



First Program Year CAPER

The CPMP first year Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

GENERAL

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the year.

Program Year 1 CAPER Executive Summary response:

The FY2012 Consolidated Annual Performance and Evaluation Report (CAPER) describes Cumberland County's Housing & Community Development program accomplishments for the period July 1, 2012 through June 30, 2013. The Program is funded solely by an annual entitlement allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development.

In 2007 Cumberland County completed its first ever Consolidated Housing & Community Development Plan. That Plan guided the Community Development Program for a five-year period ending June 30, 2012. The current program year marked the 1st year of the program's second 5-year Consolidated Plan spanning July 1, 2012 – June 30, 2016.

The Cumberland County Entitlement Jurisdiction's Community Development Program is really three programs in one. The City of South Portland and the Town of Bridgton operate their own independent programs identifying and selecting projects to meet their community priorities and needs. The "balance of Cumberland County" program funds activities in the remaining 23 participating member communities with region-wide and community based projects and programs.

In the 6th year of the Cumberland County program, projects included housing rehabilitation, public facilities and public infrastructure improvements, public services, economic development and planning.

Highlights of South Portland's activities included a range of Public Service activities undertaken by non-profit organizations and municipal departments. Activities undertaken by non-profit organizations included Meals-on-Wheels; Domestic Violence Prevention Program, and Trauma Intervention Program. Activities undertaken by various municipal departments included the School Department's after school program for at-risk children (the 21 Club); the Skillin School's Backpack Program, the Free Bus Pass program; Recreational Scholarships; Emergency Heating Assistance; and funding for the Redbank Neighborhood Resource Center. South

Portland also provides CDBG funding for a comprehensive home energy efficiency and rehabilitation program for income-qualified residents.

Notable public improvements in South Portland included improvements to Mill Creek Park, sidewalk reconstruction in the Knightville neighborhood, and improvements to High/Sawyer Street and Legere parks.

Total program allocation County-wide, Federal Fiscal Year 2012=\$1,439,335

Total program funds expended during 2012 = \$1,697,893.41

2009 program funds expended = \$ 51,689.48

2010 program funds expended = \$ 96,634.19

2011 program funds expended = \$ 473,894.80

2012 program funds expended = \$1,066,613.23

Program Income expended = \$ 9,061.71

General Questions

1. Assessment of the one-year goals and objectives:
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
 - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
 - c. If applicable, explain why progress was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
 - a. Provide a summary of impediments to fair housing choice.
 - b. Identify actions taken to overcome effects of impediments identified.
4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources
 - a. Identify progress in obtaining "other" public and private resources to address needs.
 - b. How Federal resources from HUD leveraged other public and private resources.
 - c. How matching requirements were satisfied.

Program Year 1 CAPER General Questions response:

1. Assess one-year goals and objectives

1.0) Goal: Provide Decent Affordable Housing
Action: Funding of Four Housing Rehabilitation/ Weatherization Activities

1.1) Regional Housing Rehabilitation Program
Program Goal: 38 single-family units
Units Completed: 20 single-family units

Funded Amount: \$150,000 (2012)
Funds Expended in Program Year 2012: \$150,000

Opportunity Alliance completed 20 single-family rehabilitation projects in program year 2012. The majority of the projects were heating system replacements and home weatherization.

1.2) Alpha One, Critical Access Ramp Program
Program Goal: 7 ramps
Completed Ramps: 10 ramps

Funded Amount: \$50,000 (2010 funding)
Funds Expended in Program Year 2010: \$32,277
Funds Expended in Program Year 2011: \$ 6,081
Funds Expended in Program Year 2012: \$11,632

Two critical access ramp projects were completed during the 2012 program year. The 10 completed ramps from the original 2010 grant exceeded the projected goal of 7 completed units by 40%.

1.3) South Portland Home Energy Efficiency Program
Program Goal: 25 units
Units Completed in 2012: 7 units
Funded Amount: \$39,000 (2011 funding)
Funds Expended in Program Year 2011: \$23,206
Funds Expended in Program Year 2012: \$9,017

The Warm Home Cool City's Residential Energy Efficiency program provided weatherization and/or energy audit services to 7 households, almost all of whom had received housing rehabilitation services in Program Year 2011 (see 2011 CAPER). In 2012, windows & doors were replaced at one home subsequent to an energy audit. The replacement of one heating system was completed in Program Year 2012.

1.4) Town of Sebago – Weatherization and Rehabilitation of Homes of Elderly
Program Goal: 6 Homes

Funded Amount: \$25,000 (Funded in 2011)
Funds Expended in Program Year 2011: \$8,221
Funds Expended in Program Year 2012: \$16,689

This housing rehabilitation program completed a total of five housing rehabilitation projects with 2011 grant funds. In Program Year 2012, the final two of these five projects were completed.

NOTE: Additional housing rehabilitation and homeownership activities are conducted within the boundaries of the Cumberland County Entitlement Jurisdiction with funds provided by the Cumberland County/Portland HOME Consortium. These activities are reported in the CAPER completed by the City of Portland.

2.0) Goal: Provide & Expand Community Facilities
Actions: New and/or improved Community Center facilities

2.1) City of Westbrook – Community Center Gym Floor Replacement, Bleacher Installation & Exercise Room Floor (2012)

Funded Amount: \$100,000
Expended in Program Year 2012: \$94,609

This project is part of the multi-year, multi-phase effort to transform the former Wescott Middle School into an all purpose community, education & recreation facility. The gym floor, gym corridor and exercise floor projects are complete. The installation of gymnasium bleachers will occur in October 2013.

3.0) Goal: Provide & Upgrade Public Infrastructure
Action: Funding for 11 infrastructure projects

3.1) Town of Bridgton – Sewer System Inflow & Infiltration Control (2010)

Funded Amount: \$98,000 (2010)
Funds Expended in Program Year 2010: \$8,156
Funds Expended in Program Year 2011: \$25,955
Funds Expended in Program Year 2012: \$1,304

This 2010 project began a multi-year effort to remediate inflow & infiltration of groundwater into the Town of Bridgton sewer system. Inflow and infiltration has caused the system to exceed capacity, requiring repair at access points and line connections. The balance of funds will be drawn down by December 2013.

3.2) Town of Freeport – Road, Water, Sewer & Storm Drainage for Habitat for Humanity Subdivision

Funded Amount: \$143,000
Funds Expended in Program Year 2012: \$143,000

Habitat for Humanity is constructing 8 housing units at a new subdivision in Freeport Village. The 1st 3-unit home will be completed in October 2013. The road, water, sewer, and storm drainage lines paid for with CDBG have all been installed.

3.3) Town of Gray – Village Pedestrian Improvements (2011)

Funded Amount: \$154,000 (Funded in 2011)
Funds Expended in Program Year 2011: \$ 89,953
Funds Expended in Program Year 2012: \$64,047

This project includes the installation of 750 linear feet of brick sidewalk, street curbing, catch basins, three sets of crosswalks and pedestrian activated crossing signals and handicap "tip-downs" at driveways and curbs. The project was completed in August 2012.

3.4) Town of New Gloucester – Water System in Upper Village (2012)

Funded Amount: \$233,165
Funds Expended in Program Year 2012: \$68,210

CDBG funds are paying for engineering services for this \$2.4 million water system. Funding partners include Rural Development, the Maine State Dept. of Environmental Protection and the Town of New Gloucester. Construction began in July 2013, with completion to occur in the spring of 2014.

3.5) Town of Windham – South Windham/Little Falls, Gorham - Pedestrian Improvements (2011)

Funded Amount: \$ 80,000 (Funded in 2011)
Funds Expended in Program Year 2011: \$ -0-
Funds Expended in Program Year 2012: \$ -0-

Construction began on this long anticipated project on June 10, 2013. As of July 1st the project was 50% complete with final completion by September 1, 2013.

3.6) City of South Portland Infrastructure and Public Facilities Projects

3.6.1) Mill Creek Park Improvements Phase I (2011)

Funded Amount: \$220,123 (Funded in 2011)
Funds Expended in Program Year 2012: \$220,123

Phase I of major improvements to the park in the low-income Knightville/Mill Creek neighborhood have been completed. Improvements included: construction of walking paths, retaining walls, park water main and drainage system upgrades, electrical improvements, tree work, and large-scale landscape design and planting services.

3.6.2) Mill Creek Park Improvements Phase II (2012)

Funded Amount: \$152,385
Funds Expended in Program Year 2012: \$70,948

Phase II improvements to Mill Creek Park include pond reclamation, an enhanced entrance, installation of a fountain, electrical improvements, an improved veteran's memorial, additional landscaping and stonework, and new pathways. This work is well underway, to be completed fall 2013.

3.6.3) Knightville Sidewalk Reconstruction, Phase I (2010)

Funded Amount: \$306,987 (Funded in 2010)
Funds Expended in Program Year 2010: \$28,961
Funds Expended in Program Year 2011: \$172,923
Funds Expended in Program Year 2012: \$82,151

This project was the 1st phase of a 2-phase sidewalk and combined sewer separation project in downtown South Portland along busy city streets. The project required coordination between multiple departments, the Portland Water District and Unitil (natural gas utility). Phase I was completed fall of 2011 with installation of new sidewalks in 2 project areas in the Knightville neighborhood. The unexpended funds are retainage on the project, to be paid out fall 2013.

3.6.4) Knightville Sidewalk Reconstruction, Phase II (2012)

Funded Amount: \$125,000
Funds Expended in Program Year 2012: \$125,000

Phase II of the Knightville Sidewalk project began spring 2012, and was completed in June 2013. The project included: Extensive replacement of sidewalks, accessibility improvements, new lighting fixtures and the re-design of the Legion Square traffic circle. Pedestrian safety and accessibility has greatly improved in the area.

3.6.5) Legere Park Improvements (2011)

Funded Amount: \$21,759 (Funded in 2011)
Funds Expended in Program Year 2011: \$ 5,745
Funds Expended in Program Year 2012: \$14,754

Legere Park is a heavily used public facility, located in the Knightville/Mill Creek neighborhood and includes a playground, basketball court, and open land. Improvements included a resurfaced basketball court, replacement of the basketball post and backboard, and installation of new benches. Work began spring 2012 and was completed in June 2013.

3.6.6) High & Sawyer Street Park (2009)

Funded Amount: \$61,000 (Funded in 2009)
Funds Expended in Program Year 2011: \$ 6,604
Funds Expended in Program Year 2012: \$45,253

The High/Sawyer Street Park is a pocket-park consisting almost entirely of a basketball court. The park is in a low/moderate income target neighborhood. Improvements included resurfacing of the basketball court, fencing, and landscaping around the edges of the court. The project was completed in November 2012. Final payment on the project was made in July 2013 after determination that plantings had survived the winter.

4.0) Goal: Downtown Revitalization & Elimination of Slum/Blight
Actions: Funding for façade improvements and historic preservation

4.1) Action – Funding for Non-Residential Historic Preservation

Town of Bridgton, Façade Improvements (2010)

Funded Amount: \$10,000
Funds Expended in Program Year 2010: \$0
Funds Expended in Program Year 2011: \$5,000

Funds Expended in Program Year 2012: \$5,000

One project, restoration of historic windows at the Moses House, was completed.

Town of Bridgton, Rufus Porter Museum Renovations (2011)

Funded Amount: \$24,000

Funds Expended in Program Year 2011: \$0

Funds Expended in Program Year 2012: \$175

The Town of Bridgton is renovating the historic property at 121 Main Street as the new home for the Rufus Porter Museum. This blighted property is being painstakingly restored, with phase 1 scheduled for completion December 2013.

