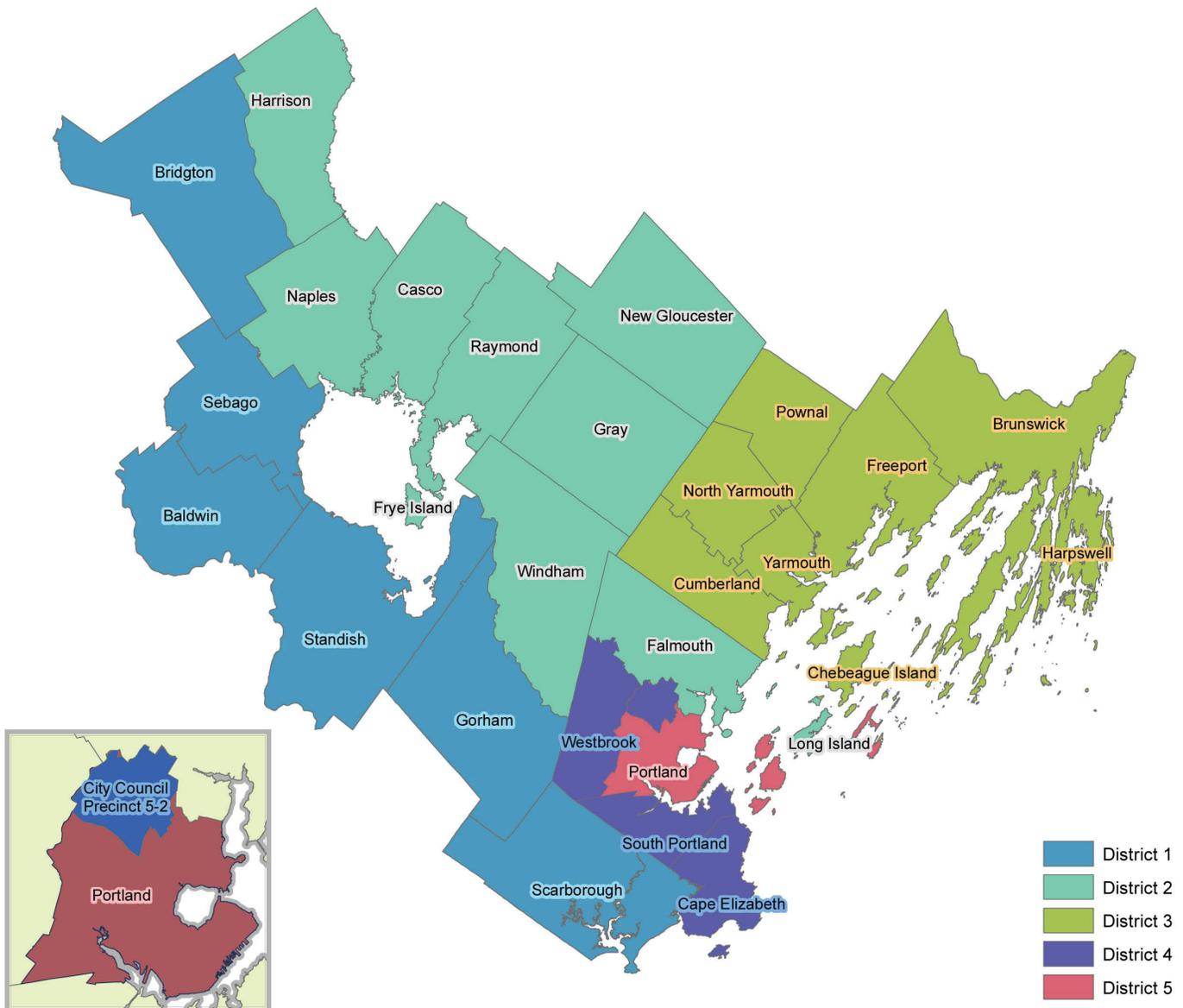


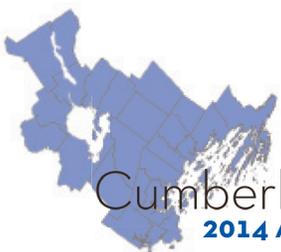
2014

Maine

Cumberland County

Annual Report



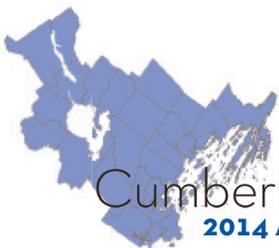


Maine
Cumberland **County**
2014 Annual Report

2014

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Peter Crichton
County Manager

From The Manager

Dear Citizens of Cumberland County:

On behalf of the Cumberland County Board of Commissioners, Neil Jamieson, Tom Coward, Steve Gorden, James Cloutier and Chair Susan Witonis, I am pleased to present our 2014 Annual Report in accordance with the provisions of Title 30-MRSA, Section 952. This report is intended to provide the reader with a better understanding of the many services of Cumberland County Government.

Our mission statement reads: “The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner.” In 2014, we continued to seek new ways to be a more efficient form of government and to find better ways to serve our citizens. Our Regional Assessing department is an example of our initiative to continually seek to provide essential services to the taxpayers.

The following pages will provide you with a brief understanding of each department within Cumberland County Government and their activity for 2014. Several departments also produce their own detailed annual report. We encourage you to go to our website at www.cumberlandcounty.org to see some of what we do at Cumberland County Government.

Sincerely,

A handwritten signature in blue ink that reads "Peter Crichton". The signature is written in a cursive, flowing style.

Peter Crichton
County Manager



Neil D. Jamieson, Jr.
District 1



Susan E Witonis
District 2



Stephen Gorden
District 3



Thomas S. Coward
District 4



James F. Cloutier
District 5

COUNTY COMMISSIONERS

The five commissioners are the chief elected officials of the county. Their primary role involves the approval of the county budget. This process allows the commissioners to assess county operations for both efficiency and effectiveness.

The commissioners establish these priorities when they levy a county tax on the towns and cities which are part of Cumberland County. The commissioners also provide representation on numerous boards and committees in furthering the goal of interagency cooperation.

In 2010, voters in Cumberland County approved a first-ever charter for the county. The charter was drafted over the course of two years by a Charter Commission created in 2008 that had 6 members elected by the public and 3 members appointed by the County Commissioners. A charter is the defining document of how a body of government organizes itself, selects officers, officials and employees, and establishes departments, agencies and boards. By voting for the charter, the number of districts and County Commissioners increased from 3 to 5 commissioners.

