401	Chaplain in Corrections	1/1 to 12/31	0.5	31,826	31,826
41401	Community Release Planner	1/1 to 12/31	1	73,784	73,784
41401	Education Technicians	1/1 to 12/31	2	88,366	88,366
41401	One half Ed tech	1/1 to 12/31	0.5	21,212	21,212
41401	Ed Tehnician-Vocational	1/1 to 12/31	1	34,000	34,000
41401	ABE Teacher	1/1 to 12/31	0.5	20,000	20,000
	TOTAL COMMISSARY PROGRAMS		**6.5**	**282,292**	**282,292**

	DOC FUNDED PROGRAMS	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
31290	Maine Pre-trial	1/1 to 12/31	0	168,248	168,249
51294	Violence Against Women Pre trial	1/1 to 12/32	1	52,000	52,000
	TOTAL DOC PROGRAMS		**1**	**220,248**	**220,249**

Total dedicated funding to the Corrections Operations of the Jail		***502,540***	***502,541***

Sheriff's Office-Civil Division

Mark Dion, Sheriff

The Civil Processing Division services documents through the Sheriff's Department to individuals throughout the County. A key aspect of the division is the record keeping and review that ensures process serving is complete in every case. Documents involved in the civil process include civil complaints, summonses, divorce complaints,notices to quit, forcible entry and detainees, subpoenas, debtor capias, petitions, motions and orders.

REVENUES

Source	2005 Actual	2006 Actual	2007. Budget Revenue	2008. Budget Revenue	Description of revenue source.
CIV	235,047	267,999	210,000	250,000	Fees collected for serving legal papers.
	$ 235,047	$ 267,999	$ 210,000	$ 250,000	

EXPENSES 2008

Labor	O&M	Capital	TOTAL
230,698	50,773	900	282,371

Enterprise Fund:

See last page of this section for data on the Enterprise activies of this department

STATISTICS

The Civil Division of the Sheriff's Office served approximately 8,200 services in 2007
(See above list for types of services)
Areas served from this office:

Portland
South portland
Cape Elizabeth
Scarborough
Westbrook
Windham

Other areas served by "outside enterprise deputies"

PERSONNEL

	Full Time	Part Time
Administrative Civil Deputy	1	
Civil Deputy	3	
	4	0

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-106 DEPARTMENT: SHERIFF					ACTIVITY CENTER: CIVIL PROCESS				
ACCT #	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-08	Wages & Salaries(FT)	158,158	163,614	167,185	169,891	175,397	175,397	175,397	175,397
5401-08	Overtime	610	610	610	550	-	-	-	-
5500-08	Employee Benefits & Taxes	50,872	49,841	58,006	50,712	57,204	57,204	55,301	55,301
	TOTAL PERSONNEL SERVICES	209,640	214,064	225,801	221,153	232,601	232,601	230,698	230,698
	OPERATIONS & MAINTENANCE								
6130-08	Transportation & Lodging	23,009	25,801	27,500	30,752	33,000	33,000	33,000	33,000
6500-08	Office Supplies	1,068	1,468	2,500	1,511	2,500	2,500	2,500	2,500
6506-08	Postal Expenses	9,000	8,999	9,500	9,500	11,000	11,000	11,000	11,000
6509-08	Books, Periodicals, & Subscriptions	831	807	900	689	900	900	900	900
6513-08	Leases & Service Agreements	342	404	373	341	373	373	373	373
6800-08	Telephone & Communication	1,790	1,162	2,060	1,274	1,800	1,800	1,800	1,800
6908-08	Clothing- Uniforms	1,450	1,200	1,200	1,200	1,200	1,200	1,200	1,200
	TOTAL O&M	37,490	39,841	44,033	45,267	50,773	50,773	50,773	50,773
	CAPITAL OUTLAY								
7350-08	Office Equipment	-	239	900	225	900	900	900	900
	TOTAL CAPITAL OUTLAY	-	239	900	225	900	900	900	900
	TOTAL ACTIVITY CENTER	247,130	254,144	270,734	266,645	284,274	284,274	282,371	282,371
						13,540	13,540	11,637	11,637
						5.0%	5.0%	4.3%	4.3%

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-106	DEPARTMENT: SHERIFF				ACTIVITY CENTER: CIVIL PROCESS				
ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120-08	Wages & Salaries (FT)	167,185	169,891	175,397	Wages for full-time Civil Deputies.		175,397	175,397	175,397
5401-08	Overtime	-	550		$29 x 4 staff x 40 hours				
5500-08	Employee Benefits & Taxes	58,006	50,712	57,204	Benefits and taxes for Civil Deputies.		57,204	55,301	55,301
	TOTAL PERSONNEL SERVICES	225,191	221,153	232,601		TOTAL	232,601	230,698	230,698
	OPERATIONS & MAINTENANCE								
6130-08	Transportation & Lodging	27,500	30,752	33,000	Mileage reimbursements for process serving.		33,000	33,000	33,000
6500-08	Office Supplies	2,500	1,511	2,500	Departmental office supplies including extra copy charges, special form printing, and business card printing for process serving.		2,500	2,500	2,500
6506-08	Postal Expenses	9,500	9,500	11,000	Postage fees for process serving.		11,000	11,000	11,000
6509-08	Books, Periodicals, & Subscriptions	900	689	900	Statute updates.		900	900	900
6513-08	Leases & Service Agreements	373	341	373	Pager rentals. (3)		373	373	373
6800-08	Telephone & Communication	2,060	1,274	1,800	Departmental phone expenses.		1,800	1,800	1,800
6908-08	Clothing- Uniforms	1,200	1,200	1,200	Uniform and clothing expenses.- 3@$400		1,200	1,200	1,200
	TOTAL O&M	44,033	45,267	50,773		TOTAL	50,773	50,773	50,773
	CAPITAL OUTLAY								
7350-08	Office Equipment	900	225	900	Office equipment for Civil division.		900	900	900
	TOTAL CAPITAL OUTLAY	900	225	900		TOTAL	900	900	900
	TOTAL CIVIL PROCESS	270,124	266,645	284,274		TOTAL	284,274	282,371	282,371
				14,150			14,150	12,247	12,247
				5.2%			5.2%	4.5%	4.5%

Enterprise Activities-Civil Division

This Enterprise/ Contract section is listed for informational purposes and is not part of the County Budget because operational expenses are offset by user charges/revenue.