South Portland, Hutchins School Renovations (2009)

Funded Amount: \$138,090 (Funded in 2009)

Funds Expended in Program Year 2009: \$24,539

Funds Expended in Program Year 2010: \$2,649

Funds Expended in Program Year 2011: \$76,143

Funds Expended in Program Year 2012: \$6,874

The former Hutchins School is a municipally-owned building, eligible for listing on the National Register, in the Ferry Village neighborhood. Restoration of the exterior will eliminate serious blighting conditions. Renovations completed include replacement of damaged/rotting fascia, architectural details, and sills. Remaining work includes exterior repainting, to be completed by November 2013.

5.0) Goal: Provide Access to Public Services
Actions: Funding for recreation programming, free bus passes, senior programs, food distribution, education, abused spouses, and trauma intervention.

5.1) *Action – Funding for Recreation Programming, Adults with Developmental Disabilities*

Center for Therapeutic Recreation (County-Wide, 2012)

Funded Amount: \$6,000

Funds Expended in Program Year 2012: \$6,000

The program provided aquatic recreation sessions to 12 clients from the communities of: Falmouth (2), Gorham (1), South Portland (4), Scarborough (2), Westbrook (1), Windham (1) and Yarmouth (1).

5.2) *Action – Funding for Elder Medicare Education Program*

Town of Gorham (lead community), City of Westbrook (2012) Contract with Southern Maine Area Agency on Aging

Funded Amount: \$34,739

Funds Expended in Program Year 2012: \$34,739

Confusion about Medicare benefits among new Medicare enrollees is common. This program provides three services: Group sessions for new enrollees, individual counseling for new or enrolled Medicare recipients, and training of seniors (or "pre-seniors") to assist Medicare recipients. 478 seniors were assisted, saving the average household hundreds and in a few instances thousands of dollars. 1,368 hours of Medicare benefits counseling services were provided.

5.3) Action – Funding for Domestic Violence, Case Management Services

Towns of Cape Elizabeth, Casco, Gorham, Gray, Naples, Scarborough, Standish, Raymond, Contract with Family Crisis Services (2012)

Funded Amount: \$9,213 (2011); \$50,260 (2012)
Funds Expended in Program Year 2012: \$48,280

The program provides case management services in conjunction with local Police Departments. This activity serves the towns of Cape Elizabeth, Casco, Gorham, Gray, Naples, Scarborough, Standish, and Raymond. Cape Elizabeth is the "lead" community for administrative purposes. 353 clients were served in 2012 with funds reallocated from their 2011 grant and a \$50,260 grant for PY 2012.

5.4) Action – Funding for Food Deliveries to Food Pantries

Towns of Casco & Naples
Contract with Wayside Food Programs (2011)

Funded Amount: \$8,000 (Funded in 2011)
Funds Expended in Program Year 2011: \$2,800
Funds Expended in Program Year 2012: \$5,200

For years, individual volunteers from the Lakes Region would drive their own vehicles to Portland to pick up commodity and other foods for the local pantry. This 2011 program provided funds for a Wayside Food Programs truck to make weekly deliveries to 3 pantries in the Towns of Casco and Naples. Beginning January 1, 2013 Good Shepherd Food Pantry took over deliveries from Wayside. 830 clients visited the enhanced pantries during Program Year 2011, and 166 new clients visited in 2012.

Town of Bridgton
Food Pantry Deliveries (2012)

Funded Amount: \$1,500.00
Funds Expended in Program Year 2012: \$937.50

The Town of Bridgton, experiences the same difficulties in stocking its food bank as Casco and Naples. Bridgton is over an hour's drive from Wayside Food Programs and Good Shepherd Food Pantry, causing difficulty and expense for pantry volunteers. The grant funded deliveries from Wayside and Good Shepherd to the Bridgton Food Pantry. The balance of funds will be invoiced in August 2013.

5.5) Action – Education for Non-Native English Language Speakers

City of South Portland, English as a Second Language ("21 Club") (2012)

Funded Amount: \$8,000
Funds Expended in Program Year 2012: \$1,351

The 21st Century Community Learning Program, (21 Club) is an after-school program for at-risk youth at three South Portland schools. The program has four goals: (1) improving academic achievement; (2) improving health, wellness and social skills; (3) improving students' participation in the arts and understanding of America's multi-cultural society; and (4) improving parents' participation in their children's education. This past school year 73 children were served, 69 (95%) from low/moderate income households. Remaining funds were drawn in July 2013.

5.6) *Action – Recreational Scholarship Program*

City of South Portland, Recreation Scholarship Program (2012)

Funded Amount: \$5,000
Funds Expended in Program Year 2012: \$0.00

Fifteen children received full or partial scholarships to participate in South Portland's summer recreation programs. All (100%) were from households at or below the 30% median income threshold (extremely low income.) Funds for the 2012 program year were drawn down July 2013.

5.7) *Action – Provision of Free Bus Passes*

City of South Portland, Dept. of Transportation - Bus Pass Program (2012)

Funded Amount: \$2,242
Funds Expended in Program Year 2012: \$2,242

The South Portland Bus Service provided free bus passes to 288 low/moderate income residents to travel to work, medical appointments, school and shopping. South Portland Bus Service worked closely with the School Department, General Assistance Office, and other organizations whose clients use public transportation, to provide the passes to the most in need.

5.8) *Action – Senior Services in the City of South Portland*

South Portland, Southern Maine Agency on Aging – Meals-on-Wheels (2012)

Funded Amount: \$10,000
Funds Expended in Program Year 2012: \$10,000

Southern Maine Agency on Aging's (SMAA) nutrition assistance program provided 19,714 meals to 487 participants the past program year. The core program is Meals-on-Wheels, delivering 13,698 meals to 305 homebound seniors. SMAA provided 5,542 units of bulk food from the Commodity Supplemental Food Program, and 474 vouchers for a dining-out, "As You Like It" program at participating local eateries. 198 seniors and disabled individuals joined the program in 2012.

5.9) *Action – Personnel for Low/Moderate Income Neighborhood Resource Center*

City of South Portland, Redbank Community Center – Personnel (2012)

Funded Amount: \$15,001
Funds Expended in Program Year 2012: \$15,001

This public service project covers personnel costs for the Redbank Neighborhood Center, staffed 35 hours/week by Opportunity Alliance. It serves as a repository of information on available resources with staff assisting residents in navigating and identifying beneficial resources. A small portion of funds are used to reimburse the City for operating costs of the Center.

5.10) Action – Assistance for Persons Undergoing Traumatic Events in the City Of South Portland

City of South Portland, Community Counseling Services – TIP Program (2012)

Funded Amount: \$5,000
Funds Expended in Program Year 2012: \$3,120.00

The Trauma Intervention Program (TIP) provides counseling services to South Portland’s low/income neighborhoods in the aftermath of a traumatic event such as unexpected or unattended death, burglary, assault, or accident. The presence of trained volunteers providing emotional support and guidance during and after a traumatic event allows Police & Fire personnel to focus on and complete their primary duties. 58 residents of the city’s low/moderate income target neighborhoods were served. The balance of program funds was drawn in July 2013.

5.11) Action –Funding for Domestic Violence, Case Management Services

City of South Portland, Family Crisis Services: Enhanced Police Intervention Collaborative (EPIC) (2012)

Funded Amount: \$5,000
Funds Expended in Program Year 2012: \$5,000

This activity provided 130 individuals (presumed benefit: battered spouses) with domestic violence counseling services. The EPIC staff made 189 follow-up visits to domestic violence victims in 2012.

5.12) Action – Emergency Heating Assistance

Town of Bridgton, Community Center Fuel Collaborative: Emergency Heating Assistance (2012)

Funded Amount: \$1,953
Funds Expended in Program Year 2012: \$1,953

This activity provided emergency home heating assistance to low/moderate income households in the Town of Bridgton. A total of 6 residents received home heating oil with \$1,953 of 2012 CDBG funds. CDBG funds augment local charitable and municipal resources.

City of South Portland, General Assistance: Emergency Heating Assistance (2012)

Funded Amount: \$5,000

Funds Expended in Program Year 2012: \$5,000

This activity provided emergency home heating oil to low/mod income households in the City of South Portland. 1,492 gallons of one-time emergency heating oil was distributed to 15 income-qualified households facing no-heat emergencies. 37 individuals benefited from this public service, including 15 children.

5.13) Action - Nutritional Assistance for Food Insecure Children

City of South Portland, Skillin Elementary School PTA – Backpack Program (2012)

Funded Amount: \$3,000

Funds Expended in Program Year 2012: \$3,000

This activity provides backpacks of food for children of low-income families at the Skillin School. These children receive free or reduced lunch during school, and were identified by a guidance counselor as "food insecure" on weekends and school breaks. 24 households received backpacks each Friday during the school year to ensure proper nutrition when school is not in session.

5.14 Action – Homeless Case Management Service, Opportunity Alliance

County-wide Regional Service

Funded Amount: \$45,450

Funds Expended in Program Year 2012: \$45,450

Opportunity Alliance provided limited case management services to households on the brink of homelessness.

Goal: Job Creating Economic Development Activities

Actions: Loans and/or Grants to Small Businesses

6.1) Town of Standish – Grant to Manufacturing Business (2012)

Funded Amount: \$48,778

Funds Expended Program Year 2012: \$20,641

The project is to expand the manufacturing facilities at Roadway Trailer Company in Standish. The project will create 7 jobs (minimum 4 low/moderate income) with 4 created by June 2013.

2. Change As A Result of Experience

Learning from experience is a critical component of Cumberland County's Community Development program for two important reasons. First, the County's program is the first ever Urban County CDBG Entitlement Program located in New England. Second, the County's program, with 2012 as its sixth year, is relatively new.

Various programmatic design changes from the period 2007-2011 have been documented in previous Annual Action Plans and CAPERs. Program year 2012 brought few changes. While flexibility and adaptation are valuable traits, consistency also has its merits. Several modest policy/programmatic changes will be considered in the fall 2013. None of the proposed changes floated to date are substantial.

The program continues to play close attention to activity draw down rates and sub-recipient progress.

3. Affirmatively Furthering Fair Housing

Cumberland County completed and submitted to HUD its "Analysis to Impediments to Fair Housing Choice" on September 1, 2010.

Actions taken during the 2012 program year to address the Fair Housing Choice Impediments include:

1) The County is an active member of the emerging regional partnership, Sustain Southern Maine funded through a \$1.5 million HUD Sustainable Communities Planning Grant. The County's Community Development Director serves as the initiative's overall Project Director and as a member of the Grants Management Team. **A major component of the program is the creation of a Regional Analysis to Impediments to Fair Housing Choice. A draft of this Regional A.I. was submitted in May 2013 to HUD for review.**

Based upon a telephone conference call held August 1, 2013 with all parties to the Regional AI and Jeffrey Sussman, HUD FHEO Program Specialist we were given every indication that the Regional AI would be approved after only minor modifications. Mr. Sussman stated that he was "very happy with the draft documents".

2) Fair Housing trainings were conducted by the Maine State Housing Authority and Pine Tree Legal Assistance on April 18th in Portland. The Cumberland County Community Development Assistant attended the session on April 18th. All Fair Housing training sessions are broadly advertised by the Community Development office to all the communities within the Entitlement Jurisdiction.

3) Brochures outlining the rights of home buyers and renters under non-discrimination and fair housing laws were distributed to each community in the Entitlement Jurisdiction.

4) Written information was provided to landlords and tenants on the provision of reasonable accommodations for persons with disabilities.

5) The Community Development program continues to fund affordable housing activities including housing rehabilitation, home weatherization, and access ramps for persons with mobility disabilities.

6) An RFP for the Cumberland County portion of our HOME Consortium's CHDO funds was released in July 2013.

7) The program provided 2012 CDBG infrastructure funds for Habitat-for-Humanity sponsored subdivisions in the Towns of Freeport and Scarborough. The project in Freeport is well underway with 3 housing units near completion in August 2013.