HISTORY

The County of Cumberland was incorporated in 1760, named after William, Duke of Cumberland, son of King George II.

The county is comprised of three cities: Portland, South Portland, and Westbrook and twenty-five towns: Baldwin, Bridgton, Brunswick, Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Harpswell, Harrison, Long Island, Naples, New Gloucester, North Yarmouth, Pownal, Raymond, Scarborough, Sebago, Standish, Windham, and Yarmouth. The City of Portland is the county seat.

The area of the County is 853 square miles. The population as of December 2010 is 281,674.



Peter Crichton
County Manager



Bill Whitten
Assistant County
Manager



Martha Sumner
Director of Human
Resources

EXECUTIVE DEPARTMENT

These executive positions are under the office of the County Manager. The manager coordinates the budget process with the assistance of the Assistant County Manager, HR Director and Finance Director.

Peter Crichton, the County Manager provides the Commission with administration oversight of the operation and costs associated with the various service components of county government. The manager is also involved in collaborating with municipalities on opportunities to provide services more cost efficiently and effectively.

Bill Whitten, Assistant County Manager, is responsible for assisting the county manager in various aspects of county management. He also is the legislative liaison for the Cumberland County Region in both Augusta and Washington, DC. He also serves as the County Economic Development and Information Director.

HUMAN RESOURCES

Cumberland County's Human Resources Department is responsible for a wide range of initiatives in the servicing of 450 employees. With a department of four staff members, plus a part time Wellness Coordinator, the Human Resources Department plans and coordinates a variety of human resource functions including: recruitment and selection; employee relations activities, staff planning and risk management; worker's compensation administration; policy review and revision; state and federal employment compliance; staff training and organizational development; employee benefits administration; compensation and job analysis; grievance resolution; labor negotiations and contract administration; and employee safety and wellness.

Acting as management advisors and employee advocates, HR staff adds value to the organization by enhancing business objectives and maintaining a work environment that:

1. Supports the needs and services of employees and their families.
2. Facilitates continuous learning, as well as professional and personal growth and development through ongoing internal and external training/education.
3. Maintains high standards of integrity and ethics in the fair and equitable treatment of all employees.
4. Promotes health, safety and overall wellness of employees through a variety of programs.
5. Builds trust among all employees by communicating well and utilizing a collaborative style of management and problem-solving whenever possible.
6. Adopts the use of emerging technology and methods to increase efficiency, productivity, and cost-effectiveness.

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT



Aaron Shapiro
Director of
Community
and Economic
Development Grant
Program

Now entering its ninth year, the program is well established as a valuable ongoing initiative of Cumberland County government. The partnership with our communities begun in 2006 has continued to expand, evolve, and strengthen.

The Community Development program, now entering its ninth year, is well established as a valuable ongoing initiative of Cumberland County government. Since 2006, the program has brought over \$12 million to the participating communities, enabling improvements to housing, public facilities, public infrastructure, and the provision of social services to County residents.

Cumberland County received \$1,456,936 from the U.S. Department of Housing & Urban Development (HUD) in its 8th program year, for community development projects and programs. Bridgton and South Portland each receive a set-aside of this annual allocation, with the remaining 23 member communities applying for funds through a competitive application process.

Grants were awarded in June 2014 for the following community-based and region-wide activities:

- Cape Elizabeth + 7 communities, Domestic Violence Services - \$43,740
- County-wide, Opportunity Alliance Housing Rehabilitation - \$177,900
- County-wide, Opportunity Alliance Homelessness Prevention - \$43,984
- Falmouth Food Pantry Renovation - \$38,950
- Freeport Home Energy Audits/Weatherization - \$17,700
- Gorham Upper Little Falls Sidewalk - \$117,500
- Raymond Manufacturing Incubator Study - \$10,000
- Standish Main Street Sidewalk and Storm Drainage - \$206,000
- Westbrook Immigrant Women's Health Program - \$27,240
- Westbrook River Recreation Facility - \$39,200
- Bridgton - Set-aside Grant, \$187,912
- "Old Town Hall" Recreation Center, Rufus Porter Museum; Public Services
- South Portland - Set-aside Grant, \$417,583
- Housing Rehab, Mill Creek Park Phase IV, Rec Center Pool Lift, Thomas Knight Park path, Ridgeland Park Playground, Target Area sidewalks, Knightville Parking study; Public Services

Highlights of projects completed during the year include:

- Depot Street, Bridgton
Five hundred feet of Depot Street have been reconstructed, including the addition

of a new esplanade with sidewalk, street trees, benches and new lighting. The street is home to the Magic Lantern movie theater, Reny's, the Bridgton Community Center, and the Tap House Bar. The sidewalk also improves pedestrian access to the Steven's Brook Elementary School.

- Redbank Park, South Portland
The Redbank Park and Community Center are located in the Redbank/Brickhill neighborhood behind the Maine Mall in South Portland. This formerly-vacant school and empty lot have been transformed into a valuable resource for the community, with CDBG funds going towards a new pavilion, walking paths, trees, basketball court, and signage. Further improvements, including a community garden, recreational fields, and an expansion of the community center building are planned for the coming year.
- Falmouth Food Pantry
This facility, adjacent to the Falmouth Town Hall, serves not only Falmouth, but the surrounding area including the City of Westbrook. A group of energetic and dedicated volunteers run the pantry and helped guide the improvements to facility, which included reconfiguring the limited space, installing new flooring, painting, electrical repair, and new shelving and refrigeration.
- The 2015 CDBG allocation will be \$1,416,400 and new grantees for the program year were selected in June 2015. Projects and programs include: Housing Rehabilitation & Weatherization, Westbrook City Hall Handicap Access, Bailey Island Library Hall repairs (Harpwell), Scarborough Sewer Line Extension for Affordable Housing, Pownal Mallett Hall Entrance repair, Harpswell School Backpack Food Distribution program, METRO Bus Passes (Freeport & Yarmouth), Lakes Region Domestic Violence Response; Regional Homelessness Prevention, Westbrook Community Policing, New Gloucester Public Works Facility planning study, and Aging in Place planning study (Yarmouth & Cumberland)

The Municipal Oversight Committee (MOC), an assembly of all 25 participating communities, continues to provide policy guidance and oversight to the program. Jay Chace, Senior Planner for the Town of Scarborough, serves as Chair of the MOC.