The County uses "outside civil deputies" to service the smaller communities located in the County. They work in "on call status" depending upon the volume of paperwork. Their expenses are reimbursed directly from the attorney payments.

Per the Governmental Accounting Standards, " enterprise funds are to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges". (Definition per GASB Standards)

	Outside Civil Deputies	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
21255	Outside Civil Deputies are paid through the County but work independently in conjunction with our in house Civil Service Department. Their compensation is paid by attorneys and other users of the civil service activities.	1/1 to 12/31	6	220,000	220,000

Treasurer's Office

Diane Gurney

Our mission is to update all office practices and procedures relating to efficiency. New investing techniques will continue to be monitored. Oversight and prudent review of County debt issuance.

REVENUES

Source	2005 Actual	2006 Actual	2007 Budget Revenue	2008 Budget Revenue	Description of revenue source.
TREAS	151,268	196,006	50,000	125,000	Treasurer Income (Interest, etc.)

EXPENSES 2008

Labor	O&M	Capital	TOTAL
14,293	(1,808)	1,000	13,485

STATISTICS

Will assist in issuance of $1.7 million dollar bond from referendum on Radio Interoperability

Assist in Tax Anticipation Note issuance and cash solicitation

Monitor interest rates with local institutions

PERSONNEL

	Full Time	*Part Time*
Treasurer	1	
Clerk		1
	1	1

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-104 DEPARTMENT: TREASURER									
ACCT #	ACCOUNT DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	18,262	18,803	19,367	19,365	19,946	19,946	5,000	5,000
5205	Wages & Salaries (PT)	2,257	4,997	5,000	-	3,000	3,000	1,200	800
5401	Overtime			-	-	-	-	-	-
5500	Employee Benefits & Taxes	7,240	7,770	8,741	7,701	8,638	8,638	8,093	7,685
	TOTAL PERSONNEL SERVICES	27,759	31,571	33,108	27,066	31,584	31,584	14,293	13,485
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	2,782	2,677	3,000	880	2,000	2,000	1,000	-
6401	Insurance- Liability	71	72	80	73	80	80	77	-
6500	Office Supplies	312	171	200	21	100	100	100	-
6505	Printing & Engraving	379	435	400	-	400	400	400	-
6506	Postal Expenses	2,238	2,176	2,000	2,256	2,500	2,500	2,500	-
6508	Dues	65	95	100	95	100	100	100	-
6509	Books, Periodicals, & Subscriptions	49	35	50	-	15	15	15	-
6512	Training, Education, & Seminars	1,139	1,607	1,500	1,437	1,500	1,500	500	-
6800	Telephone & Communication	1,098	1,139	1,000	1,006	1,000	1,000	1,000	-
6950	Bank Charges	-	-	-	-	-	-	-	-
	TOTAL O&M	8,133	8,408	8,330	5,768	7,695	7,695	5,692	-
	CAPITAL OUTLAY								
7325	Furniture & Fixtures	200	-	1,000	-	1,000	1,000	1,000	-
7350	Office Equipment	-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	200	-	1,000	-	1,000	1,000	1,000	-
				(7,500)		(7,500)	(7,500)	(7,500)	-
	DEPARTMENT TOTAL	36,092	39,978	34,938	32,834	32,779	32,779	13,485	13,485
						(2,159)	(2,159)	(21,453)	(21,453)
						-6.2%	-6.2%	-61.4%	-61.4%

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

11-104 DEPARTMENT: TREASURER

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
	PERSONNEL SERVICES							
5120	Wages & Salaries (FT)	19,367	19,365	19,946	Wages for full-time departmental staff.	19,946	5,000	5,000
5205	Wages & Salaries (PT)	5,000	1,521	3,000		3,000	1,200	800
5401	Overtime							
5500	Employee Benefits & Taxes	8,741	7,701	8,638	Taxes and benefits for departmental staff.	8,638	8,093	7,685
	TOTAL PERSONNEL SERVICES	33,108	28,587	31,584		31,584	14,293	13,485
	OPERATIONS & MAINTENANCE							
6130	Transportation & Lodging	3,000	880	2,000	MMA convention. GFOA convention. County convention. Travel to Treasurer's meetings. National GFOA Convention	2,000	1,000	-
6401	Insurance Liability	80	73	80	Liability Insurance	80	77	-
6500	Office Supplies	200	21	100	Departmental office supply costs & ink cartridge	100	100	-
6505	Printing & Engraving	400	-	400	Envelope printing.	400	400	-
6506	Postal Expenses	2,000	2,256	2,500	Postage costs increases	2,500	2,500	-

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

ACCT #	ACCOUNT DESCRIPTION	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	MGR/ RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
6508	Dues	100	95	100	Association of County Treasurer's. MMA	100	100	-
6509	Books, Periodicals, & Subscriptions	50	-	15	Subscription to Governing magazine.	15	15	-
6512	Training, Education, & Seminars	1,500	1,437	1,500	County convention. MMA convention. New England GFOA convention. Computer training. MMA workshops. National GFOA Convention	1,500	500	-
6800	Telephone & Communication	1,000	1,006	1,000	Phone expenses.	1,000	1,000	-
	TOTAL O&M	8,330	5,768	7,695		7,695	5,692	-
	CAPITAL OUTLAY							
7325	Furniture & Fixtures	1,000	-	1,000	Computer upgrade	1,000	1,000	-
		-	-	-		-	-	-
	CAPITAL OUTLAY	1,000	-	1,000		1,000	1,000	-
		(7,500)		**(7,500)**	**Per BAC recommendation: cut from budget in 2007**	**(7,500)**	**(7,500)**	
	TOTAL TREASURER	34,938	34,355	32,779	TOTAL	32,779	13,485	13,485
				(2,159)		(2,159)	(21,453)	(21,453)
				-6.2%		***-6.2%***	***-61.4%***	***-61.4%***