8) We've provided links on the County's website to the Maine Housing Authorities section on Fair Housing and Maine Housing's "Mainely Landlords" newsletter. We've requested that our 25 member communities install the same links on their web-sites as well.

4. Actions to Address Obstacles to Meet Underserved Needs

In every possible program activity, available funding is the primary obstacle to meeting underserved needs. To address this issue Cumberland County joined with the City of Portland and the Town of Brunswick to form the City of Portland/Cumberland County HOME Consortium. The HOME Consortium brings approximately \$350,000 in new funds to the region each year to address affordable housing issues. This additional funding allows the County to redirect a portion of CDBG resources currently funding housing rehabilitation activities to public services, public infrastructure, public facilities, downtown revitalization or economic development.

But ultimately the CDBG resources represent an extremely small amount of funds for the size of our population, territory, number of communities, and needs.

5. Leveraging Resources

The Cumberland County Community Development program leveraged the following resources in 2012:

Center for Therapeutic Recreation—Handicap Services - \$41,000 (municipal funds)

City of Westbrook—Community Center Floors - \$44,500 (matching funds commitment)

Opportunity Alliance—Regional Housing Rehabilitation Program - \$17,978 (match from MaineHousing and ME Department of Environmental Protection programs)

Towns of Cape Elizabeth, Gorham, Scarborough, Naples, Standish, Gray, Casco & Raymond—Enhanced Police Intervention Collaboration II - \$8,135 (matching funds commitment)

Town of Freeport—Habitat for Humanity West Street Affordable Home Infrastructure - \$104,000 (Habitat for Humanity matching funds commitment)

Town of Gorham, Southern Maine Agency on Aging—Medicare Benefits Counseling - \$2,400 (matching funds commitment)

Town of Gray—Downtown Planning Study - \$10,836 (municipal & private match)

Town of Gray – Village Sidewalk Reconstruction - \$52,635

Town of Harpswell—Economic Development Planning Study - \$5,120 (municipal match)

Town of Naples—Water System Planning Study - \$38,100 (municipal & other matching funds commitment)

Town of New Gloucester—Public Water System - \$2,462,323 (Rural Development grant & loan, & ME DEP funds)

Town of Scarborough—Affordable Housing Infrastructure - \$810,000 (municipal & Habitat for Humanity matching funds commitment)

Town of Standish—Grant to Business - \$51,000 (matching funds commitment)

City of South Portland – Knightville Sidewalks (I & II) - \$2,875,000 (ME Department of Transportation, City tax increment financing, & Urban Road Improvement Fund)

City of South Portland – Public Service Activities:

- South Portland – Free Bus Pass Program - \$10,000 (City general funds)
- South Portland – Meals-on-Wheels - \$69,784 (SMAA matching funds commitment)
- South Portland – Community Counseling Center -\$83,761 (CCC matching funds commitment)
- South Portland – Skillin Elementary PTA - \$4,942 (PTA fundraising commitment)
- South Portland – South Portland School 21 Club - \$97,388 (State of Maine 21st Century Community Learning Grant & School Department matching funds)
- South Portland – Redbank Hub Personnel - \$21,380 (OA matching funds)

Total Funds Leveraged - \$6,810,282

Although the decision was made locally by the County’s Municipal Oversight Committee to require a 20% matching for community-based projects, there are no HUD “matching requirements” that the County must satisfy for the CDBG program. Match is required for the HOME program.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 1 CAPER Managing the Process response:

As outlined in the 5-year Consolidated Plan and 2012 Annual Action Plan, the Cumberland County Community Development Office is the lead agent for the implementation of the CDBG program. The Office coordinates the effort with an Oversight Committee composed of one representative of our 25 member communities. The County Commissioners are the County’s legislative body and hold ultimate authority over the program’s operation.

The selection of projects and activities to receive funding followed the plan and process outlined in the 2012 Annual Action Plan. All projects and activities address one of three primary objectives: (1) suitable living environments; (2) decent

housing; and (3) economic opportunity. All projects and activities address one of three outcomes: (1) improve availability/accessibility; (2) improve affordability; and/or (3) improve sustainability.

Citizen Participation

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 1 CAPER Citizen Participation response:

1. Citizen Comments

No comments received. A notice of the 15-day CAPER comment period was posted in the September 5, 2013 Portland Press Herald. The CAPER report was presented at the September 9, 2013 County Commissioner’s meeting, posted on the County web-site on September 4, 2013. A summary of the CAPER was sent to the program’s Municipal Oversight Committee on August 28, 2013.

2. Identified Federal Funds

2010 CDBG Allocation - \$1,849,093	
2010 CDBG Allocation – Total Funds Committed -	\$1,849,093
2011 CDBG Allocation - \$1,543,926	
2011 CDBG Allocation – Total Funds Committed -	\$1,543,926
2012 CDBG Allocation - \$1,439,335	
2012 CDBG Allocation – Total Funds Committed -	\$1,299,051

Total Funds Expended July 1, 2012 - June 30, 2013 - **\$1,697,893.41**

Location of expenditures for 2012

- 1) Town of Bridgton
 - Program Administration (2011) - \$15,000
 - Heating Assistance Program (2012) - \$1,953
 - Food Pantry Deliveries (2012) – \$937.50

- Inflow-Infiltration Project (2010) - \$1,304
Rufus Porter Museum Historical Renovation (2011) - \$175
Façade Improvement Program (2010) - \$5,000
Opportunity Alliance (OA) Single Family Housing Rehabilitation (2012)-4 projects- \$10,872
- 2) Cape Elizabeth
Domestic Violence Response - \$48,280
* Cape Elizabeth serves as the "lead community". Services were delivered in the communities of Cape Elizabeth, Casco, Gorham, Gray, Naples, Raymond, Scarborough & Standish
- 3) Town of Falmouth
Food Pantry Planning Study - \$ 3,300
- 4) Town of Freeport – West Street
Infrastructure for Habitat for Humanity Subdivision - \$143,000
- 5) Town of Gorham
OA Single Family Housing Rehabilitation, 2 projects - \$13,474.52
Medicare/Senior Education Program - \$34,739
* Gorham serves as the "lead community". Services were delivered Gorham and the City of Westbrook.
- 6) Town of Gray
OA Single Family Housing Rehabilitation, 1 project – \$2,764.70
Village Sidewalk Reconstruction - \$64,047 (\$89,953 paid out in 2011)
Village Plan, Hancock Block - \$4,190.41
- 7) Town of Harpswell
OA Single Family Housing Rehabilitation, 1 project – \$5,536.36
Economic Development Plan - \$10,000
- 8) Town of Harrison
OA Single Family Housing Rehabilitation, 1 project - \$3,266.18
- 9) Town of Naples
OA Single Family Housing Rehabilitation, 1 project - \$2,470.59
Food Pantry Delivery Service - \$5,200
* Naples is the lead community. 2 food pantries in Casco receive deliveries.
- 10) Town of New Gloucester
OA Single Family Housing Rehabilitation, 1 project – \$14,688.22
Upper Village Water System Engineering – \$68,210.00
- 11) Town of Sebago
OA Single Family Housing Rehabilitation, 1 project – \$4,059
Home Weatherization for Elderly – \$16,689
- 12) City of South Portland
Program Administration: \$54,350 (amount drawn through May 2013)
Mill Creek Park Improvements - \$220,123
Legere Park Improvements - \$14,754

- High & Sawyer Street Park Improvements - \$45,253
 - Home Energy Efficiency (WHCC) - \$9,017
 - Knightville Sidewalk Reconstruction Phase I - \$82,151
 - Knightville Sidewalk Reconstruction Phase II - \$125,000
 - Former Hutchins School Renovations - \$6,874
 - Various Public Service Activities - \$44,714
- 13) Town of Standish
- OA Single Family Housing Rehabilitation, 2 projects - \$9,953
 - Residential Critical Access Ramps, 2 projects - \$11,632
 - Economic Development - \$20,641
- 14) City of Westbrook
- OA Single Family Housing Rehabilitation, 2 projects - \$12,059
 - Community Center Renovations, Bridge Street - \$94,609
- 15) Town of Windham
- OA Single Family Housing Rehabilitation, 3 projects - \$ 64,961
- 16) Town of Yarmouth
- OA Single Family Housing Rehabilitation, 1 project - \$5,900
- 17) Regional Activities
- Cumberland County Program Administration - \$115,896
 - Center for Therapeutic Recreation - \$6,000
 - Global Engagement Planning - \$1,132
 - Home Share Planning - \$4,519

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 1 CAPER Institutional Structure response:

The Cumberland County Community Development program, completing its sixth program year, is still relatively new. While some modest changes have already been made to the program application and review process no significant changes have been made or proposed to the program's institutional structure.

The County's Community Development Office is an integral partner in the City of Portland/Cumberland County HOME Program Consortium. This initiative has led to significantly enhanced cooperation among Consortium members.

Monitoring

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation

- a. Describe the effect programs have in solving neighborhood and community problems.
- b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
- c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
- d. Indicate any activities falling behind schedule.
- e. Describe how activities and strategies made an impact on identified needs.
- f. Identify indicators that would best describe the results.
- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 1 CAPER Monitoring response:

1. Describe how and the frequency with which you monitored your activities

Monitoring of projects and activities was conducted on a frequent and regular basis:

- 1.1) The Alpha One Critical Access Ramp program was monitored at Alpha One's office on November 8, 2012. The two client files, financial records and program documents for activities in the 2012 program year were thoroughly examined. A site visit was conducted to a residence in the Town of Standish on October 25, 2012, one of the two projects completed this program year.
- 1.2) The Regional Housing Rehabilitation Program was formally monitored on January 14, 2013. Each program year 2012 project file either completed or in process up to that date was thoroughly examined. Four projects sites in the towns of Naples, Standish, Westbrook and Windham were visited on June 21, 2012.
- 1.3) Community visits were made to The Town of Bridgton to support their Economic/Community Development Director and review projects on August 21, October 3, & December 6, 2012, February 24, April 21, & June 25, 2013.
- 1.4) South Portland's activities are overseen by its professional Community Development Coordinator. Public facilities and infrastructure projects are regularly monitored and inspected by the City's Public Works Department and expenditures by its Finance Department. The County Community Development Director visited and monitored the South Portland program on June 13, 2012. A follow-up was conducted on July 17, 2012. The County CD Director meets with the City of South Portland quarterly and communicates regularly by phone and e-mail.
- 1.5) Community site visits were conducted for ongoing projects in Freeport, Gorham, Gray, Westbrook and Windham. The County's Community Development Director was present at pre-construction, construction inspection and fund draw down meetings for community facility/infrastructure projects in the Towns of Freeport, Gray, Westbrook and Windham.

- 1.6) A visit was made in March 2012 to the activity site for the Center for Therapeutic Recreation – aquatic recreation program. Karen McPhee, the Center’s Director brought all program and financial documents to the CD Office for review on April 8, 2013.
- 1.7) Due to issues of client confidentiality a site visit was not made for the activities of Family Crisis Services. The organization brought their files to the CD office for our review.
- 1.8) A visit was made on October 25, 2012 to Southern Maine Agency on Aging’s activity site for the Medicare Education Program. The program was observed in action assisting clients.
- 1.9) A site visit on March 28, 2013 observed our first ever business assistance activity in action. A follow up visit will occur in late summer/early fall 2013.

2. Describe the results of your monitoring including any improvements

Monitoring revealed that programs are being well managed. Suggestions made to the City of South Portland to improve operations are being implemented under the direction of City Manager Jim Gailey and Community Development Coordinator Emily Freedman.

The Town of Bridgton has struggled in the past year to initiate and complete activities. The Town’s program is under close, regular scrutiny. A process has been implemented to ensure improvement.

3. Self Evaluation

3a. Describe the effect programs are have in solving neighborhood and community problems.