CUMBERLAND COUNTY VIOLENCE INTERVENTION PARTNERSHIP



Faye Luppi
Violence Intervention
Program Director

The VIP Project Director Faye Luppi represents Cumberland County on the court DV Advisory Council, the New Mainers DV and Sexual Assault Initiative, the Safe Campus project at USM, the U.S. Attorney's Project Safe Neighborhoods, and the Maine Commission on Domestic and Sexual Assault.

In 2015, VIP received a 3 year OVW/DOJ grant for \$438,001. This brings the total received from OVW for this project to \$3,891,740 million since 1997.

VIP project goals are to coordinate a community response to domestic violence, hold offenders accountable and enhance victim safety.

VIP has six current initiatives:

1. Strengthen our coordinated legal system response to DV through specialized DV prosecutors, Probation Officer, and Pretrial Case Manager, judicial monitoring, risk assessment tools, training, and the High Risk Response Team. The MPS DV Case manager has supervised 112 offenders in the community in the last year (112 times an average of 90 bed days out per client, equals a significant savings for the jail). We also work closely with the DV Unit of the DA's Office, and continue a monthly review of cases deemed high risk.
2. Provide outreach, advocacy and re-entry planning for incarcerated victims of domestic violence in partnership with community agencies. In the last year, the Incarcerated Victim's Advocacy Program at the Cumberland County Jail and the Maine Correctional Center has served 282 victims of abuse with education support groups, case management services, and transitional and re-entry services for the women at CCJ when they leave the jail.
3. Partner with leaders in the refugee and immigrant communities to conduct outreach, including support for language line services, and translation of outreach materials. We are active partners with the United Somali Women of Maine, whose staff provides services to Somali and other refugee victims of domestic violence.
4. Provide Enhanced Police Intervention Collaboration (EPIC) services to rural victims in partnership with the Cumberland County Sheriff's Office to ensure continued support and protection.
5. Enhance collaboration with Sexual Assault Response Services of Southern Maine, and provide sexual assault

advocacy services to the Latino Community as a new initiative. The VIP project Incarcerated Women's advocate has also worked with 20 victims of trafficking.

6. Strengthen our coordinated response using assessment guides to evaluate use of risk assessment system-wide, and Survivor workshops to obtain feedback from survivors.

1,283 law enforcement officers and criminal justice personnel, physicians, employers, judges and others were trained in the last year about domestic violence through VIP. Our most recent trainings include: Investigation of strangulation cases and Risk Assessment in Maine. Our leadership in implementing risk assessment in DV cases has been recognized nationally as a "promising practice," and "the future for first responders."

VIP has also been an active partner with the Community Counseling Center's (CCC) Children's Initiative, where we have facilitated referral of children exposed to DV for evidence-based, trauma informed counseling. We are also working in partnership with Family Crisis Services on an Abuse in Later Life project.

The VIP Project Director Faye Luppi represents Cumberland County on the court DV Advisory Council, the New Mainers DV and Sexual Assault Initiative, the Child Advocacy Center, the U.S. Attorney's Project Safe Neighborhoods, and the Maine Commission on Domestic and Sexual Assault.

CUMBERLAND COUNTY DISTRICT ATTORNEY'S OFFICE



District Attorney
Stephanie Anderson



Deputy District Attorney
Megan Elam

The Office of the District Attorney is committed to providing prompt, effective and compassionate prosecution of all cases charged in a manner that protects the constitutional and legal rights of the accused, advocating for the interests of the victim, respecting law enforcement agencies, promoting public safety and being responsible stewards of public resources.

In 2014, we received and reviewed **11,470** cases from Law Enforcement Agencies:

Brunswick Police Department	685
Bridgton Police Department	187
Cape Elizabeth Police Department	120
Court Security	16
Cumberland County Sheriff's Dept	915
Cumberland Police Department	168
Department Of Labor	6
Department Of Motor Vehicle	14
Falmouth Police Department	255
Federal Drug Enforcement	2
Freeport Police Department	242
Frye Island Police Department	2
Forestry Service	5
Gorham Police Department	508
Inland Fisheries And Wildlife	118
Long Creek Youth Development Center	179
Maine Department Of Corrections	33
Maine Drug Enforcement Agency	139
Marine Patrol	32
Maine State Police	460
Other	81
Portland Police Department	3,292
Railroad Police	7
Scarborough Police Department	752
State Fire Marshall	5
South Portland Police Department	1,177

University Of Southern Maine Police	75
Windham Police Department	498
Westbrook Police Department	1,381
Yarmouth Police Department	180

We processed 55 Fugitive from Justice Defendants and handled 755 probation revocation initial appearance events.

The majority of our caseload (\pm 83%) are processed through our adult criminal prosecution teams while our Juvenile division and Domestic Violence each processed about 8% of our cases.

Of the cases received, 10,769 have reached some resolution, including but not limited to cases where prosecution was declined, cases which were dismissed, cases which resulted in a plea as well as cases where deferred disposition agreements were reached.

We supervised 691 participants in our deferment program. We have collected \$97,217 in supervision fees from the participants. Collectively those participants have completed 9,454 hours community service.

Our prosecutions resulted in 462 of new restitution orders. In 2014 we paid out restitution \$585,051 to victims.

We received 75 referrals for our Check Enforcement Program and returned \$4,585 to local area merchants.



CUMBERLAND COUNTY REGISTRY OF PROBATE



Judge Joseph Mazziotti,
Probate Judge



Jack O'Brien
Register of Probate

The Office of the Register of Probate continued to provide excellent service in the areas of formal and informal estates, guardianships and conservatorships, name changes and adoptions. We received a total of 1,853 new filings in 2014, including, in part:

- 1,155 formal and informal estate matters
- 91 guardianships of minor children
- 144 guardianships and conservatorships of allegedly incapacitated adults
- 285 name changes for adults and minors
- 133 adoptions

“Informal” estate matters are those which can be processed and resolved by the Register’s staff. “Formal” matters require a hearing before the Probate Judge. Each and every petition for guardianship, name change, or adoption is heard by the Judge. Some hearings are as short as 15 minutes, but some cases require extensive and multiple court appearances, with multiple parties and attorneys, over a period of months, with some cases taking years to resolve.

We are seeing an increase in petitions for guardianships of allegedly incapacitated individuals. We expect these guardianship filings to continue to grow in response to the area’s aging population. These cases require the appointment of court visitors and often court-appointed attorneys for the allegedly incapacitated individuals.

Judge Mazziotti continues to serve on the Probate and Trust Law Advisory Committee, a statewide committee comprised of judges and lawyers charged with reviewing probate policies and procedures and making recommendations for changes in the statutes and rules that govern this area of the law.