Note: The Budget Advisory Committee has recommended, and the Commissioners have approved, a total budget of $34,938 dollars. Therefore the expenses at the end of fiscal 2007 should not exceed the total budgeted amount. The Treasurer will determine how to make thoses reductions during the year. The 2008 budget does not indicate where the cuts are to made in the presentation from the Treasurer

TREASURER

NON-DEPARTMENTAL

AND

DEBT SERVICE

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

NON-DEPARTMENTAL & DEBT SERVICE

ACCT #	ACCT #	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007 ADOPTED BUDGET	2007 YEAR END ESTIMATE	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
		PRINCIPAL								
11-120	9112	2002 General Obligation Refunding Bonds Jail- $14.6 million 8 yrs	1,625,000	1,700,000	1,700,000	1,770,000	1,835,000	1,835,000	1,835,000	1,835,000
11-120	9111	7.1% Twenty Year Courthouse Expansion Bond	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
11-120	9107	7.27% Twenty Year Serial Garage Construction Bonds	130,000	130,000	130,000	130,000	-	-	-	-
Referendum		2008 Debt Principal for Inmate Med & Interoperability					140,000	140,000	85,000	85,000
11-120	9103	2003- Civic Center 2-3 Year Bond of $525,000 at 1.9%	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
		TOTAL BOND DEBT SERVICE	2,105,000	2,180,000	2,180,000	2,250,000	2,325,000	2,325,000	2,270,000	2,270,000
		INTEREST								
11-120	9212	2002 General Obligation Refunding Bonds Jail- $14.6 million 8 yrs	530,763	451,762	390,688	390,688	318,750	318,750	318,750	318,750
11-120	9211	7.1% Twenty Year Courthouse Expansion Bond	80,075	50,513	35,575	35,575	20,575	20,575	20,575	20,575
11-120	9207	7.27% Twenty Year Serial Garage Construction Bonds	39,000	19,500	9,750	17,788	-	-	-	-
Referendum		2008 Debt Interest for Inmate Med & Interoperability					126,000	126,000	76,000	76,000
11-120	9202	2003-Civic Center 2-3 Year Bond of $525,000 at 1.9%	11,975	11,975	11,975	11,975	11,975	11,975	11,975	11,975
		TOTAL BOND DEBT INTEREST	661,813	533,750	447,988	456,026	477,300	477,300	427,300	427,300
		DEBT EXPENSE - LOANS								
11-120	9205	TAN Bank Charge	3,000	-	3,000	3,183	3,000	3,000	3,000	3,000
11-120	9210	TAN Legal Fees	1,071	1,166	1,700	1,127	1,700	1,700	1,700	1,700
11-120	9220	TAN Interest	36,207	110,453	150,000	169,400	185,000	185,000	185,000	185,000
		TOTAL DEBT EXPENSE - LOANS	40,277	111,619	154,700	173,710	189,700	189,700	189,700	189,700
		NON-DEPARTMENTAL								
11-140	3520	Pension Life	1,500	1,719	1,500	2,257	1,500	1,500	1,500	1,500
11-140	5550	Unemployment Insurance	6,383	23,100	20,000	42,018	25,000	25,000	25,000	25,000
11-141	5501	Salary / Benefits / Termination Pay	10,909	12,000	3,000	-	3,300	3,300	3,300	3,300
11-141	9500	Civic Center Operational Subsidy	88,000	-	-	-	-	-	-	-
11-141	9501	Charter Commission Expenses 2004	30,000	-	-	-	-	-	-	-
11-141	9502	Federal Grants Contract	11,727	81,697	55,000	55,000	55,000	55,000	55,000	70,000
11-141	5502	Contingent Appropriation	-	-	40,000	75,825	40,000	40,000	40,000	40,000
11-141	9498	Referendum and Public Information		54,393	50,000	49,793	75,000	75,000	50,000	50,000
11-141	9499	Economic Development		24,976	-	-				
		TOTAL NON-DEPARTMENTAL	148,519	197,885	169,500	224,893	199,800	199,800	174,800	189,800
		TOTAL NON-DEPARTMENTAL & DEBT SERVICE	2,955,609	3,023,253	2,952,188	3,104,629	3,191,800	3,191,800	3,061,800	3,076,800

GRANTS

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

These organizations receive funding from varied sources and provide services to residents throughout Cumberland County. Each year requests for funding are reviewed and evaluated based on services provided to the County.

No estimate column is listed since all grants are expended in quarterly invoices.

11-130 Grants

ACCT #	DESCRIPTION	2005 ADOPTED BUDGET	2006 ADOPTED BUDGET	2007 ADOPTED BUDGET	2008 BUDGET REQUEST	MGR RECOMM	2008 BAC BUDGET	2008 ADOPTED BUDGET
			-	-		-	-	-
8002	Cumberland County Extension Association	121,135	123,730	104,838	119,078	85,946	105,000	105,000
8003	Cumberland County Soil & Water	15,300	16,000	13,557	16,000	11,115	14,000	14,000
8005	Portland Public Library	16,358	17,000	14,404	30,000	11,808	-	11,808
8007	So. Maine Emergency Medical Services	5,410	6,257	5,302	5,000	4,346	4,346	4,346
8008	Threshold to Maine	765	750	635	750	521	-	750
	Total	158,968	163,737	138,736	170,828	113,736	123,346	135,904

Cumberland County Extension Association : Programs are focused in major issue areas of agriculture and natural resources; families, health, and nutrition; youth, 4-H, and child development; business and economics; and leadership.

Cumberland County Soil & Water: Provides for the conservation of the soil and water resources of Cumberland County and for the control and prevention of soil erosion.

Portland Public Library: Provides a full range of services to Cumberland County residents to include lending library materials, interlibrary loans, access to computerized data banks, and is a community resource center.