Now in its sixth year, the County Community Development program has implemented many projects addressing community problems. Outstanding community-based public facility, infrastructure and public service projects completed in 2012 include:

1. City of Westbrook Community Center gym floor renovations (2012): The gym floor, completed in the winter of 2013, is part of a multi-year, multi-phase effort to transform the former Wescott Middle School into an all-purpose community, education & recreation facility. The gym floor, gym corridor and exercise floor projects are complete. The installation of gymnasium bleachers will occur in October 2013. This facility offers recreation programs, a food pantry, senior services, and day care services to the people of Westbrook, which is a predominately low-income city.
2. Town of Freeport, Infrastructure for Habitat for Humanity Subdivision: The Town provided property, a short distance from the large local employer L.L. Bean, to Habitat to construct 3 buildings with 9 ownership housing units. The CDBG program provided \$143,000 to construct the road, water, sewer & storm drainage lines for the subdivision. Occupancy of the 1st of the 3 buildings will occur in the fall of 2013.

3. Towns of Cape Elizabeth (lead), Casco, Gorham, Gray, Naples, Raymond, Scarborough & Standish; Domestic Violence Response: Police Departments and a local crisis services agency recognized a need for more intensive collaboration to address the needs of victims of domestic violence. This program has been a successful response and is slated for renewal in 2013.
4. Town of Gray, Village Sidewalk Improvements: Recapturing, even in a modest, incremental fashion Gray Village from the dominance of auto/truck traffic is a worthy goal. The installation of 750 lineal feet of brick sidewalk, granite curbing, crosswalks and pedestrian activated "walk" signals and handicap "tip-downs" is an excellent step toward the re-invention of Gray Village.
5. Town of Gorham (lead) & City of Westbrook: These two adjacent communities realized that many of their senior residents required assistance to understand and access the Federal Medicare program. They also realized that many could not easily travel to Scarborough to receive this service. The project provided this service locally and trained residents as Medicare educators to assist their neighbors in the coming years.
6. The City of South Portland continues to address its communities' needs through a number of neighborhood projects including:
 1. Extensive improvements to Mill Creek Park.
 2. Sidewalk reconstruction and streetscape improvements in the Knightville target neighborhood.
 3. Funding for the Redbank Neighborhood Resource Hub in the Redbank target neighborhood. The Hub provides employment resources, community dinners, and other services in a low-income, high crime neighborhood.
 4. Improvements to High/Sawyer Street Park in the Ferry Village target neighborhood.
 5. Improvements to Legere Park in the Knightville target neighborhood.
 6. Renovations to the former Hutchins Elementary School, a blighted historic building.

Housing projects completed throughout Cumberland County include housing rehabilitation, heating system replacements, handicap access ramps, and home weatherization.

The City of South Portland has been proactive in increasing home energy efficiency of low/moderate income households thereby reducing energy costs and enabling many, often elderly, residents to live somewhat more comfortably through Maine's long winters. Home weatherization projects such as purchase and installation of furnaces/burners, new windows and storm doors, and home "envelope" insulation have been completed for homes where standard winterization practices would not have been effective as stand-alone activities.

Social service activities were widely supported by the City of South Portland. Low-income elderly residents were aided through Southern Maine Agency on Aging's Meals-on-Wheels program. South Portland's Transportation Department provided free bus passes enabling residents to travel to work, school, doctor's appointments, and shopping. The School Department ran an after-school program for at risk

children, of which speakers English-as-a-Second Language are a subset. Residents undergoing a traumatic event received support from the Community Counseling Center. Residents of the Redbank neighborhood benefited from the support services offered through the Redbank Resource Hub. Victims of domestic violence received support services through Family Crisis Services. South Portland General Assistance provided emergency home heating fuel to low/moderate income residents. Children from low/moderate income households received free nutritious snacks during the school day at Skillin Elementary School.

3b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.

Housing rehabilitation has been, and still remains, a priority need in Cumberland County. A total of 20 single-family projects were completed through the Regional Rehabilitation Program in 2012. Two projects were completed through the Alpha One Critical Access Ramp Program and two with the Town of Sebago rehabilitation project during the sixth program year.

Community facilities have been a major component of the County CD program. Projects completed in 2012 (or nearing completion) which are great examples of using CDBG to help a community reach its vision for the future include the completion of affordable housing infrastructure for a new affordable housing complex in the Town of Freeport, a new gymnasium floor for the Westbrook Community Center (which has become a hub of activity for City residents), and the City of South Portland's Redbank Resource Hub, which provides services and community engagement opportunities in one of the City's struggling neighborhoods. CDBG funds a staff person to provide a wide array of community services at the Redbank facility year-round.

The City of South Portland is working diligently to improve its streetscape, sidewalks and community park spaces. The overall goal of the City's 2012 CDBG program was to foster continued community improvement and pedestrian-oriented, walkable neighborhoods. A major sidewalk, curb reconstruction, storm drainage, road reconstruction, and accessibility project was completed in 2012. CDBG funds were targeted toward the sidewalk, handicap access and transit facility components, all activities which were first envisioned in a 2005 Knightville/Mill Creek Neighborhood Master Plan for the area.

3c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.

The 2012 program completed 20 housing rehabilitation projects, 2 critical access ramp projects, and 2 rehabilitation/weatherization projects in the Town of Sebago. The City of South Portland completed 7 audit/weatherization projects and 2 housing rehabilitation projects. These activities brought significant and lasting improvements to the living environments of the affected low/moderate income households.

The Town of Freeport utilized a 2012 CDBG grant to construct a nine-unit subdivision for Habitat-For-Humanity. Their CDBG grant paid for the road, water, sewer and storm drainage lines. The Town of Scarborough anticipates doing a similar but larger Habitat-For-Humanity subdivision once environmental issues have been addressed.

The County also utilizes HOME funds, reported in the CAPER of the City of Portland, for housing rehabilitation and homeownership assistance.

The program's first ever economic development activity, estimated to create 7 full-time jobs in the Town of Standish was launched in 2012. The project is expected to reach full hiring levels in late fall 2013.

The program has funded three projects aimed at downtown revitalization: Gray (façade improvements, sidewalks, streetscape improvements); Gorham (Village sidewalk improvements); and Bridgton (sewage treatment/septic field reconstruction, façade improvements and pocket park improvements). These activities will lead to long-term benefits to the economy and environment of these communities.

The City of South Portland has not utilized CDBG funds for direct economic development activities. It has supported housing rehabilitation activities and recently completed new sidewalks and a sewer separation project in the Knightville neighborhood, which has helped to attract new businesses to the neighborhood since 2012. The City also fosters economic development by providing public service funds to organizations operating after-school programs, allowing parents to continue working.

3d. Indicate any activities falling behind schedule

Cumberland County:

1. City of Westbrook: Demolition of former Maine Rubber property. This project has been delayed for a host of reasons. It will begin in August 2013 with completion in September 2013.
2. Town of Standish: Mountain Division Rail Line, Land-Use Planning Study. This project will begin in December 2013.
3. Town of Windham: South Windham & Little Falls, Gorham Pedestrian Improvements. This project was 50% complete on June 30, 2013 and will be fully completed by September 1, 2013.
4. Town of Scarborough: Sewer line for Habitat for Humanity subdivision. This project has been delayed pending results of a noise study of the project site.

Bridgton:

1. The 2010 Downtown Sewer System, Inflow & Infiltration Control project, long delayed, went out to bid July 23, 2013. It is anticipated that work will begin August 20, 2013 with completion by October 31, 2013.
2. The CDBG funded portion of the restoration of the Rufus Porter Museum (Webb House) is now underway and will be completed by December 31, 2013.
3. The Depot Street Sidewalk project will begin either in the fall of 2013 or the spring of 2014.

4. The purchase and installation of additional sewage system pre-treatment infrastructure will not occur. The funds are transferred to the Depot Street Sidewalk project.

South Portland:

1. Delays in project engineering and bidding have caused the continuation of the Mill Creek Park improvements project to spill over to program year 2013. The improvements are expected to be completed by fall 2013, as only pond clean-up, minor landscaping, and electrical work remain.
2. The former Hutchins School building renovations (initially funded in 2009) were finally completed in the fall of 2012. This spot blight remediation project fell behind schedule due to a high degree of rot found during renovations of the historic building which complicated the restoration process. Final exterior painting will be performed in the summer of 2013.
3. The South Portland Broadway Sidewalks project (initially funded in 2009) has not drawn down since initial engineering costs were paid. This project was hindered by a delay in the work plans of partnering funding sources (Maine Department of Transportation and Portland Water District.) This project will be revived in 2013, and should be completed by spring 2013.

3e. Describe how activities and strategies made an impact on identified needs

Cumberland County

- Homeless case management services:

This program was initially funded with CDBG funds (2007 & 2008), and then funded 2009-2011 with HPRP funds. The program was effective in placing at risk county residents in permanent housing. HPRP is not reported in this CAPER. In 2012 a limited homeless case management services program was funded with \$45,450 in CDBG funds. While of some value, it's proved difficult to be truly effective with the limited resources of the CDBG program. In 2013, a study of homeless services and needs will be conducted as a planning activity.

- Housing rehabilitation:

Rehab services have been funded since the program's inception spanning the years 2007-2012. In 2012 the program focused on heating system replacements, weatherization and emergency repairs. 20 single-family housing rehabilitation projects were completed in program year 2012.

- Services for handicap persons:

Two critical access ramps were installed during the 2012 program year for residents in the Town of Standish.

The Center for Therapeutic Recreation's aquatic recreation program served 12 clients in 2012, and provided 150 hours of services.

- Community focus on improving local community facilities:

Renovations to the Westbrook Community Center have made a remarkable difference in this community. In program year 2012 the focus for our CDBG program was on three related elements: 1) installation of a new rubber/composite gymnasium floor; 2) installation of a new hardwood floor in the exercise/dance studio; 3) replacement of cracked, deteriorated vinyl tile floors in the gymnasium corridor and replacement with new vinyl tile.

This facility is now heavily used from early morning through late in the evening.

- Downtown/Village Revitalization:

Gray – Village Sidewalks

Revitalization of our village centers is an overarching goal of Cumberland County's community development initiative. Enhancing pedestrian access and safety is an important component of this effort.

Town of Bridgton

Downtown improvement is the greatest identified need in Bridgton. Investments in the downtown sewer system, storm drainage, sidewalks, pocket parks, façade improvements and the Bridgton Community Center facility all focus on revitalizing Main Street, Depot Street, and Pondicherry Square, which together comprise Bridgton's downtown.

City of South Portland

- Downtown Infrastructure:

The street, sewer, storm drainage and sidewalk reconstruction project in the western end of the Knightville/Mill Creek neighborhood has provided an important boost to the community. The area has become more pedestrian accessible and "friendly," and, along with the construction of the Mill Creek Transit Hub in 2013, will further its role as a community center. The City has already seen an influx of new businesses into the Knightville area as a result of the improvements.

- Housing Rehabilitation:

Rehab services have been funded in program years 2007-2011. In 2011 the program focused on emergency repairs, rehab in support of Department of Energy weatherization activities and direct weatherization activities. In 2012, the City continued the 2011 activity, and provided weatherization services at 7 homes, installed a new furnace for one low income resident, and new windows and storm doors for a low-income, elderly woman.

- Social Services for Low Income Residents:

The City of South Portland continues its focus on assisting low/moderate income residents with a particular focus on seniors, children, victims of domestic violence, and others going through traumatic events. The City also helps to staff the Redbank Resource Hub, which is a community center that provides services to the residents of

the Redbank neighborhood, which is a low-income, high crime, and predominately rental housing area.

3f. Identify indicators that would best describe the results of completed projects.

Pedestrians in the Town of Gray can now better enjoy their village center districts and safely cross busy intersections.

Residents of Westbrook now have a safe, refurbished gymnasium and exercise room at their community center.

Two residents of the Town of Standish with mobility handicaps can safely exit and enter their homes.