As of October 1, 2014, all attorneys were required to file all probate petitions electronically. The transition for attorneys and our office staff was as smooth as

possible.

A highlight of the year is always Adoption Day in November, sponsored by Maine Department of Health and Human Services, the Probate Court, and the Children’s Museum in Portland, which hosts the event, where over 15 adoption finalizations are celebrated in one afternoon.

The probate staff consists of elected officials Joseph R. Mazziotti, Judge of Probate and John B. O’Brien, Register of Probate. Kelly Bunch is the Deputy Register. Jessica Joseph is the Legal Secretary who coordinates the Judge’s schedule and court calendar and processes adoption and name change petitions. Clerks Jeff Kimball, Michele Chason and Danielle Frasier share the work of processing formal and informal estates, claims against estates, closing statements, guardianship and conservatorship petitions, and the numerous requests for certified copies of wills and various other documents.



CUMBERLAND COUNTY REGISTRY OF DEEDS, CUMBERLAND COUNTY FINANCE DEPARTMENT



Nancy Lane
Register of Deeds

REGISTRY OF DEEDS

The Registry processed 66,282 documents and 523 plans this year. Revenues generated by the Registry of Deeds for 2014 totaled \$11,759,187. From this amount the registry transferred \$8,612,543 to the State, which represents 90% of the transfer tax and CITT, and FPTT tax collected. The County's 10% share of transfer tax and CITT tax was \$956,949.

In accordance with Chapter 503, Sec. 1. 33 MRSA §752, the State gave the Registries of Maine authority to collect a \$3.00 surcharge for each document recorded. Our surcharge collections totaled \$146,349.

The goal for this year was to prepare books to be moved to the Court House. We are ready for the move. We began E-recording late in 2013, during 2014 we accepted and recorded 11,049 documents – a technology advancement for the County of Cumberland customers.

In November of 2013 we began sharing our office with the New County Assessing Office. We are preparing to redesign the office space to accommodate the anticipated growth of County Assessing.

I am proud of our knowledgeable, courteous and friendly staff and commend them for their hard work and dedication to the citizens of Cumberland County.



Alex Kimball
Director of Finance

FINANCE DEPARTMENT

The Finance Department prepares the annual budget and maintains all accounting functions for the County's \$40 million budget, including accounts payable, accounts receivable and payroll. The department has received national recognition annually for its governmental accounting practices. For a copy of the complete budget, please go to www.cumberlandcounty.org/finance and download the 2014 Budget.

Alex Kimball, Finance director, is in the process of revamping the department for future needs.

CUMBERLAND COUNTY INFORMATION TECHNOLOGY DEPARTMENT



Aaron Gilpatric
Information
Technology Director

2014 was a year that marked a technological step forward for Cumberland County, as the IT Department deployed many new resources that will improve the computer infrastructure, and increase employee productivity for years to come. Products and features were put in place to allow greater reliability, security, and value for Cumberland County Government.

In 2014 Cumberland County undertook a project to upgrade the County Parking Garage to utilize an automated parking garage attendant. This device is a kiosk that allows patrons to pay their parking fee either with cash, or by credit card. By accepting credit cards as payment, and housing the computer equipment that processes those transactions, the County is required to comply with certain security and operational standards set forth by the credit card industry. The County IT Department was tasked with the project of implementing and conforming County practices to these standards so the County could become PCI compliant.

The process to become PCI compliant was a detailed and time consuming project that covered implementing many specific security measures, modifying some of our business practices, and adopting new standards of operations. After some months, we successfully completed our implementation and obtained our PCI certification. While this process took longer than we expected, the importance of credit card security demanded that a thorough and accurate analysis be performed. Identity and credit card theft are a serious problem in today's society. Many of us have been victims of online retailers who have had data breaches and credit card number stolen. Achieving PCI compliance demonstrates Cumberland County has taken the necessary steps to safeguard customer's data and help prevent credit card theft.

Also in 2014 the County began a project to implement an electronic medical records software package for the Cumberland County Jail medical staff. The implementation

of electronic records will allow the transition away from paper files, and modernize their records keeping, thereby increasing accuracy and completeness of records. IT staff members worked with the software vendor to develop an interface to the Jail's offender management software, and configured & deployed medical computers according to HIPAA regulations.

To help support this, and other County initiatives, the County IT department also implemented a 'virtual server' environment with dedicated Storage Area Network. This equipment allows us to run multiple servers, each providing different software and services, on the same piece of physical server infrastructure. The workload can be spread across multiple servers, so in the event of one failure, the software package and workload can continue uninterrupted. This technology allows the County to see a better return on their investment in computer hardware and software licensing costs, while also reducing the physical footprint required for equipment and the amount of electricity and cooling required to operate them.

The IT Department also completed a project to deploy wireless capability throughout all County buildings for employee and public use. With the increased wireless proliferation, employees' mobility and productivity will increase, as they are no longer constrained to one location. This technology is now utilized by nurses in the Jail Medical department, who use their laptops and wireless connectivity to visit patients and update their charts electronically.

CUMBERLAND COUNTY REGIONAL COMMUNICATIONS



Bill Holmes, Regional Communications Director

Over all, the CCRCC had a busy year in 2014. During the course of the year, the staff members of the CCRCC handled 87,616 calls for service (down 14% from 2013) and 30,709 9-1-1 calls (up 6% from 2013.) These calls included emergencies such as domestic violence calls, structure fires and medical emergencies. Once again in 2014, the CCRCC staff members were involved in successful CPR saves and baby deliveries.

In 2014, we met several times with members of Family Crisis, the Violence Intervention Project director Faye Luppi and members of other PSAP's in Cumberland County to discuss "uninitialized cell phones." These are phones that have been disconnected but can still dial 9-1-1. When the phone is used to dial 9-1-1, all we see is the cell phone serial number - no names or telephone numbers are tracked. These phones are issued to victims of domestic violence and members of the elderly community. Through these discussions, we were better able to set up a system for distributing these important phones to domestic violence victims.

After nearly two years of red tape, planning and permitting, the CCRCC has finally completed construction of a new 190' radio tower on grounds in Windham. Funding for the new tower was secured through a Homeland Security grant in the amount of \$235,000. However, when adding in the new road needed, the shelter and new generator needed, the costs of the project swelled to nearly \$500,000.