Southern Maine Emergency Medical Services: Supports the training and licensing requirements necessary for emergency service personnel at the basic emergency medical technician and advanced life support levels, and develops community outreach programs such as training first responders in industrial settings.

Threshold to Maine: Provides information, education and support to community residents advocating for natural resource protection through community restoration. Programs are initiated, sponsored, and directed to improve communities.

HUMAN SERVICES

The Human Services Advisory Committee (HSAC) is a 9-member board appointed by the County Commissioners. In FY 2008 the county will distribute to agencies that meet the "new four criteria" model established by the HSAC Committee.
The (HSAC) assists the County Commissioners by reviewing the agency applications, hearing agency presentations, recommending funding levels for agencies, and advocating for funding allocations before the county Budget Advisory Committee in the budget process.

Acct#	DAY CARE FACILITIES	2006 Adopted Budget	2007 Adopted Budget	2008 Agency Request	HSAC Recom A	HSAC Recom B	County Mgr. Recom 2008	2008 Budget Committee	2008 Budget Commissioners
8509	Catherine Morrill-177	2,461	2,274	5,000	-				
8509	Children's Co-op-183	3,830	3,535	4,000	-				
8509	Family Focus (Bath-Brunswick Child Care)-978	7,000	6,460		-				
8509	Freeport Child Care Services-217	4,000	3,691		-				
	Peaks Island Food Pantry		1,000	1,000	662	400			371
8509	Peaks Island Childrens Workshop -389	6,180	4,703	4,700	-				
8509	Youth and Family Outreach - Preble Learning-1165	1,516	1,399		-				
8509	West Side Child Dev Ctr-joined Port West-412	2,000	1,846	2,000	-				
8509	Woodford's Family Services-1186	4,185	3,862	7,470	-				
Acct#	**Social Serv/Mental Health Agencies-Misc**	2006 Adopted Budget	2007 Adopted Budget	2008 Agency Request	HSAC Recom A	HSAC Recom B	County Mgr. Recom 2008	2008 Budget Committee	2008 Budget Commissioners
8501	Bath - Bruns Child Abuse & Neglect Council-79	965	-		-				
8502	Big Brothers / Big Sisters of Bath - Bruns-127	2,500	2,307	3,000	-				
8517	Case Mgt forr Youth - Comm. Couns. Ctr-1466.	3,000	2,769		-				
8514	Center for Therapeutic Recreation-425	5,000	4,614	4,000	-		1,000	1,000	
8524	Planned Parenthood of N.N.E.-428	5,000	4,614	5,000	3,310	2,000	1,500	1,500	1,853
8543	Portland Ministry at Large-Youth & Family-9191	300	277		-				
8507	Portland West Service Works	8,320	7,678	10,000	6,618	4,000			3,707
8517	Serenity House-11805	2,000	1,846		-				
8536	Sexual Assault Response Services of So. ME-89	3,165	2,921	10,000	7,596	5,000	2,500	2,500	4,634
8517	Shalom House, Inc.-427	9,500	8,767		-				
8508	Youth Alternatives - Project Maine Families -198	6,200	14,665		-				
Acct#	**Coastal Economic Development-Misc**	2006 Adopted Budget	2007 Adopted Budget	2008 Agency Request	HSAC Recom A	HSAC Recom B	County Mgr. Recom 2008	2008 Budget Committee	2008 Budget Commissioners
8506	Community Services-187	4,000	3,691		-				
8517	Community Counseling Center-1167	2,500	2,307	38,253	29,055	19,126	18,627	18,627	17,724
8503	Center for Community Dental Health-179	6,000	5,537	7,500	4,960	3,000	1,500	1,500	2,780
8511	Community Partners-215	2,000	1,846		-				
8527	Drug Rehabilitation, Inc.(Day One)-204	8,034	13,169		-				
8510	Family Crisis Services-210	18,000	16,611	33,110	25,235	16,611	16,555	16,555	15,394

8535	Project for Supported Living-8200	2,353	2,171		-				
8544	RTP Regional Transportation Program-10082	100	92		-				
8517	Tri-County Mental Health Services-414	11,440	10,557		-				
Acct#	**BY VENDOR NAME:**	2006 Adopted Budget	2007 Adopted Budget	2008 Agency Request	HSAC Recom A	HSAC Recom B	County Mgr. Recom 2008	2008 Budget Committee	2008 Budget Commissioners
	Catholic Charities of Maine-4165				-				
8514	CCM Home and Family Services	8,750	8,075		-				
8517	CCM Mental Health Support & Recovery Serv.	8,000	7,383	25,000	18,990	12,500	12,500	12,500	11,584
8509	Catholic Charities ME. Family Child Care	3,000	2,769		-				
8509	St. Elizabeth's Child (CCM)	2,320	2,141		-				
					-				
	Ingraham Volunteers-235				-				
8517	Ingraham - 774-HELP	14,766	13,627		-				
8517	Ingraham - The Bridge	3,324	3,068		-				
8517	Ingraham - Emergency Oil Funding	7,454	6,879		-				
					-				
	Cumberland County Safety Net				-				
8534	Preble St. Resource Center-Breakfast Program	9,000	8,306	8,400	8,400	8,400	4,200	4,200	7,784
8537	Preble St. Resource Center-Lighthouse Shelter	8,000	7,383	7,400	7,400	7,400	3,700	3,700	6,858
	Preble Street Women's Shelter			7,200	5,469	3,600	3,600	3,600	3,336
8541	Mid Coast Hunger Prevention Program-4914	2,500	2,307	5,300	4,026	2,650	2,650	2,650	2,456
8531	Wayside Soup Kitchen	11,340	10,465	14,000	14,000	14,000	7,000	7,000	12,974
8531	Wayside Food Rescue Program	6,600	6,091	10,000	9,254	6,091	5,000	5,000	5,645
8517	Tedford Shelter-96	7,000	6,460	10,500	9,814	6,460	5,250	5,250	5,987
					-				
	Peoples Regional Oppor Program (PROP)-398				-				
8519	Foster Grandparent	10,774	9,943		-				
8519	Case Management-Social services	11,450	10,567		-				
8509	PROP Day Care-East End Children Workshop	24,030	24,511		-				
	Social Services			11,450	11,450	11,450	5,725	5,725	10,611
	Senior Volunteer Program			13,719	8,337	5,488	6,860	6,860	5,086
	Child & Family Services			24,000	24,000	24,000	12,000	12,000	22,241
	Women's Project			16,000	12,154	8,000	8,000	8,000	7,414
	Salvation Army-426				-				
8522	Food Pantry	6,000	5,538	3,500	2,127	1,400	1,750	1,750	1,297
					-				