Homeowners throughout Cumberland County who received home weatherization and energy efficiency improvements will save thousands of dollars in heating costs:

- Bridgton: 4
- Gorham: 2
- Gray: 1
- Harpswell: 1
- Harrison: 1
- Naples: 1
- New Gloucester: 1
- Sebago: 1
- Standish: 2
- Westbrook: 2
- Windham: 3
- Yarmouth: 1

3g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.

The greatest single factor in fulfilling the vision of the Cumberland County Community Development program is extremely limited program funds. The needs of the County are expansive particularly in the areas of affordable housing, housing rehabilitation and weatherization, provision of social services, and the creation of community facilities. CDBG resources, while extremely appreciated, can address only a small fraction of the region's needs.

3h. Identify whether major goals are on target and discuss reasons for those that are not on target.

Major goals are on target. This CAPER reports on the 1st year of the five-year Consolidated Plan and at this juncture the program is working toward achieving its goals.

3i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

At this time no significant adjustments or improvements are anticipated. Minor changes will occur particularly in the program's application competition. We continually struggle to meet expanding needs with minimal resources.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 1 CAPER Lead-based Paint response:

All housing rehabilitation projects comply with the lead based paint requirements. All contractors must have the E.P.A. Firm Certification to Conduct Lead-based Paint Activities and/or Renovations. Each worker must be trained in lead-safe practices. The housing rehabilitation program insists that lead-safe work practices are in place. If paint is disturbed, it is presumed to be lead-paint. Appropriate clean-up and dust free practices must be followed.

The Cumberland County Community Development Office in partnership with the City of Portland received a Lead-Based Paint Hazard Control Program Grant in 2007. Unfortunately, the renewal application for that program and subsequent applications, annually submitted to HUD, to re-start the Lead-Based Paint Hazard Control Program have been unsuccessful.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 1 CAPER Housing Needs response:

The Year 6 program focused on Housing Rehabilitation activities including heating system replacement and home weatherization. High heating and energy costs, and thus home weatherization and improved energy efficiency, have become a critical issue for low income residents in our region.

Our regional housing rehabilitation program completed the following projects:

Town of Bridgton: 4 projects completed
Town of Gorham: 2 projects completed
Town of Gray: 1 project completed
Town of Harpswell: 1 project completed
Town of Harrison: 1 project completed
Town of Naples: 1 project completed
Town of New Gloucester: 1 project completed
Town of Raymond: 1 project completed
Town of Sebago: 3 projects completed (2-town; 1-regional)
Town of Standish: 2 projects completed
City of Westbrook: 2 projects completed
Town of Windham: 3 projects completed
Town of Yarmouth: 1 Project completed

The regional Critical Access Ramp program managed by the non-profit Alpha One completed two projects, both in the Town of Standish.

In addition to the regional housing rehabilitation program, the City of South Portland also completed 7 housing efficiency projects for low-income residents with its own home energy efficiency program.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

Program Year 1 CAPER Specific Housing Objectives response:

1. Evaluate progress in meeting specific objective of providing affordable housing

During the July 1, 2012 to June 30, 2013 program year, 20 housing rehabilitation projects were completed and 2 critical access ramp projects were completed. The projected 2012 unit goal was 38. The reason the numeric goal was not attained is simple – three of the rehabilitation projects undertaken were much larger than average and consumed a considerable portion of the allocated funds.

Of these 22 units, 10 were occupied by households <30% AMI (extremely low-income); 6 were households between 30% & 50% LMI (very low income) and 6 were households between 50% & 80% LMI (low income).

During the same period as above, 7 home energy audits and weatherization activities (7 units) were completed in the City of the South Portland. Of these 7 projects, 5 were occupied by households <30% AMI (extremely low-income) and 2 were households at 50-80% LMI (low income). This South Portland activity was designed to save low-income homeowners money on their monthly energy costs and keep their housing affordable.

CDBG funds assisted with the construction of the road, Benequist Way, at the Town of Harpswell's new affordable housing subdivision. Through the end of program year 2012 (June 30, 2013) six new families have purchased house lots and new homes at the subdivision – one household <80% AMI; two households <60% AMI and: three households <50% AMI.

2. Evaluate progress in providing affordable housing that meets the Section 215 definition

During the grant period, the program did not assist in the construction of new rental or ownership properties as defined under Section 215.

3. Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities

The 2012 Regional Housing Rehabilitation program focused on emergency repairs and rehabilitation to support housing weatherization efforts. Of 20 completed projects, 9 clients (45%) had incomes below 30% AMI, 6 clients (30%) had incomes between 30-50% AMI, and the remaining 5 (25%) had incomes at 50-80% AMI.

The 2011 South Portland Home Energy Efficiency program focused on home energy audits, emergency repairs, and rehabilitation to support housing weatherization/winterization efforts. Of the 7 projects completed in 2012 in South Portland, 5 were occupied by households <30% AMI (extremely low-income) and 2 were households between at 50- 80% LMI (low income). Two projects addressed emergency repairs critical to maintaining the residents in their homes.

Alpha One has completed 2 Critical Access Ramp projects during the past year. All of these serve persons with disabilities.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 1 CAPER Public Housing Strategy response:

No actions were taken by the program concerning Public Housing. Both the South Portland and Westbrook Housing Authorities are high performing housing authority organizations.

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Program Year 1 CAPER Barriers to Affordable Housing response:

The 2012 Cumberland County program devoted a significant percentage of its limited CDBG resources to housing rehabilitation and homeless case management services. 13.5% of 2012 CDBG funding was devoted to housing program activities, primarily housing rehabilitation, while 26% of CDBG expenditures, totaling \$366,410 were devoted to housing related program activities during the program year. All these funds contribute to making housing available and affordable to persons of low/moderate income.

The 25 member communities of the Cumberland County Community Development Program have formed a HOME Program Consortium Partnership with the City of Portland and the Town of Brunswick. The Cumberland County program’s communities now utilize HUD HOME program funds for housing rehabilitation and homeownership activities. These activities are reported in the CAPER of the City of Portland, lead entity of the HOME Consortium. In August 2013 the recipient(s) of

\$248,000 in HOME CHDO funds will be announced. These funds will be used to either create new or rehabilitate existing affordable housing.

HOME/ American Dream Down Payment Initiative (ADDI)

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments
 - a. Detail results of on-site inspections of rental housing.
 - b. Describe the HOME jurisdiction's affirmative marketing actions.
 - c. Describe outreach to minority and women owned businesses.

Program Year 1 CAPER HOME/ADDI response:

Not applicable to the Cumberland County Community Development Program for 2012. Match report for the Cumberland/City of Portland HOME Consortium completed by the City of Portland.

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 1 CAPER Homeless Needs response:

1. Identify actions taken to address needs of homeless persons

The Cumberland County Community Development Office administered a three-year \$605,763 Homelessness Prevention Rapid Re-Housing Program (HPRP) grant from July 2009 – June 2012. When the HPRP grant ended the largest resource available to Cumberland County communities (excluding the City of Portland) to address the needs of homeless persons is gone. A 2012 CDBG grant of \$45,000 to the

Opportunity Alliance paid the salary of one Case Manager. While the Case Manager was able to provide assistance to 99 individuals, the program lacked the expansive resources of the HPRP program.

2. Identify actions to help homeless persons make the transition to permanent housing and independent living

The primary activity of the Opportunity Alliance’s Homeless Case Management program was to prevent persons from becoming homeless. There are no homeless shelters in the Cumberland County Entitlement Jurisdiction. The transition from homelessness to permanent housing and independent living occurs in our region primarily at services provided by the City of Portland.

South Portland’s General Assistance Director initiated a major policy change in 2011. Persons applying for GA Housing Assistance in 2012 no longer automatically receive a housing voucher, which was typically used to pay for shelter at area motels. Past practice provided little impetus for homeless persons to transition to more permanent and independent living arrangements. Intake now requires first option for a shelter placement, typically in conjunction with City of Portland services. This has drastically reduced both the number and length of stay in shelters. More often than not, this has resulted in assistance from GA as a pathway to permanent housing.

3. Identify new Federal resources obtained from Homeless SuperNOFA

No resources were obtained from the Homeless SuperNOFA.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Program Year 1 CAPER Specific Homeless Prevention Elements response:

During program years 2009-2011 Cumberland County was the recipient of a \$605,000 Homeless Prevention Rapid Re-housing (HPRP) grant. In program year 2012 the Opportunity Alliance was awarded a modest \$45,450 CDBG grant to continue a minimal casement management program. This program assisted 99 households outside of the City of Portland with accessing services, housing and assistance to prevent homelessness.

The CDBG program has consistently funded housing rehabilitation activities for each of the past 6 years. In 2010 the program also funded the Critical Access Ramp program (just completed in 2012). Both of these programs play a role in assisting households to remain safely housed.

Emergency Shelter Grants (ESG) – now “Emergency Solution Grants”

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).

2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as sub-recipients.
5. Activity and Beneficiary Data
 - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
 - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 1 CAPER ESG response:

Cumberland County does not receive Emergency Shelter (now "Solution") Grant funds.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
 - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.

The 2012 program focused on addressing the highest priority needs as identified in the Consolidated Plan – housing rehabilitation, affordable housing, homeless assistance, public service needs, public infrastructure and facilities, downtown revitalization, and planning. This is evidenced by the activities undertaken: regional housing rehabilitation & critical access ramp program; infrastructure to support affordable housing in Freeport; renovations to the community center in the City of Westbrook; downtown/village infrastructure in Bridgton and Gray; public service activities in Naples/Casco (food pantry deliveries), Windham/Westbrook (Medicare education), Cape Elizabeth, et.al. (domestic violence case management) and Region-wide (aquatic recreation for developmentally disabled adults).

- b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.

The program goal for the 2012 Cumberland County program funds was the completion of 38 housing rehabilitation projects with a focus on heating system repair & replacement. Through June 30, 2011, 20 housing rehabilitation projects were completed. Of the \$150,000 expended by the regional housing rehabilitation program administered by the Opportunity Alliance, three projects utilized 50% of the program funds. The remaining 17 projects, primarily heating system replacements averaged \$4,400 per unit. Income breakdown: 9 households were extremely low-income households (<30% AMI); 6 households were very-low income (>30<50% AMI) and; 5 were low-income >50<80% AMI).

South Portland’s program sought to address emerging energy efficiency issues, particularly in LMI households, where energy costs represent a large percentage of household expenditures. 7 energy audits and energy efficiency weatherization projects (7 units) were completed during the 2012 program year including two extensive home repairs (heating systems and windows/doors).

- c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

Westbrook – Westbrook Community Center

While this facility qualifies for CDBG program funds as an area-wide activity, many services supporting extremely low and very low-income persons occur at the center. These include: Meals-On-Wheels kitchen, HeadStart classrooms, a food pantry, and community clothing bank.

Freeport – Habitat-For-Humanity Subdivision

Residents have yet to move into the new homes but the vast majority of eight new homeowners will be very low-income (>30%<50% AMI).

Gray – Village Sidewalk & Pedestrian Safety Improvements

The Gray Village sidewalk and pedestrian safety improvement project is located in a low/moderate income block group. 45.3% of this block group is low/moderate income, above the exception rule threshold of 43%. Further, the sidewalk tip-downs greatly enhance the safety and mobility of two presumed benefit groups – the elderly and severely (mobility) disabled adults.

New Gloucester Water System

New Gloucester Upper Village is a low-income neighborhood with many private water wells polluted by salt infiltration and petroleum spills. The development of the water system and public drinking water supply will bring enormous benefits.

Naples – Food Pantry Deliveries

The Naples/Casco Food Pantry Delivery program served 166 new people in 2012 (people not previously reported in the 2011 CAPER) – 111 were from extremely low-income households (<30%AMI), 26 were very-low income (>30<50%AMI), 7 were low income (>50<80%AMI), and 22 were not from low/moderate income households.