We send out thanks to Bruce Tarbox, Norm Bourett, Dave Libby, Scott Rivard, Jim Budway and Ken Cobb for the work they have done on this important project.

In 2014 the Commissioners approved CIP funding to support several important and necessary projects at the CCRCC. We will be working with our technical partners and experts in the coming months to:

- Outfit Westbrook with backup PSAP equipment.

- Install alarms on CCRCC towers

I am very pleased to announce that the CCRCC has achieved Certification from the National Center for Missing and Exploited Children (NCMEC) as a member of the Missing Kids Readiness Project. This process took nearly two years to achieve. The certification means that the CCRCC recognizes the seriousness of children reported missing or in danger and has made the commitment to create policies and training which reflect the best practices in the interest of the endangered children. We are one of only five agencies in the State of Maine to achieve this certification. We congratulate and thank Deputy Director Deb Plummer, Supervisor Melinda Dyer and the Law Enforcement agencies at the CCRCC for their dedication and commitment to this important project.

Deputy Director Deb Plummer, the CCRCC Staff and I are honored to partner with our Public Safety agencies to continue serving the Citizens of Cumberland County. As always, the staff members of the CCRCC wish to thank the County Commissioners, the County Management and our Board of Directors for your continued commitment to ensuring that we have the tools and training required to provide our citizens with the highest level of professional emergency communications service.



CCRCC employees participating in the Ice Bucket Challenge.

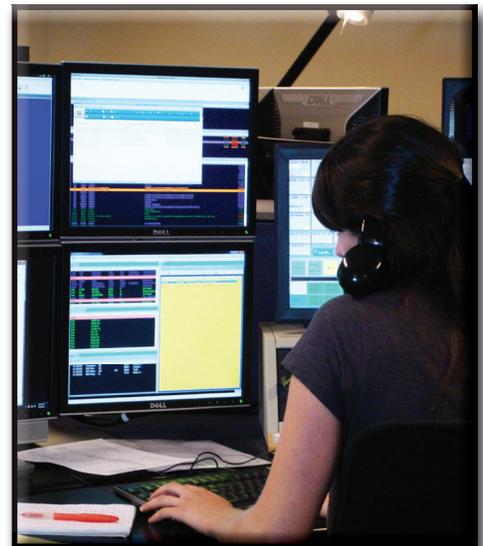
CUMBERLAND COUNTY REGIONAL COMMUNICATIONS

CALLS FOR SERVICE 2014

Cumberland County Sheriff's Office	30,983
Gorham Fire Department	2,664
Gorham Police Department	13,697
Baldwin Fire Department	115
Raymond Fire Department	736
Casco Fire Department	539
Naples Fire Department	713
Harrison Fire Department	285
Bridgton Fire Department	340
Bridgton Police Department	4,999
Gray Fire Department	1,994
New Gloucester Fire Department	581
Cumberland Fire Department	1,215
Cumberland Police Department	6,532
Windham Fire Department	2,568
Windham Police Department	18,251
Cundy's Harbor Fire Department	195
Harpswell Neck Fire Department	203
Orr's / Bailey Fire Department	206
Long Island Fire Department	59
Chebeague Island Fire Department	112
Frye Island Fire Department	60
Frye Island Police Department	420
CCRCC 9-1-1 calls	30,709

Total

87,616



Dispatcher on a 911 call.

CUMBERLAND COUNTY EMERGENCY MANAGEMENT AGENCY



James Budway,
Director

The County of Cumberland's Emergency Management Agency is responsible for carrying out the annual work program and other tasks directed to the agency by the State of Maine, Department of Defense, Veterans and Emergency Management.

The mission of the Emergency Management Agency is the coordination, preparation and carrying out of all emergency functions, except military, to minimize and repair injury and damage resulting from a disaster which exceeds local and County resources. The Emergency Management Agency's responsibility embraces active involvement in state and federally administered programs which include:

- Civil Emergency Preparedness, MRSA Title 37B and 42 USC 5121 et seq.
- Terrorism / Weapons of Mass Destruction
- Hazardous Materials and Community Right to Know programming, MRSA Title 37B and PL 99-499 Title III and 40 CFR 1910.120.
- Dam and reservoirs safe operation and planning program, MRSA Title 37B, chapter 21.

The activities of the Cumberland County Emergency Management Agency staff for the year 2014 are as follows:

Emergencies and Activations:

Windham Earthquake - January 16
South Portland Freight Train fire at Rigby Yard - March 3
Scarborough to Saco Rail Line brush fires - May 8
Gorham 9,000 gal Kerosene spill and HazMat response - June 11
Summer thunderstorm with minor wind and flooding - July 29
Gorham light plane crash - August 10
Westbrook major water main break - August 12
Portland Fire - November 1
Winter Storms - November 2 & November 27

2014 Homeland Security Grants:

- \$147,882.51 in State Homeland Security funds was awarded to Cumberland County and distributed to Emergency Management Response Teams and Municipalities

- Completion of the Cellular Tower on the Windham campus
- \$319,023.00 in Emergency Management Performance Grant (EMPG) funds awarded to Cumberland County

Local Emergency Planning Committee Activities:

- Received, reviewed and logged Tier II reports for 110 EHS and over 300 non EHS facilities
- Provided local responders with over \$15,000 in Hazardous Materials Training Grants
- Coordinated with Maine Army National Guard for 11th Civil Support Team no-notice exercise
- Fairchild Semiconductor / Texas Instruments Drill
- Advance Pierre Foods Full Scale Exercise
- Mapping of EHS Facilities
- Conducted Facility Plan Reviews, Facility Exercise Reviews, Dam Plan Reviews
- Leveraged LEPC to address Technical Threats to the County

Exercises:

- SNS POD Exercise
- Portland Jetport Table Top Exercise
- Statewide Communications Drill



CUMBERLAND COUNTY EMERGENCY MANAGEMENT AGENCY

- Cumberland County Regional Sheltering Full Scale Exercise
- Gorham Active Shooter Exercise
- Maine ANG 488th Military Police Full Scale Exercise
- Railroad Table Top Exercise
- USCG Sick Ship Table Top Exercise
- Lake Region Full Scale Exercise
- A variety of on-line virtual Table Top Exercises

Emergency Management Response Teams (EMRT):

- Continued to build and train members of the Incident Management Assistance Team (IMAT)
- Continued to recruit Medical Reserve Corps (MRC) members and train on core missions
- Continued support of the Cumberland County HazMat Response Teams
- Continued support of the Southern Maine Community Organizations Active in Disaster (SMCOAD)
- The Cumberland County Animal Response Team (CCART) participated in many exercises, trainings and public events
- Amateur Radio Emergency Services (ARES) - Supported local activities of ARES Groups
- Conducted monthly or quarterly meetings for all EMRTs
- All EMRTs poised on multiple occasions for activation

National Incident Management Systems (NIMS):

- National Incident Management Systems (NIMS/PREPCAST) continued coordination, program and database management.