	S. Maine Area Agency on Aging Programs:429				-				
8526	Information and Advocancy (Senior Solutions)	10,365	9,565	10,000	6,618	4,000	4,000	4,000	3,707
8538	Retired Senior Volunteer Program (RSVP)	7,877	7,269	-	-				
	Meals on Wheels			13,000	9,875	6,500	6,500	6,500	6,024
					-				
	Midcoast Maine Community Action				-				
	Family CAN			1,000	827	500			463
	Family Development			4,000	3,039	2,000	2,500	2,500	1,853
					-				
	My Sister's Keeper			40,000	7,596	5,000	20,000	20,000	5,000
					-				
	Youth Alternatives				-				
	Parenting Education Program			19,263	12,749	7,705	5,779	5,779	7,140
	Youth Parent Program			11,000	8,355	5,500	5,500	5,500	5,097
	774-HELP			18,682	14,190	9,341	9,341	9,341	8,656
	The Bridge			15,074	11,450	7,537	7,537	7,537	6,985
					-				
	YWCA Programs:-102				-				
0	Fair Harbor Residence	6,277	-		-				
0	Family CenterTeen Parent Services	9,720	-		-				
0	YWCA Child Care Services	2,460	-		-				
					-				
	New Request				-				
	Spring Harbor/Maine Medical Center Dept of			92,316	-				
	Vocational Services/Shalom House				-				
	Total Human Services	**312,556**	**287,556**	**515,837**	**287,556**	**209,659**	**181,074**	**181,074**	**194,659**
				Request	HS Option A	HS Option B			
Acct#		Commissioner's 2006 Adopted Budget	Commissioner's 2007 Adopted Budget	2008 Agency Request	HSAC Recom A Flat Line to 2007	HSAC Recom Reduced B	County Mgr. Recom 2008	2008 Budget Committee	2008 Budget Commissioners
		Control:	*Amount*	*515,837*	*287,556*	*209,659*	*181,074*		
			Difference	228,281	-	(77,897)	(106,482)		
			Percent	79.4%		-27.1%	-37.0%		

ENTERPRISE FUNDS
AND
GRANT FUNDS

Enterprise Activities-Law Enforcement

This Enterprise/ Contract section is listed for informational purposes and is not part of the County Budget because operational expenses are offset by user charges/revenue.

The County has contracts with towns and organizations interested in securing enhanced service. Contracts provide equipment and salaries for Patrol officers located within the town.

Per the Governmental Accounting Standards, " enterprise funds are to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges". (Definition per GASB Standards)

Acct #	Sheriff's Office Services	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
	FULL TIME CONTRACTS				
21203	Town of Harpswell	4/1 to 3/31	3	295,116	295,116
21216	Town of Harpswell-Marine Patrol	4/1 to 3/31	2	167,293	167,393
21204	Town of Harrison	7/1 to 6/30	1	107,281	107,281
21212	Town of Standish	7/1 to 6/30	5.5	398,945	398,945
21207	SAD #6	9/1 to 6/30	1	52,788	52,788
21213	Chebeague Island	7/1 to 6/30	1	26,697	26,697
21258	Gray New Gloucester High School	9/1 to 6/30	1	56,360	56,360
21225	Salaries)	1/1 to 12/31	3	240,000	240,000
21254	Domestic Violence Investigator	1/1 to 12/31	1	71,024	71,024
	TOTAL FULL-TIME CONTRACTS		**18.5**	**1,415,504**	**1,415,604**
	SUMMER CONTRACTS		Part Time		
21209	Town of Harrison	Summer	1	16,875	16,875
21215	Long Island	Summer	1	22,153	22,153
21205	Naples Causeway	Summer	1	20,519	20,519
21208	Town of Harpswell	Summer	1	16,296	16,296
	TOTAL SUMMER CONTRACTS		**4**	**75,843**	**75,843**
	TOTAL FROM NON-BUDGET ACTIVITIES			**1,491,347**	**1,491,447**

Enterprise Activities- Regional Communications Center

This Enterprise/ Contract section is listed for informational purposes and is not part of the County Budget because operational expenses are offset by user charges/revenue.

The County has contracts with towns and organizations interested in securing enhanced communication service. Contracts provide for public safety and/or law enforcement response needs.

Per the Governmental Accounting Standards, " enterprise funds are to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges". (Definition per GASB Standards)

	Emergency Communications Services	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
21256	Town of Gorham	Misc		209,852	209,852
	Town of Baldwin	Dates		6,463	6,463
	Frye Island			2,077	2,077
	Town of Harpswell			19,685	19,685
	Town of Gray			34,168	34,168
	Chebeague Island			1,548	1,548
	Town of Long Island			1,012	1,012
	Town of New Gloucester			24,925	24,925
	ACTIVITIES		6	299,730	299,730

Enterprise Activities-Facilities

This Enterprise/ Contract section is listed for informational purposes and is not part of the County Budget because operational expenses are offset by user charges/revenue.

The County has a contract with the State of Maine to provide custodial and maintenance needs for the court addition,

Per the Governmental Accounting Standards, " enterprise funds are to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges". (Definition per GASB Standards)

	State Court Custodial Program	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
21220	Custodian Floor 1	1/1 to 12/31	1	38,659	38,659
21220	Custodian Floor 2	1/1 to 12/31	1	33,800	33,800
21220	Supr/Cust	1/1 to 12/32	1	38,000	38,000
			3	**110,459**	**110,459**
			Supply	**166,968**	**166,968**
	TOTAL FROM NON-BUDGET ACTIVITIES			**277,427**	**277,427**

Enterprise Activities-Civil Division

This Enterprise/ Contract section is listed for informational purposes and is not part of the County Budget because operational expenses are offset by user charges/revenue.