Bridgton - Food Pantry Deliveries

This 2012 grant financed deliveries from Wayside and Good Shepherd to the Town of Bridgton Food Pantry. A total of 54 households were customers of the pantry, 35 being extremely-low income (<30%AMI), 17 very low-income (>30<50%AMI), and 2 moderate income (>50<80%AMI).

Town of Bridgton - Community Center Fuel Collaborative

This activity provided emergency home heating oil to low/moderate income households in the Town of Bridgton. A total of 6 households received home heating oil with 2012 CDBG funds—3 extremely low income households (<30%AMI), and 3 very low income households (>30<50%AMI).

Regional - Housing Rehabilitation Program

Through June 30, 2012, 20 housing rehabilitation projects (20 units) were completed. Income breakdown: 9 were extremely low-income households (<30% AMI); 6 were very low income (>30<50% AMI) and; 5 were low-income (>50<80% AMI).

Regional – Alpha One Handicap Access Ramps

Two residential handicap access ramps were completed during the 2012 program year. The households were confirmed as qualified through income documentation. 1 household was verified to be very-low income (>30<50%AMI) and 1 household consisting of was confirmed to be low income (>50<80%AMI).

Regional – Center for Therapeutic Recreation

This program served 11 adults (unduplicated count) and 1 child with disabilities. 150 hours of service, primarily aquatic recreation was provided during the program year. As an activity serving severely disabled adults, all clients are presumed to be low income (>30-<50 area median income). The child's family was income certified as low income (>30-<50 area median income).

Sebago Home Weatherization Program

Both recipients during program year 2012 were very low-income (>30%<50% AMI).

Gorham (lead) & Westbrook – Elder Services, Medicare Benefits Counseling & Education

This program served a total of 478 seniors in both group classes (12 persons per class) and individual counseling sessions. As a “non-senior center based” activity serving a senior population, all clients are presumed to be low income (>30-<50% area median income).

South Portland Activities

South Portland has seven low/moderate income neighborhoods in which CDBG funds are targeted. Neighborhoods in which activities occurred during the 2012 program year are as follows:

- Mill Creek Park Improvements, Knightville Sidewalks – Knightville/Mill Creek target area.
 - 776 persons of which 66.2% reside in households with incomes below 80% of the area median income.
- Redbank Resource Hub – Redbank & Maine Mall target areas.
 - 2,056 persons of which 59.0% reside in households with incomes below 80% of the area median income.
- Former Hutchins Elementary School Renovations – Ferry Village target area.
 - 945 persons of which 45.8% reside in households with incomes below 80% of the area median income.
- Community Counseling Center – Low/moderate income target neighborhoods.
 - Pleasantdale Target Area – 745 persons of which 60.7% reside in households with incomes below 80% of the area median income.
 - Brown’s Hill/Ligonía Target Area – 845 persons of which 45.7% reside in households with incomes below 80% of the area median income.
 - Thorton Heights & Meadow Glen Target Areas – 1,793 persons of which 45.8% reside in households with incomes below 80% of the area median income.
 - Census Tract 30, Block Group 2: 1,106 persons of which 45.6% reside in households with incomes below 80% of the area median income.
 - Ferry Village Target Area – 945 persons of which 45.8% reside in households with incomes below 80% of the area median income.
 - Redbank neighborhood described above.
 - Knightville/Millcreek target area described above.

The Cumberland County Entitlement Program operates under the exception rule (24 CFR 570.208(a)(1)(ii) to determine a low/moderate income area-wide benefit location. For program years 2010, 2011 & 2012 the standard is that 43% of residents must reside in households with incomes at or below 80% of area median income.

2. Changes in Program Objectives

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

No changes in program objectives.

3. Assessment of Efforts in Carrying Out Planned Actions

- a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.

Consistent with efforts to leverage funds wherever possible CDBG program funds were heavily matched in conjunction with three activities:

Gray Village Sidewalks/Pedestrian Improvements
CDBG = \$154,000 Match = \$52,635

Westbrook Community Center Renovations
CDBG = \$94,609 Match = \$18,922

South Portland Knightville Sidewalks (Phase I & II)
CDBG = \$431,987 Match = \$2,875,000

- b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.

Grantee did not receive any requests for certifications of consistency with the Consolidated Plan during the program year.

- c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

Grantee did not hinder Consolidated Plan implementation.

4. For Funds Not Used for National Objectives

- a. Indicate how use of CDBG funds did not meet national objectives.

All CDBG funds met national objectives

- b. Indicate how did not comply with overall benefit certification.

Not applicable

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property

- a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.

One activity, the demolition of a large, blighted warehouse/factory building in downtown Westbrook required the relocation of one business. The building's

tenant occupied the property on a "month-to-month" arrangement and was well aware of the tenuous nature of his occupancy. It was absolutely impossible to achieve either the short term (building demolition) or long term (redevelopment of downtown Westbrook) goals of the City without removing this tenant.

- b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.

One business, McKeeman & Sons Service Company, was displaced from 942 Main Street, Westbrook, Maine, the site of the former "Maine Rubber" factory. Mr. McKeeman required a large, low-cost, basic storage and work space. This new space was located at 640 Saco Street, Westbrook, Maine.

- c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

McKeeman and Sons occupied 942 Main Street, Westbrook without a lease, and on a month-to-month basis. Mr. McKeeman was verbally informed and was well aware that the City and the property owners were seeking to either demolish the structure or seek "higher value" tenants for 2 years prior to actual notification. Negotiations with the property owner, the City and State Dept. of Transportation over the future use of the property were highly sensitive and lengthy. Mr. McKeeman was informed in writing on April 29, 2013 that his business might be relocated. On May 2, 2013 Aaron Shapiro, Cumberland County Community Development Director visited the site and interviewed Mr. McKeeman. On May 8, 2013 Mr. McKeeman was notified of his eligibility to receive relocation assistance. Within one week Mr. McKeeman had identified a new location at 640 Saco Street, Westbrook, Maine. He moved his business during the last week in June and was open for business at the new location on July 1, 2013. He applied for and received \$3,223.93 for the actual costs of relocation.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons

- a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.

No job creation activities occurred where jobs were made available but not taken by low- or moderate income persons.

- b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.

Job creation activity at the Roadway Trailer Company in Standish, Maine is currently in process.

- c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

Jobs at Roadway Trailer are entry level. For welder positions, job candidates receive training at a local vocational/technical school.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
- d. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

Cumberland County Program:

- The Center for Therapeutic Recreation provided aquatic recreation services for 12 adults with disabilities. Eleven individuals qualified as low/moderate income as a member of the “presumed group” – severely disabled adults. One individual under the age of 18 provided income certification demonstrating their household was income-qualified. All clients served were developmentally disabled.
- The Naples Casco Food Pantry Delivery program served 166 new people in 2012 (people not previously reported in the 2011 CAPER) – 111 were from extremely low-income households (<30%AMI), 26 were very-low income (>30<50%AMI), 7 were low income (>50<80%AMI), and 22 were not from low/moderate income households.

The Town of Bridgton administered two public service activities in 2012, both of which were limited clientele activities.

- The Community Center Fuel Collaborative provided emergency home heating oil to low/moderate income households in the Town of Bridgton. A total of 6 residents received home heating assistance, 100% of whom were certified to be low/moderate income.
- The Food Pantry Deliveries program financed deliveries from Wayside and Good Shepherd to the Town of Bridgton Food Pantry. A total of 54 households were customers of the pantry, 35 being extremely-low income (<30%AMI), 17 very low-income (>30<50%AMI), and 2 moderate income (>50<80%AMI).

South Portland administered nine Public Service activities in 2012, five of which were limited clientele activities. The remaining activities (Meals on Wheels, Domestic Violence Counseling, Community Counseling, and Redbank Hub Staffing) are area-wide activities or for presumed benefit groups.

- The South Portland School Department’s 21st Century Community Learning Program is an after-school program for at risk children and primarily serves children residing in low/moderate income households. 73 children participated in the program during the 2012 program year, 69 (95%) of which were from low/moderate income households.

- The South Portland Transportation Department supplied free bus passes to 288 low/moderate income South Portland residents. Many bus pass recipients are General Assistance clients, or low-income students lacking transportation to area high schools.
- The South Portland Parks & Recreation and Public Works Departments provided full recreational scholarships to 15 children, all of whom (100%) were from extremely low income households.
- South Portland General Assistance provided emergency heating fuel assistance to 37 residents- all of whom (100%) were low/moderate income households.
- The Skillin Elementary Parent-Teacher Association (PTA) provided free, nutritious meals to children from low/moderate income households at Skillin Elementary School who were determined by the guidance counselor to be "food insecure." 24 children received free meals to bring home in order to be properly fed over weekends and breaks.

8. Program income received

- a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.

No program income received or expended from a revolving loan fund in 2012.

- b. Detail the amount repaid on each float-funded activity.

Not applicable

- c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.

Housing Rehabilitation

Clark project, Cumberland County - \$2,402.07

Farrington project, Cumberland County - \$4,308.19

Wiles and Hanlon housing rehab loan repayment, South Portland - \$1,923.57

Other

Sale of Unused Energy Auditing Equipment, Home Energy Efficiency project, South Portland - \$5,613

- d. Detail the amount of income received from the sale of property by parcel.

No program income received through the sale of property.

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:

- a. The activity name and number as shown in IDIS;
- b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
- c. The amount returned to line-of-credit or program account; and

- d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

a-d – Not applicable.

10. Loans and other receivables

- a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
- b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
- c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
- d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
- e. Provide a List of the parcels of property owned by the grantee or its sub-recipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

a-e – Not applicable.

11. Lump sum agreements

- a. Provide the name of the financial institution.
- b. Provide the date the funds were deposited.
- c. Provide the date the use of funds commenced.
- d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

a-d – Not applicable.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year:

- a. Identify the type of program and number of projects/units completed for each program.

Region-wide housing rehabilitation, 20 projects completed

Town of Sebago housing weatherization, 2 projects completed

Alpha One Critical Access Ramps, 2 projects completed.

South Portland home energy audits and housing rehabilitation/weatherization, 7 projects and 7 units completed

- b. Provide the total CDBG funds involved in the program.

Regional Housing Rehabilitation:

Total funds expended - \$150,000

Town of Sebago, Housing Weatherization
Total funds expended - \$16,778

Critical Access Ramps:
Total funds expended - \$11,632

South Portland Weatherization:
Total funds expended - \$9,017

- c. Detail other public and private funds involved in the project.

Maine State Housing Authority - \$ 13,042

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies

- a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Program Year 1 CAPER Community Development response:

Not applicable.

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 1 CAPER Antipoverty Strategy response:

Given the enormous geography (over 800 square miles) and population (approaching 200,000) of Cumberland County, there is little a small community development program can do to reduce the number of persons in poverty. However, we can make the lives of a small number of people living in poverty a little bit better.

These programs did that:

- The delivery of food to pantries in Bridgton, Casco & Naples;
- Case management services to households on the verge of homelessness;
- The installation of new heating systems to replace ones that were no longer safe or operable;
- The creation of a few new jobs in Standish Roadway Trailer Co.; and
- Improvements at the Westbrook Community Center, home to Headstart classrooms, a food pantry, and a community clothing bank.