Training Provided:

- Pet Sheltering
- Pet First Aid and CPR
- Volunteer Reception Team Training
- Provided training to York County IMAT
- ICS 300 & ICS 400
- MRC FAST training
- IMAT Training to Responders

Miscellaneous Activities/Projects:

- Participation in Critical Infrastructure Protection Planning with MEMA
- Continued to utilize PageGate,

Citywatch, Web EOC, GETS, HAN and other forms of notification

- Continued IPAWS notification research/ review
- Continued using Social Networking as a means of Public Information and Notification
- Continued working with FATPOT
- Continued working with D4H Resource/ Training Database
- Communications Trailer Upgrade
- Developed ESF Contact List
- Developed Vulnerable Populations Group communications network
- Excessive Heat Planning conducted w/ Maine CDC
- Updated County & Municipal EOP's
- Updated the EMA EAP
- Reviewed various School EOPs
- Conducted Hazard Mitigation Planning to address Natural Disaster Threat
- Participated in Joint Terrorism Task Force to address man-made threat
- Led monthly radio and communications drills with public & private partners
- Organized and participated in the 2014 Homeland Security Grant Review
- Conducted monthly Local EMA Director meetings
- Participated a variety of monthly or periodic meetings: Inter-local Storm water group, Traffic Incident Management Group, District 2 Police Chiefs, PSAP Director, County Fire Chiefs, SMEMS, SMRRC, Mutual Aid Chiefs, MEMA Directors, Cumberland District Public Health Council, River Flow Advisory Group, USCG AMSC ESC, etc.
- Participated in Maine Preparedness Conference
- Participated with planning for multiple public events with Municipalities such as 4th of July celebrations, road races, off road races, ice derbies, fairs, etc.
- Published 12 "Down Under" Newsletters
- Participated in Public Information / Speaking engagements
- Removed a 100' Monopole with construction of 190' tower
- Supported RiskMAP flood plain mapping coordination
- Participated in ongoing Federal Regional Resiliency Assessment Program

CUMBERLAND COUNTY FACILITIES DEPARTMENT



Bruce Tarbox,
Facilities Director

The Facilities staff of 31 manages and maintains a dozen buildings which total over 410,000 square feet, and a fleet of 124 vehicles that travel over 1.2 million miles. When you factor in our public parking garage, storage buildings and our acres of parking lots and landscaping we are certainly busy.

In addition to our daily responsibilities in 2014 we also supervised many capital and conservation projects that were completed as part of our long-range goal of maintaining Cumberland County buildings and properties for now and the future. During 2014 we processed these work orders using a new work order system called "Netfacilities" and it has increased our efficiency and ability to respond to our customers quickly. Below is a breakout of the number of work orders submitted and processed during 2014 and a list of some of the larger projects completed this year. Some highlights for 2014 include:

EMA/RCC- Over 400 work orders were processed

- Rebuilt pump seals on heat pumps
- Installation of new 250 KW generator and 2000 gallon diesel tank on grounds
- Installation of new Dishwasher, Stove and Washer/Dryer
- Maintenance garage powered up with lights, outlets, and door opener
- Two storage buildings delivered
- Upgraded communication stations to include new UPS system
- Completion of the Communication Tower

FLEET - Over 500 work orders were processed

- Obtained and outfitted 11 new vehicles
- Prepared old vehicles for auction

JAIL - Over 2000 work orders were processed

- 1st phase of re-pointing exterior brick completed
- Repaired and sealed parapet around the entire perimeter
- Sallyport ceiling renovations
- Installed new electric steam kettles and steam drawers in the kitchen
- Installed extruded steel dividing wall in the waiting area of Intake as well as pass-throughs in several cell doors

- Replaced exhaust fans on roof
- Upgraded MTI door control system
- Continuation of replacement of camera system
- On-going painting projects throughout the Jail
- Door control at LEC for accreditation

GARAGE

- Introduced a new automated payment system to streamline operations
- Started a new program for structural and general maintenance
- Elevator shaft roof repaired

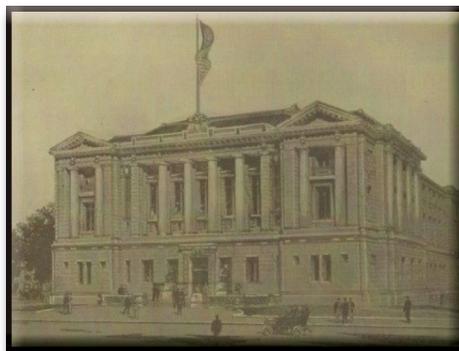
CCCH - Over 1700 work orders were processed

- Completed multiphase roofing project including copper flashing and slate repair
- Rehabilitated sidewalks
- Continue to work with the State's many capital projects under the State's lease agreement
- DA reception area renovated

DEEDS

- Relocated books from 25 Pearl Street to the Courthouse
- New Regional Assessing Office

An incredible amount of planning and teamwork was involved in each of these projects. We appreciate the level of support given to our department. By aligning facility operations with the organizational strategies and goals we will continue to be thoughtful and proactive in our stewardship. One of our more important proactive measures involved the establishment of our safety department. One of the more exciting projects this year was the repointing and new windows for the Courthouse. Our goal is to bring back the integrity of this 1907 building over the next few years.



Cumberland County Courthouse circa 1907.

CUMBERLAND COUNTY REGIONAL ASSESSING



Renee Lachapelle,
Regional Assessing
Director

Cumberland County has initiated a regional assessing office designed to ensure quality, professional assessing services to interested municipalities within the County. This department provides full assessing services for contracted municipalities. As such, this department provides professional services work, responsible for determining the valuation of specific municipal exempt and taxable, real and personal property.

The office/department exists as a County Enterprise Fund:

- The department functions irrespective of the number of communities participating.
- The department aims to break-even financially.
- Cumberland County has invested in office space and IT support.
- Assessing staff are Cumberland County employees.
- A County Assessor is appointed as each Town's Assessor.

The Regional Assessing main office is based at 25 Pearl Street in Portland, with satellite offices maintained within each participating municipality's town hall.