The County uses "outside civil deputies" to service the smaller communities located in the County. They work in "on call status" depending upon the volume of paperwork. Their expenses are reimbursed directly from the attorney payments.

Per the Governmental Accounting Standards, " enterprise funds are to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges". (Definition per GASB Standards)

	Outside Civil Deputies	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
21255	Outside Civil Deputies are paid through the County but work independently in conjunction with our in house Civil Service Department. Their compensation is paid by attorneys and other users of the civil service activities.	1/1 to 12/31	6	220,000	220,000

COUNTY OF CUMBERLAND
FISCAL YEAR 2008

GRANTS AND OTHER FUNDING- Executive Office

CDBG GRANT

This Grant and other Funding section is listed for informational purposes and is not part of the County Budget because expenses are offset by funds from other sources.

The County has access to funds from Federal grants (CDBG) which allows for the hiring of personnel to perform activities under the grant. Cumberland County is one of the only counties in New England to have established themselves as an "Urban County" and become eligible for annual Community Development Block Grant funds.

Community Development Block Grant	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
HUD CDBG Program Grant for 2007-2008	1/1 to 12/31	1	1,462,123	1,462,123

One Full Time Director is the only employee
Funds are disbursed throughout several communities in Cumberland County for "Special Projects".

ENTERPRISE ACTIVITIES - Executive Office

CIVIC CENTER

This Grant and other Funding section is listed for informational purposes and is not part of the County Budget because expenses are offset by funds from other sources.

The Cumberland County Civic Center, by statute, is deemed to be a "Recreational District". Despite that status, the County of Cumberland has financial responsibility for its activities. With rare exception, the Civic Center has operationally been able to pay for itself through activities and events. Currently the county generally pays to supplement the capital program of the Civic Center, and pays for some ongoing principal and interest debt accumulation. (See debt expense sheet in the budget for details)

CUMBERLAND COUNTY CIVIC CENTER	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
CIVIC CENTER	7/1 to 6/30	0	1,600,000	1,600,000

(Debt and CIP in County Budget)

GRANTS AND OTHER FUNDING- EMA

This Grant and other Funding section is listed for informational purposes and is not part of the County Budget because expenses are offset by funds from other sources.

The County has access to funds from State and Federal grants which allows for the hiring of personnel to perform activities under the grant. EMA has acquired "Administrative funds " from Homeland Security grants to service the increase activity volume.

	GRANT FUNDED PROGRAMS	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
51279	Homeland Security Admin Assistant 279	1/1 to 12/31	1	31,200	31,200
	TOTAL GRANT FUNDED PROGRAMS		**1**	**31,200**	**31,200**

GRANTS AND OTHER FUNDING- Corrections Division

This Grant and other Funding section is listed for informational purposes and is not part of the County Budget because expenses are offset by funds from other sources.

The County has access to funds from inmate activities, called the "commissary account". The funds are derived from commissary commisions and from commissions from inmate telephone usage. The funds are dedicated for special purpose in that they can only be used to fund activities that would not be provided in the county budget. Funds cannot "supplant" operational activities.

The Department of Corrections sends funds to the county (approx $900k annual) of which 20% is legally dedicated the the "DOC 20% Account". These funds are closely monitored by the DOC and their use is very restrictive to those activiites that help to "deflect inmates from the jail".

	COMMISSARY FUNDED PROGRAMS	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
41401	Part Tme Librarian	1/1 to 12/31	1	13,104	13,104
41401	Chaplain in Corrections	1/1 to 12/31	0.5	31,826	31,826
41401	Community Release Planner	1/1 to 12/31	1	73,784	73,784
41401	Education Technicians	1/1 to 12/31	2	88,366	88,366
41401	One half Ed tech	1/1 to 12/31	0.5	21,212	21,212
41401	Ed Tehnician-Vocational	1/1 to 12/31	1	34,000	34,000
41401	ABE Teacher	1/1 to 12/31	0.5	20,000	20,000
	TOTAL COMMISSARY PROGRAM$		**6.5**	**282,292**	**282,292**

	DOC FUNDED PROGRAMS	PERIOD	EMPLOYEES	2008 REVENUES	2008 EXPENSES
31290	Maine Pre-trial	1/1 to 12/31	0	168,248	168,249
51294	Violence Against Women Pre trial	1/1 to 12/32	1	52,000	52,000
	TOTAL DOC PROGRAMS		**1**	**220,248**	**220,249**

Total dedicated funding to the Corrections Operations of the Jail		***502,540***	***502,541***