The City of South Portland continues to recognize the role community development funds can play in reducing poverty. Two particular foci have been (1) the provision of educational assistance to at-risk school children from low/ moderate-income households and (2) to help people gain or retain employment. The English as a

Second Language (ESL) program funded in 2012 served 73 children. The Redbank Hub offered employment and resume guidance to residents of the Redbank neighborhood, and the Recreation Scholarships program provided 15 children with full scholarships to attend summer recreation camps, which allows low-income parents to not have to pay for childcare while school is not in session. South Portland also provided bus passes enabling low-income residents to access work, school, and medical appointments. Also, over the past five years the City has actively participated in the creation of hundreds of units of affordable housing in the Redbank/Brick Hill neighborhood. This neighborhood is near the Maine Mall, the largest retail complex in Northern New England, and the location of thousands of jobs.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 1 CAPER Non-homeless Special Needs response:

The program provided funds to Alpha One in 2008 (\$40,000) and 2010 (\$50,000) to install handicap access ramps at the homes of persons with physical disabilities. Two ramps were completed during program year 2012 with these 2010 funds. Cumberland County funded the Center for Therapeutic Recreation providing aquatic recreational opportunities to 11 adults and one teenager with mental and physical disabilities.

The program did not provide funds for any supportive housing activities. There are simply limited resources and only so many activities can be attended to.

Specific HOPWA Objectives

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
 - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
 - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
 - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;

- d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. What community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
- a. Grantee Narrative
 - i. Grantee and Community Overview
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
 - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
 - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
 - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
 - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
 - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
 - ii. Project Accomplishment Overview
 - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
 - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
 - (3) A brief description of any unique supportive service or other service delivery models or efforts
 - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
 - iii. Barriers or Trends Overview
 - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
 - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and

- (3) Any other information you feel may be important as you look at
- (4) providing services to persons with HIV/AIDS in the next 5-10 years

b. Accomplishment Data

- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
- ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 1 CAPER Specific HOPWA Objectives response:

Cumberland County does not receive HOPWA Program funds.

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Program Year 1 CAPER Other Narrative response:

No additional narrative response.

**CUMBERLAND COUNTY, MAINE
COMMUNITY DEVELOPMENT PROGRAM**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT**

**PUBLIC NOTICE: SEPTEMBER 3, 2012
15-DAY COMMENT PERIOD**

The Cumberland County Community Development Program has developed its FY2012 Consolidated Annual Performance Evaluation Report (CAPER) in accordance with Federal Regulation 24 CFR Part 91. The CAPER summarizes programmatic accomplishments and provides an assessment of progress toward meeting priority needs and specific objectives identified in the County's CDBG 2012-2016 Consolidated Plan.

The CAPER is available for review at the Community Development Office, 142 Federal St. Portland between the hours of 8:00 AM to 4:00 PM Monday - Friday. Written comments may be mailed to the Cumberland County Community Development Office, 142 Federal Street, Portland, Maine 04101-4196 or submitted by e-mail to Shapiro@cumberlandcounty.org.

For more information or questions concerning the CAPER, contact Aaron Shapiro Cumberland County Community Development Director: tel. 207-699-1905; e-mail Shapiro@cumberlandcounty.org

Ad ID 4900954

Date 08/26/2013

Time 10:40 AM

PUBLIC NOTICE

**CUMBERLAND COUNTY,
MAINE COMMUNITY
DEVELOPMENT
PROGRAM**

**COMMUNITY
DEVELOPMENT BLOCK
GRANT (CDBG)
CONSOLIDATED ANNUAL
PERFORMANCE
EVALUATION REPORT**

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For more information or questions concerning the CAPER, contact Aaron Shapiro, Cumberland County Community Development Director: tel. 207-699-1905; e-mail Shapiro@cumberlandcounty.org

#4900954

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MEMORANDUM

TO: Commissioners: Chairman Jamieson, Cloutier, Coward, Grover, Witonis
CC: Peter Crichton, County Manager
FROM: Aaron Shapiro, Community Development Director
DATE: August 27, 2013
RE: 2012 HUD Report

By September 30th of each year the Cumberland County Community Development Office must submit a Consolidated Annual Performance Evaluation Report (CAPER) to HUD. The CAPER details the expenditure of HUD funds and accomplishments achieved during the past program year (July 1, 2012 – June 30, 2013). Be mindful that the report is a snapshot taken on June 30, 2012. Accomplishments and funds expended during July & August 2013 are not documented except in cases where noted.

2012 Program Highlights & Accomplishments:

The 2012 program year brought a return to basic program operations. We administered only our standard CDBG allocation and participated in the City of Portland/Cumberland County HOME Program Consortium. The three special grants: CDBG-Recovery Act, Homeless Prevention Rapid Re-housing (HPRP) and Neighborhood Stabilization Program (NSP, Westbrook & South Portland) have wrapped up.

South Portland and Bridgton operate as set-asides of the County program, and select and manage their own programs.

Three Highlights for the Year 2012:

Freeport: Infrastructure for Habitat-For-Humanity Subdivision

This 8-unit subdivision is the largest project ever for the Greater Portland Habitat-for-Humanity chapter. The development, to include 2 triplexes and 1 duplex, is ideally located in close proximity to Freeport Village. One triplex will be completed in October 2013 with the remaining 5 units completed in the spring and summer 2014. CDBG funds were used to construct 500 linear feet of roadway and sewer, water and storm drainage lines.



New Gloucester: Upper Village Water System

Serious pollution of drinking water caused by both salt storage and petroleum tank leaks has plagued New Gloucester's Upper Village for almost 2 decades. Identifying a solution, creating the structure to manage a public water system and accumulating \$2.4 million in funding has been a long struggle. The CDBG funds, while only representing 10% of the total pie, played a critical role. We stepped up first and provided the three other funders; Maine DEP, USDA Rural Development and the Town, confidence to commit to the project.



Photo Credit: John Balentine, American Journal

South Portland: Redbank Community Hub

While not exactly on the “beaten” path, South Portland's Redbank neighborhood is alive and thriving. One reason is the activity and energy at the Redbank Hub Resource Center. Staffed by the Opportunity Alliance, the Hub links community residents, particularly those living at the 140 new units of affordable housing developed over the past 7 years to resources, information and services. The Hub offers free summer breakfasts to neighborhood children, ice cream socials, English classes for all age groups and levels, resume-writing assistance, a farm stand during the summer season, and many other free events and services.

2012 Goals and Accomplishments:

4.0) Goal: Provide Decent Affordable Housing
Action: Funding Four Housing Rehabilitation Activities

1.5) Regional Housing Rehabilitation Program
Program Goal: 38 single-family units
Units Completed: 20 single-family units

- Funded Amount: \$150,000 (2012)
- Funds Expended in Program Year 2012: \$150,000

Opportunity Alliance completed 20 single-family rehabilitation projects in program year 2012. 17 of 20 projects were heating system replacements and home weatherization. Two of the projects were major home renovations which absorbed 40% of the 2012 grant, resulting in a short-fall from the initial program goal.

1.6) Alpha One, Critical Access Ramp Program
Program Goal: 7 ramps
Completed Ramps: 10 ramps

- Funded Amount: \$50,000 (2010 funding)
- Funds Expended in Program Year 2010: \$32,277
- Funds Expended in Program Year 2011: \$ 6,081
- Funds Expended in Program Year 2012: \$11,632

Two critical access ramp projects, both located in Standish were completed during the 2012 program year. The 10 completed ramps from the original 2010 grant exceeded the projected goal of 7 completed units by 40%.

1.7) South Portland Home Energy Efficiency Program
Program Goal: 25 units
Units Completed in 2012: 7 units

- Funded Amount: \$39,000 (2011 funding)
- Funds Expended in Program Year 2011: \$23,206
- Funds Expended in Program Year 2012: \$9,017

During the 2012 program year, the Warm Home Cool City's Residential Energy Efficiency program provided weatherization and/or energy audit services to 7 households. Projects included window and door replacement and installation of a new heating system.

1.8) Town of Sebago – Weatherization and Rehabilitation of Homes of Elderly
Program Goal: 6 Homes

- Funded Amount: \$25,000 (Funded in 2011)
- Funds Expended in Program Year 2011: \$8,221
- Funds Expended in Program Year 2012: \$16,689

The program completed 5 housing rehabilitation projects with their 2011 grant funds. While the program ended one unit shy of its goal, the five completed projects were more extensive than originally envisioned. In Program Year 2012, two of these five projects were completed.

NOTE: Additional housing rehabilitation and homeownership activities are conducted within the boundaries of the Cumberland County Entitlement Jurisdiction with funds provided by the Cumberland/Portland HOME Consortium. These activities are reported in the CAPER completed by the City of Portland.

HOME Consortium Activities

Total HOME Consortium “Non-Portland” funds expended 2012 = \$293,340

Homeownership Assistance:

- 4 projects: 2 in Westbrook; 2 in Gorham
- Funds Expended: \$101,500

Housing Rehabilitation:

- 12 projects: Baldwin, Falmouth, Gorham (2), Naples, Scarborough, South Portland (4), Standish (2)
- Funds Expended: \$191,840

Rental Housing Development or Rehabilitation (CHDO Set-Aside Funds)

No funds were expended for rental housing development or rehabilitation during the 2012 program year. We're in the process of selecting one or two grantees for the \$248,814 currently available. This selection will be completed by mid-September 2013.

5.0) Goal: Provide & Expand Community Facilities **Actions: New and/or improved Community Center facilities**

2.1) City of Westbrook – Community Center Gym Floor Replacement, Bleacher Installation & Exercise Room Floor

- Funded Amount (2012): \$100,000
- Expended in Program Year 2012: \$94,609

This project is part of the multi-year, multi-phase effort to transform the former Wescott Middle School into an all purpose community, education & recreation facility. The gym floor, gym corridor and exercise floor projects are complete. The installation of gymnasium bleachers will occur in October 2013. The City of Westbrook is matching the CDBG with \$27,000 in local funds.

6.0) Goal: Provide & Upgrade Public Infrastructure
Action: Funding for 12 Infrastructure Projects

3.1) Town of Freeport – Road, Water, Sewer & Storm Drainage for Habitat for Humanity Subdivision

- Funded Amount (2012): \$143,000
- Funds Expended in Program Year 2012: \$143,000

Habitat for Humanity is constructing 8 housing units at a new subdivision in Freeport Village. The 1st 3-unit building will be completed in October 2013. 500 lineal feet of road, water sewer & storm drainage lines have all been installed.

3.2) Town of Gray – Village Pedestrian Improvements (2011)

- Funded Amount: \$154,000 (2011)
- Funds Expended in Program Year 2011: \$ 89,953
- Funds Expended in Program Year 2012: \$64,047

The Town of Gray installed 750 linear feet of brick sidewalk, street curbing, catch basins, three sets of crosswalks and pedestrian activated crossing signals and handicap “tip-downs” at driveways and curbs. The project was completed in August 2012.

3.3) Town of New Gloucester – Water System in Upper Village

- Funded Amount (2012): \$233,165
- Funds Expended in Program Year 2012: \$68,210

CDBG funds are paying for design and construction engineering services for this \$2.4 million water system. Funding partners include Rural Development, the Maine State Dept. of Environmental Protection and the Town of New Gloucester. Construction began in July 2013, with completion in the spring 2014.

3.4) Town of Windham – South Windham/Little Falls, Gorham - Pedestrian Improvements (2011)

Funded Amount (2011): \$ 80,000
Funds Expended in Program Year 2011: \$ -0-
Funds Expended in Program Year 2012: \$ -0-
Funds Expended post June 30, 2013: \$34,000

Construction began on this long anticipated project on June 10, 2013. As of July 1st the project was 50% complete with final completion by September 1, 2013. The project includes: installation of 9 decorative streetlights, crosswalks, street trees, handicap accessibility improvements, park benches and signs.

3.5) City of Westbrook – Downtown Pedestrian Improvements

- Funded Amount (2011): \$ 70,000
- Funds Expended: \$ -0-

This project has been cancelled. The City returned the 2011 grant funds and will receive a 2013 grant for downtown improvements in conjunction with the construction of a new Bridge Street bridge.