Communities must first meet minimum standards to contract for county assessing services. For example, each town currently must utilize Vision for its Computer Assisted Mass Appraising (CAMA) needs, and either MUNIS or TRIO as the municipal financial software. As of December 2014, Cumberland, Yarmouth, Falmouth and Casco have contracted to utilize Cumberland County Regional Assessing to provide their assessing services.

Background & History - A timeline for the Development of Cumberland County Regional Assessing

2007 – Cumberland County begins researching possibilities for Regional Assessing

Spring of 2013 – Cumberland, Falmouth and Yarmouth reach out to the county to revive the project on a much smaller scale

October 2013 – Cumberland County opens the Regional Assessing office and hires a director

October 2013 – Cumberland and Yarmouth execute contracts for assessing services with Cumberland County Regional Assessing office

November 2013 – Cumberland County Regional Assessing contracts begin



Cumberland County Registry of Deeds and Assessing departments are located at 25 Pearl St., Portland.

CUMBERLAND COUNTY SHERIFF'S OFFICE

The Cumberland County Sheriff's Office stayed busy serving our constituents in 2014 by performing Law Enforcement services, fulfilling incarceration needs of the County and identifying cost saving avenues answering equipment and training needs keeping the agency on the forefront of best practices.

This year we utilized the U.S. Government's Law Enforcement Support Office's surplus supplies and received a Mine-Resistant Ambush Protected (MRAP) vehicle. We use it during high risk tactical team operations. Using revenue generated by housing federal inmates, we were able to replace the rapidly aging Jail transport bus. As well, the Sheriff's Office hosted a Crime Scene Photography Class, allowing our employees to receive training in this critical area at a significant reduction in cost.



L to R: Chief Deputy Naldo P. Gagnon and Sheriff Kevin J. Joyce

The Sheriff's Office is on its way to a trifecta of accreditations. The Jail received its American Jail Association Accreditation last year, the jail medical provider Corizon successfully completed re-accreditation with the National Commission on Correction Health Care this year, and the Law Enforcement Division will complete its first accreditation with the Commission for Accreditation of Law Enforcement Agencies next year. This will make the Cumberland County Sheriff's Office the only agency in the state that will have a triple accreditation status. Accreditation offers transparency to operations and interaction with the country's leaders in law enforcement and corrections ensuring best practices and innovative operations.



CRIME CLASSIFICATION



- Class C Felony
- Class B Felony
- Class D Misdemeanor
- Class E Misdemeanor
- Class A Felon
- Murder

CALLS FOR SERVICE BY DISTRICT

	2013	2014
District 1 (Baldwin, Sebago, Standish)	8930	7964
District 2 (Casco, Harrison, Naples, Raymond)	10722	9120
District 3 (Gray, New Gloucester, North Yarmouth, Pownal)	8561	7414
District 4 (Chebeague Island, Harpswell, Long Island)	3785	3277
District 5 (All other areas)	2375	2884

COMMUNITY CORRECTIONS CENTER

- Nonprofits in our community saved \$429,296.00 through inmates expending 25,730 hours of labor.
- Cumberland County realized a \$130,242.00 in savings through inmate labor in the area of grounds maintenance and janitorial services on the Sheriff's Office Campus.

The members of the Cumberland County Sheriff's Office work tirelessly each and every day, to make life in Cumberland County safe, secure and a great place to live and play.

As Sheriff, I am proud of the hard work, professionalism and reputation for excellence that we have earned.

We thank you for your support.

Sheriff Kevin J. Joyce

COUNTY OF CUMBERLAND: BUDGET 2014

DEPARTMENT	2013 ADOPTED BUDGET	2013 ACTUAL EXPENSES	2014 BUDGET REQUEST	Dollars over 2013	Mgr Cuts from Request	2014 MGR RECOMM	2014 FC RECOMM	2014 FINAL Budget	% Increase over 2013
Emergency Mgmt Agency	416,770	435,115	560,097	143,327	-	560,097	554,822	554,822	34.39%
District Attorney	1,504,948	1,428,446	1,558,410	53,462	(10,001)	1,548,410	1,533,976	1,533,976	3.55%
Treasurer	38,164	37,956	39,600	1,436	0	39,600	39,016	39,016	3.76%
Facilities	1,738,605	1,517,972	1,855,894	117,289	(20,930)	1,834,964	1,823,403	1,823,403	6.75%
Registry of Deeds	793,992	769,075	826,515	32,523	(4,000)	822,515	816,812	816,812	4.10%
Registry of Probate	507,970	465,402	518,323	10,353	(7,000)	511,323	507,195	507,195	2.04%
Finance	418,071	408,901	451,359	33,288	-	451,359	449,134	449,134	7.96%
Communications	2,402,888	2,499,501	2,653,401	250,513	0	2,653,402	2,638,402	2,638,402	10.43%
Executive-Admin	708,980	711,528	744,152	35,172	(4,367)	739,785	729,703	729,703	4.96%
Executive-Garage	90,881	89,545	92,417	1,536	(14,795)	77,621	77,115	77,115	1.69%
Information Technology	639,015	572,386	810,419	171,404	0	810,419	808,633	808,633	26.82%
Human Resources	387,542	346,025	383,936	(3,606)	(4,057)	379,879	377,916	377,916	-0.93%
Sheriff-Admin	936,202	922,141	953,006	16,804	-	953,006	946,792	946,792	1.79%
Sheriff-Law Enforcement	4,379,493	4,459,683	4,639,566	260,073	(5,016)	4,634,550	4,683,643	4,683,643	5.94%
Sheriff-Civil	301,119	287,233	304,093	2,974	-	304,093	300,375	300,375	0.99%
Debt Service-Principal	415,000	745,000	515,000	100,000	-	515,000	515,000	515,000	24.10%
DebtService- Interest	132,684	(200,926)	168,861	36,177	-	168,861	168,861	168,861	27.27%
Debt Expense - TAN Loans	49,000	32,342	49,000	-	-	49,000	49,000	49,000	0.00%
Grants	154,526	154,526	164,953	10,427	-	164,953	164,953	164,953	6.75%
Human Services	242,960	242,960	289,574	46,614	(43,842)	245,732	245,732	245,732	19.19%
Pension Life- Retirees	2,800	3,770	2,800	-	-	2,800	2,800	2,800	0.00%
Contingent Account	30,000	5,000	30,000	-	-	30,000	30,000	30,000	0.00%
Sal./ Ben./ Term. Pay	3,300	-	123,300	120,000	-	123,300	123,300	154,300	3636.36%
Unemployment Insurance	40,000	25,634	40,000	-	-	40,000	40,000	40,000	0.00%
Referendum and Public Info	50,000	(10,559)	50,000	-	-	50,000	50,000	50,000	0.00%
Capital Improvement Res.	154,996	261,421	154,996	-	(37,184)	117,812	117,812	117,812	0.00%
Human Services Reserve	20,000	-	20,000	-	(20,000)	-	-	-	-
Total Expenditure Summary	16,559,906	16,210,076	17,999,672	1,439,767	(171,191)	17,828,481	17,794,396	17,825,396	
Change			1,439,767	1,439,767		1,268,576	1,234,490	1,265,490	
Tax Calculation	2011 BUDGET	2012 BUDGET	2013 BUDGET	2014 BUDGET REQUEST	2014 MGR RECOMM	2014 FC RECOMM	2014 FINAL Budget	% Increase	
COUNTY									
Total Estimated Expenditures	16,529,584	16,894,470	16,559,906	17,999,672	17,828,481	17,794,396	17,825,396	1,265,490	8.69%
Total Estimated Revenues	(5,178,837)	(5,075,575)	(5,179,080)	(5,996,443)	(5,996,443)	(5,996,443)	(5,996,443)	(817,363)	15.78%
Designated Surplus	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	-	0.00%
Tax Revenue Required	11,000,747	11,468,895	11,030,826	11,653,229	11,482,038	11,447,953	11,478,953	448,127	5.64%
Net Dollar Change		468148	(438,069)	622,404	451,213	417,127	448,127		
Percent from prior year		4.26%	-3.98%	5.64%	4.09%	3.78%	4.06%		