CAPITAL IMPROVEMENTS PROGRAM

Project Code	Project Title	Save vs. Now	Total Req	2008 Dept Request	2008 Approved	2009	2010	2011	2012	Total
	Facility Requests									
FACL-8-001	Repair Parking Garage Elevator			76,000	76,000					76,000
FACL-8-002	Boiler Leaks			14,000	14,000					14,000
FACL-8-003	Intake Vehicle Sallyport Doors			30,000	30,000					30,000
FACL-8-004	Parking Garage Repair			25,000	25,000	75,000	75,000	75,000	75,000	325,000
FACL-8-005	Security Upgrade-LEC			21,000						21,000
FACL-8-006	Inmate Cell Area-CCCH			40,000						40,000
FACL-8-007	Replace Stenafon- Jail			150,000		150,000	168,000			468,000
FACL-8-008	Library Window Housing			31,000						31,000
FACL-8-009	Heating and Water Valves			30,000						30,000
FACL-8-010	Expansion of Phone System RCC			28,000						28,000
FACL-8-011	Propane tank Cover RCC			17,000						17,000
FACL-8-012	Roof repair-CCCH			55,000		40,000				95,000
FACL-8-013	ADA and HVAC Renovations EMA			100,000		102,000				202,000
FACL-8-014	Bathrooms-RCC			35,000		35,000				70,000
FACL-8-015	Jail Dishwasher Replacement			100,000		100,000				200,000
										-
										-
										-
										-
	Information Technology:									-
IT-8-001	Convert DA to CRIMES software			25,000	25,000					25,000
IT-8-002	Replace Act Software in Facilities			55,000						55,000
										-
IT-8-003	Upgrade Toughbooks in the Cruisers			100,000	100,000	-	20,000	20,000	20,000	160,000
										-
IT-8-004	Upgrade Computers in Departments									-
	Total to replace all computers			25,000	25,000		15,000	15,000	15,000	70,000
										-
										-
CIV-7-001	Civic Center Capital Program			75,000		75,000	75,000	75,000	75,000	375,000
EXEC-7-001	Portland Public Library Renovation			20,000	20,000					20,000
										-
				-						-
										-
EMA-7-001	Homeland Security HazMat Response			75,000		75,000	75,000	75,000	75,000	375,000
										-
										-
										-
FY 2008	***Total CIP Allocation***		-	1,127,000	**315,000**	652,000	428,000	260,000	260,000	**2,727,000**
	Summary Totals			**2008**	**2008**	**2009**	**2010**	**2011**	**2012**	**Total**

Repair Parking Garage Elevator

Department	*FACILITIES*
Date prepared	*8/7/2007*
Project Code	*FACL-08-001*
Project	*Repair and/or replace garage elevator*
Function	*Cost savings and safety*
Priority	*Necessary*
Urgency	*Emergency*

2008 Cost	$ 76,000.00			
Future Needs	2009	2010	2011	2012

Project Justification

The elevator is rusting from the inside out causing pressure on the doors to open and close sporadically. The doors would be replaced with a stainless steel product

Boiler Piping

Department	*FACILITIES*
Date prepared	*8/17/2007*
Project Code	*FACL-08-002*
Project	*Repair Leaking pipes on the Boilers*
Function	*Cost Savings*
Priority	*Necessary*
Urgency	*Emergency*

2008 Cost	$ 14,000.00			
Future Needs	2009	2010	2011	2012

Project Justification

Because of the age of the boilers, the pipes are leaking. This could cause the boilers to shut down and the courthouse would be without heat. We would replace piping around the boiler manifold area.

Intake Vehicle Sallyport Doors - Jail

Department	*FACILITIES*
Date prepared	*8/17/2007*
Project Code	*FACL-08-003*
Project	*Replace Sallyport Doors*
Function	*Operations*
Priority	*Necessary*
Urgency	*Hazard*

2008 Cost	$30,000.00			
Future Needs	2009	2010	2011	2012

Project Justification

These doors are the most used doors in the facility and are deteriorating fast due to weather conditions and use. The salt used in the winter is eating away at them. Over the past 2 years we have spent $9,945 to "bandaid" them.

Impact to the operating Budget:

If not replaced, cost for repair will be substantial. We will have to spend money to repair.

Parking Garage Repair

Department	*FACILITIES*
Date prepared	*8/17/2007*
Project Code	*FACL-08-004*
Project	*Repair*
Function	*Operations*
Priority	*Necessary*
Urgency	*Work Safety*

2008 Cost	$25,000.00			
Future Needs	2009	2010	2011	2012
	$75,000	$75,000	$75,000	$75,000

Project Justification

To continue with the recommendations from the evaluations presented in the garage study. Study was completed in 2001 by Criterium and Mooney.
Twenty-five thousand dollars will only provide patching this year.

Security Upgrade - LEC

Department	**FACILITIES**
Date prepared	**8/17/2007**
Project Code	**FACL-08-005**
Project	**Security Upgrade**
Function	**Continue**
Priority	**Necessary**
Urgency	**Work Safety**

2008 Cost $21,000.00

Future Needs	2009	2010	2011	2012

Project Justification

It has been a request to provide documentation of the entrance of personnel for evidence storage and weapons storage in LEC. This would be completed by adding to Identicard.

Inmate Cell Area - CCCH

Department	**FACILITIES**
Date prepared	**8/17/2007**
Project Code	**FACL-08-006**
Project	**Continue with Renovations**
Function	**Operations**
Priority	**Necessary**
Urgency	**Work Safety**

2008 Cost $40,000.00

Future Needs	2009	2010	2011	2012

Project Justification

Continue with the project done in 2006 for the northern side of the Inmate Holding Area at the Courthouse. HVAC and Renovation upgrade is needed.

Replace Stentofon - Jail

Department	**FACILITIES**
Date prepared	**8/17/2007**
Project Code	**FACL-08-007**
Project	**Replace Stentofon**
Function	**Operations**
Priority	**Necessary**
Urgency	**Work Safety**

2008 Cost $150,000.00

Future Needs	2009	2010	2011	2012
	$150,000	$168,000		

Project Justification

This is our main audio and paging for all of the jail. The system is no longer supported with parts. When the used parts start to deplenish, the system will be in jeporady.

Library Window Housing CCCH

Department	**FACILITIES**
Date prepared	**8/17/2007**
Project Code	**FACL-08-008**
Project	**Windows**
Function	**Replacement**
Priority	**Necessary**
Urgency	**Emergency**

2008 Cost $31,000.00

Future Needs	2009	2010	2011	2012

Project Justification

Due to the age of the windows, the windows have cracks and water is coming into the building. The location of aging window housing is in the library. We sould try to replace with the original design.

Heating and Water Valves

Department	FACILITIES
Date prepared	8/17/2007
Project Code	FACL-08-009
Project	Replace shut-offs around new building
Function	Operations
Priority	Necessary
Urgency	Emergency

2008 Cost	$30,000.00			
Future Needs	2009	2010	2011	2012

Project Justification
This would enable us to shut off the water in specific areas of the building rather than the whole building.

Expansion of Phone System - RCC

Department	FACILITIES
Date prepared	12/5/2007
Project Code	FACL-08-010
Project	Expand Phone System
Function	Operations
Priority	Necessary
Urgency	Emergency

2008 Cost	$28,000.00			
Future Needs	2009	2010	2011	2012

Project Justification
The phone system at the RCC and EMA building is maxed out. No new lines or phone extentions exist. It will need to be replace for additional services and contracts.