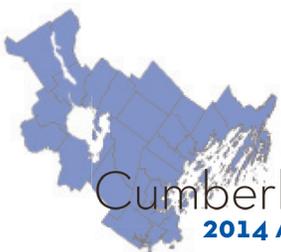
FY2014 COUNTY OF CUMBERLAND-

Final Valuation

The tax distribution schedule describes the amount of tax required from each municipality based on their equalized valuation to provide the revenue necessary for county operations. Previous year information is provided for comparison purposes. The tax calculation table at the bottom of the schedule shows the factors of expenditures revenues, and surplus used to calculate the amount of county property tax assessed on the real and personal property in each municipality.

The State of Maine Valuation for 2014 shows overall County increase of -0.18% Valuation Growth

Tax Distribution Schedule						
	-3.03%		-0.18%			
Town	State 2013 Valuation	2013 Tax	State 2014 Valuation	Val Change %	2014 Tax	Percent Tax Change
Baldwin	147,250,000	92,762	145,100,000	-1.5%	95,482	2.93%
Bridgton	968,850,000	610,333	945,550,000	-2.4%	622,208	1.95%
Brunswick	1,983,450,000	1,249,487	2,026,250,000	2.2%	1,333,350	6.71%
Cape Elizabeth	1,685,400,000	1,061,728	1,685,300,000	0.0%	1,108,992	4.45%
Casco	616,450,000	388,337	614,800,000	-0.3%	404,562	4.18%
Chebeague Island	198,800,000	125,235	195,900,000	-1.5%	128,910	2.93%
Cumberland	1,056,700,000	665,675	1,057,800,000	0.1%	696,073	4.57%
Falmouth	2,097,800,000	1,321,522	2,091,550,000	-0.3%	1,376,320	4.15%
Freeport	1,362,450,000	858,284	1,335,900,000	-1.9%	879,073	2.42%
Frye Island	162,600,000	102,431	161,050,000	-1.0%	105,977	3.46%
Gorham	1,409,850,000	888,144	1,420,400,000	0.7%	934,677	5.24%
Gray	847,150,000	533,667	845,000,000	-0.3%	556,042	4.19%
Harpswell	1,791,200,000	1,128,378	1,797,900,000	0.4%	1,183,087	4.85%
Harrison	491,550,000	309,655	477,250,000	-2.9%	314,049	1.42%
Long Island	142,250,000	89,611	140,100,000	-1.5%	92,191	2.88%
Naples	703,500,000	443,174	685,950,000	-2.5%	451,381	1.85%
New Gloucester	485,300,000	305,718	455,750,000	-6.1%	299,901	-1.90%
North Yarmouth	433,400,000	273,023	425,100,000	-1.9%	279,732	2.46%
Portland	7,552,150,000	4,757,524	7,551,450,000	0.0%	4,969,143	4.45%
Pownal	184,350,000	116,132	189,200,000	2.6%	124,501	7.21%
Raymond	996,600,000	627,814	938,400,000	-5.8%	617,503	-1.64%
Scarborough	3,482,500,000	2,193,823	3,579,450,000	2.8%	2,355,415	7.37%
Sebago	384,750,000	242,376	375,800,000	-2.3%	247,291	2.03%
South Portland	3,516,250,000	2,215,084	3,537,700,000	0.6%	2,327,942	5.09%
Standish	1,001,000,000	630,586	978,750,000	-2.2%	644,055	2.14%
Westbrook	1,810,550,000	1,140,567	1,804,400,000	-0.3%	1,187,364	4.10%
Windham	1,751,900,000	1,103,620	1,721,650,000	-1.7%	1,132,912	2.65%
Yarmouth	1,426,850,000	898,853	1,436,350,000	0.7%	945,173	5.15%
	38,690,850,000	24,373,545	38,619,800,000	-0.18%	25,413,305	4.27%
Tax Calculation	2011	2012	2013		2014	
Total Estimated Expenditures	33,036,480	33,401,366	34,833,918		36,691,042	
Total Estimated Revenues	(10,110,131)	(10,006,869)	(10,110,374)		(10,927,737)	
Designated Surplus	(350,000)	(350,000)	(350,000)		(350,000)	<i>Net Increase</i>
Tax Revenue Required	22,576,349	23,044,497	24,373,544		25,413,305	4.27%
	2011	2012	2013		2014	
Mil Rate	0.0005542936	0.0005834493	0.0006299563		0.0006580382	
Per \$1,000	0.5542936	0.5834493	0.629956269		0.658038227	
Amount for \$200,000 home	\$ 110.86	\$ 116.69	\$ 125.99		\$ 131.61	
<i>Increase</i>		\$ 5.83	\$ 9.30		\$ 5.62	



Maine
Cumberland **County**
2014 Annual Report