Propane Tank Cover - RCC

Department	FACILITIES
Date prepared	12/5/2007
Project Code	FACL-08-011
Project	Propane Tank Cover
Function	Operations
Priority	Necessary
Urgency	Safety

2008 Cost	$17,000.00			
Future Needs	2009	2010	2011	2012

Project Justification
To cover the propane tanks from the falling ice that develops on the cell-phone tower.

Roof Repair - CCCH

Department	FACILITIES
Date prepared	12/5/2007
Project Code	FACL-08-012
Project	Propane Tank Cover
Function	Operations
Priority	Necessary
Urgency	Emergency

2008 Cost	$55,000.00			
Future Needs	2009	2010	2011	2012
	$40,000			

Project Justification
The courthouse roof is over 20 years old and in need of replacement instead of patching that we currently do.

ADA and HVAC Renovations - EMA

Department	FACILITIES
Date prepared	12/5/2007
Project Code	FACL-08-013
Project	ADA / HVAC Renovations
Function	Operations
Priority	Necessary
Urgency	Emergency

2008 Cost $100,000.00

Future Needs

2009	2010	2011	2012
$102,000			

Project Justification

In continuing to finish the EMA renovation project, HVAC and ADA, etc. will need to be addressed.

Bathrooms - RCC

Department	FACILITIES
Date prepared	12/5/2007
Project Code	FACL-08-014
Project	Finish Bathrooms
Function	Operations
Priority	Necessary
Urgency	Wwork Safety

2008 Cost $35,000.00

Future Needs

2009	2010	2011	2012
$35,000			

Project Justification

In continuing to finish the Communications Center, the bathrooms will need to be finished to support additional personnel

Jail Dishwasher Replacement

Department	FACILITIES
Date prepared	12/5/2007
Project Code	FACL-08-015
Project	Replace Dishwasher
Function	Operations
Priority	Necessary
Urgency	Wwork Safety

2008 Cost $ 100,000.00

Future Needs

2009	2010	2011	2012

Project Justification

The dishwasher in the jail is the original equipment. The kitchen serves in excess of 500,000 meals annually and all plates, pots and utensils go through the dishwasher.

The ongoing repair costs suggest that replacement would be appropriate at this time.

Convert DA to Crimes Software

Department	District Attorney
Date prepared	12/5/2007
Project Code	Upgrade
Project	IT-8-001
Function	Upgrade
Priority	Required
Urgency	2008

2008 Cost $ 25,000.00

Future Needs

2009	2010	2011	2012

Project Justification

To upgrade the current sofware to meet the current Justice XML Federal Standard

Replace Act Software in Facilities

Department	**Facilities**
Date prepared	**12/5/2007**
Project Code	**IT-8-002**
Project	**Necessary**
Function	**Operations**
Priority	
Urgency	

2008 Cost	$ 55,000.00			
Future Needs	2009	2010	2011	2012

Project Justification

The current facility monitoring software, which includes automatic work order processing and equipment and vehicle repair history, is no longer supported by the software manufacturer. If the current software should lock up or crash, the system will be down permanently.

Upgrade Toughbooks in the Cruisers

Department	**Law Enforcement**
Date prepared	**12/5/2007**
Project Code	**IT-8-003**
Project	**Replacement**
Function	**Operations**
Priority	**High**
Urgency	**High**

2008 Cost	$ 100,000.00			
Future Needs	2009	2010	2011	2012

Project Justification

All working cruisers have a toughbook laptop computer which is currently connected to our data systems. Most computers were purchased through a State grant over 4 years ago, and now the computers are breaking down and are unable to be upgraded. The request is to replace approx 25 computers

Impact to the operating Budget:

Upgrade Computers in the County

Department	**Miscellaneous County**
Date prepared	**12/5/2007**
Project Code	**IT-8-004**
Project	**Replacement**
Function	**Operations**
Priority	**High**
Urgency	**Normal**

2008 Cost	$ 25,000.00			
Future Needs	2009	2010	2011	2012

Project Justification

The IT department has a process of rotating older computers in the county. These funds to be used to replace older machines in various departments.

The county has moved funds into the operations budget of IT, so that future needs will be funded through the budget process, and not the CIP.This should be the last year.

Civic Center Capital Program

Department	**Executive**
Date prepared	**12/5/2007**
Project Code	**CIV-7-001**
Project	**Capital**
Function	**Replacements**
Priority	**High**
Urgency	**High**

2008 Cost	$ 75,000.00			
Future Needs	2009	2010	2011	2012
	$75,000	$75,000	$75,000	$75,000

Project Justification

The County is statutorily responsible for financial support to the Civic Center. In that light, The County attempts to provide this annual sum to support a multitude of capital project needs throughout the aging facility.

Portland Public Library Renovation Fund

Department	**Executive**
Date prepared	**12/5/2007**
Project Code	**EXEC-7-001**
Project	**Capital**
Function	**Renovation**
Priority	**Low**
Urgency	**Low**

2008 Cost	$ 20,000.00			
Future Needs	2009	2010	2011	2012

Project Justification

The county made a commitment several years ago to support the Library renovation drive. The Commitment was for $100,000 ($20,000 for 5 years.) This is the last yearly installment.

Final year for this commitment

Homeland Security/WMD Response teams

Department	**EMA**
Date prepared	**12/5/2007**
Project Code	**Stra-Reg pg 32**
Project	**Continuation**
Function	**Operations**
Priority	**Necessary**
Urgency	**Maintain Service**

2008 Cost	$ 75,000.00			
Future Needs	2009	2010	2011	2012
	75,000	75,000	75,000	75,000

Project Justification

To continue the support the County has provided to the regional hazmat response teams beginning in 1987. With annual funding of approx. $100,000 since 2005 to the Hazmat/WMD Response Teams.

Cuurent CIP balance at 10/31/2007 is over $130,000