3.6) City of Westbrook – Demolition of Maine Rubber Facility

- Funded Amount (2011): \$125,000
- Funds Expended in Program Year 2012: \$-0-
- Funds Expended post June 30, 2013: \$33,957

Though long delayed, demolition of the Maine Rubber Factory is well underway. Removing ½+ acre of blight downtown is clearing the way for a bright future.

3.7) South Portland Infrastructure and Public Facilities Projects

3.7.1) Mill Creek Park Improvements Phase I

- Funded Amount (2011): \$220,123
- Funds Expended in Program Year 2012: \$220,123

Phase I of major improvements and revitalization of a public park in the Knightville/Mill Creek neighborhood have been completed. Improvements included: re-construction of walking paths, retaining walls, park water main and drainage system upgrades, electrical improvements, tree work, and large-scale landscape design and planting services.

3.7.2) Mill Creek Park Improvements Phase II

- Funded Amount (2011): \$152,385
- Funds Expended in Program Year 2012: \$70,948

Phase II improvements to Mill Creek Park include pond reclamation, an enhanced entrance, new pond fountain, electrical improvements, an improved veteran's memorial, additional landscaping, stonework, and pathways. This work is well underway and will be completed in fall 2013.

3.7.3) Knightville Sidewalk Reconstruction, Phase I

Funded Amount (2010): \$306,987
Funds Expended in Program Year 2010: \$28,961
Funds Expended in Program Year 2011: \$172,923
Funds Expended in Program Year 2012: \$82,151

This project was the first phase of a 2-phase sidewalk and combined sewer separation project in Knightville/Mill Creek. The project required coordination between multiple city departments, the Portland Water District and Unitil. Phase I was completed fall of 2011 with the installation of new sidewalks in 2 project areas. Unexpended funds represent retainage on the project, to be paid out fall 2013.

3.7.4) Knightville Sidewalk Reconstruction, Phase II

- Funded Amount (2012): \$125,000
- Funds Expended in Program Year 2012: \$125,000

Phase II of the Knightville Sidewalk project began spring 2012 and completed in June 2013. The project included: extensive replacement of sidewalks including accessibility improvements, installation of street lighting fixtures, and re-design of the Legion Square traffic circle. Pedestrian safety and accessibility has greatly improved in the area as a result of the project.

3.7.5) Legere Park Improvements

- Funded Amount (2011): \$21,759
- Funds Expended in Program Year 2011: \$ 5,745
- Funds Expended in Program Year 2012: \$14,754

Legere Park in Knightville includes a playground, basketball court, and a wide expanse of open space. The improvements involved resurfacing of the basketball court, replacement of the basketball post and backboard and installation of new benches. Work began spring 2012 and was completed in June 2013.

3.7.6) High & Sawyer Street Park

- Funded Amount (2009): \$56,247
- Funds Expended in Program Year 2011: \$ 6,604
- Funds Expended in Program Year 2012: \$49,643

The High/Sawyer Street Park is a pocket-park consisting almost entirely of a basketball court. Improvements included resurfacing of the basketball court, new fence, and landscaping around the edges of the court. The project was completed in November 2012 with final payment July 2013 after determination that the landscaping was satisfactory and hardy.

3.7.7) Hutchins School Renovations

Funded Amount (2009): \$138,090

- Funds Expended in Program Year 2009: \$24,539
- Funds Expended in Program Year 2010: \$ 2,649
- Funds Expended in Program Year 2011: \$76,143
- Funds Expended in Program Year 2012: \$ 6,874

The Hutchins School is a municipally-owned building, eligible for listing on the National Register, located in the Ferry Village neighborhood. The project's goal is architectural restoration of the building's exterior. Renovations completed include repair or replacement of damaged/rotting fascia, architectural details, and sills. Remaining work includes exterior repainting to be completed by November 2013.

3.8) Town of Bridgton Infrastructure and Public Facilities Projects

3.8.1) Sewer System Inflow and Infiltration

- Funded Amount (2010): \$98,000
- Funds Expended in Program Year 2010: \$ 8,156
- Funds Expended in Program Year 2011: \$25,955
- Funds Expended in Program Year 2012: \$ 1,304

Work will begin in late August, 2013 on the final portion of this sewer inflow and infiltration remediation project.

3.8.2) Depot Street Sidewalks

- Funded Amount (2012) \$137,000

Engineering work will begin on this project fall 2013, with construction in spring/summer 2014.

3.8.3) Rufus Porter Museum

- Funded Amount (2011) \$24,000

While funds have not yet been drawn down, work is progressing on the historic preservation/restoration of the Webb House in downtown Bridgton. The first phase of the project will conclude in late fall 2013.

3.8.4) Bridgton Historical Society

- Funded Amount (2011) \$13,171
- Funds Expended in Program Year 2012: \$13,171

Restoration of the exterior of the Bridgton Historical Society building on Gibbs Avenue is completed.

4.0) Goal: Provide Access to Public Services
Actions: Funding For Recreation Programming, Bus Passes, Senior Programs, Education, Domestic Violence Case management, and Trauma Intervention.

4.1) Recreation Programming, Adults with Developmental Disabilities Center for Therapeutic Recreation (County-Wide)

- Funded Amount (2012): \$6,000
- Funds Expended in Program Year 2012: \$6,000

The program provided aquatic recreation sessions to 12 clients from the communities of: Falmouth (2), Gorham (1), South Portland (4), Scarborough (2), Westbrook (1), Windham (1) and Yarmouth (1).

4.2) Elder Medicare Education Services

Town of Gorham (lead community) & City of Westbrook - Contract with Southern Maine Agency on Aging

- Funded Amount (2012): \$34,739
- Funds Expended in Program Year 2012: \$34,739

Confusion about Medicare benefits among new Medicare enrollees is common. This program provides three services: Group sessions for new enrollees; individual counseling for new or recently enrolled Medicare recipients and; training of seniors (or "pre-seniors") to assist future or recent Medicare recipients. The 2012 program provided services to 478 seniors with households saving hundreds and in at least a few instances- thousands of dollars a year. 1,368 hours of Medicare benefits counseling services were provided.

4.3) Domestic Violence, Case Management Services

Towns of Cape Elizabeth (lead community) & Casco, Gorham, Gray, Naples, Scarborough, Standish, Raymond - Contract with Family Crisis Services

- Funded Amount: \$9,213 (2011); \$50,260 (2012)
- Funds Expended in Program Year 2012: \$48,280

Case management services in conjunction with local Police Departments. This activity serves the towns of Cape Elizabeth, Casco, Gorham, Gray, Naples, Scarborough, Standish, and Raymond. Cape Elizabeth serves as the "lead" community for administrative purposes. 353 new clients were served in 2012 with funds reallocated from their 2011 grant and a \$50,260 grant for PY 2012.

4.4) Funding for Food Deliveries to Food Pantries

Towns of Casco & Naples - Contract with Wayside Food Services & Good Shepherd Food Bank

- Funded Amount (2011): \$8,000
- Funds Expended in Program Year 2011: \$2,800
- Funds Expended in Program Year 2012: \$5,200

For years, individual volunteers from the Lakes Region would drive their own vehicles to Portland to procure food for pantry distribution. This 2011 program provided funds for a Wayside Food Programs truck to deliver to 3 pantries in Casco and Naples. After December 31, 2012, Good Shepherd Food Pantry took over deliveries. 830 low-income clients visited the enhanced pantries during Program Year 2011, and 166 new clients visited in 2012.

4.5) **South Portland Public Service Activities**

4.5.1) English as a Second Language ("21 Club")

- Funded Amount (2012): \$8,000
- Funds Expended in Program Year 2012: \$8,000

The 21st Century Community Learning Program, or the “21 Club,” is an after-school at three South Portland elementary schools. The program has 4 goals: (1) improving achievement in literacy and math; (2) improving health, wellness and social skills; (3) expanding participation in the arts and deepening understanding of America’s multi-cultural society; (4) improving parent participation in their children’s education. The focus for 2012 was science instruction. 21 Club served 73 children, 95% from low/moderate income households.

4.5.2) Recreation Scholarship Program

- Funded Amount (2012): \$5,000
- Funds Expended in Program Year 2012: \$5,000

15 children received full or partial scholarships to participate in South Portland’s summer recreation programs. All the children were from extremely low-income households.

4.5.3) Dept. of Transportation - Bus Pass Program

- Funded Amount (2012): \$2,242
- Funds Expended in Program Year 2012: \$2,242

The funds provided free bus passes to help 288 low/moderate income residents ride to work, medical appointments, school and shopping. South Portland Bus Service worked with the South Portland School Dept., General Assistance Office, and organizations whose clients use public transportation to target those most in need.

4.5.4) Southern Maine Agency on Aging – Meals-on-Wheels

Funded Amount (2012): \$10,000
Funds Expended in Program Year 2012: \$10,000

Southern Maine Agency on Aging’s (SMAA) nutrition assistance program provided 19,714 meals to 487 participants the past program year. The core of the nutrition assistance program is Meals-On-Wheels, which delivered 13,698 meals to 305 homebound seniors. SMAA provided 5,542 units of bulk food from the Commodity Supplemental Food Program, and 474 vouchers for the dining-out, “As You Like It”, program at participating local eateries. 198 new seniors and disabled individuals joined the program in 2012.

4.5.5) Redbank Neighborhood Hub– Personnel

Funded Amount (2012): \$15,001
Funds Expended in Program Year 2012: \$15,001

These funds pay for staff at the Redbank Neighborhood Hub. The Hub, managed by Opportunity Alliance, serves as a “community builder” in the Redbank neighborhood.

The Hub serves as an information repository with staff assisting residents in navigating and identifying beneficial resources. The Resource Hub is staffed 35 hours a week.

4.5.6) Community Counseling Services - Trauma Intervention Program

Funded Amount (2012): \$5,000
Funds Expended in Program Year 2012: \$5,000

The Trauma Intervention Program (TIP) provides counseling services in South Portland's low/income neighborhoods in the aftermath of a traumatic event such as unexpected death, burglary, assault, or motor vehicle accident. Trained volunteers providing emotional support and guidance in the aftermath of a traumatic event allow Police & Fire personnel to focus on their primary duties. 58 residents of the City's low/moderate income neighborhoods were served.

4.5.7) Domestic Violence, Case Management Services Family Crisis Services: Enhanced Police Intervention Collaborative (EPIC)

- Funded Amount: \$5,000
- Funds Expended in Program Year 2012: \$5,000

This activity provided 130 new individuals with domestic violence counseling services. The EPIC staff made a total of 189 follow-up visits to domestic violence victims in 2012.

4.5.8) Emergency Heating Assistance

- Funded Amount (2012): \$5,000
- Funds Expended in Program Year 2012: \$5,000

This activity provided emergency home heating oil to low-income households in the City of South Portland. 1,492 gallons of one-time emergency heating oil was distributed to 15 low-income households facing no-heat emergencies. 37 individuals benefited including 15 children.

4.5.9) Nutritional Assistance for Food Insecure Children Skillin Elementary School PTA – Backpack Program

Funded Amount: \$3,000
Funds Expended in Program Year 2012: \$3,000

This activity provides backpacks of food for children of low-income families at the Skillin School. The children receive free or reduced lunch during school weeks and have been identified by school personnel as "food insecure" on weekends and school breaks. 24 income-qualified households received backpacks of food each Friday during the school year.

4.6) **Bridgton Public Service Activities**

4.6.1) Emergency Heating Assistance

- Funded Amount (2012): \$1,953
- Funds Expended in Program Year 2012: \$1,953

Six low-income households received emergency heating assistance of approximately 100 gallons each. These funds augment those raised by local businesses and community members.

4.6.2) Food Pantry Delivery – Wayside Food Pantry & Good Shepherd Food Bank

- Funded Amount (2012): \$1,500
- Funds Expended in Program Year 2012: \$1,500

54 households benefited from the Bridgton Food Pantry during the 2012 program year.

Wrap-Up

The entire Consolidated Annual Performance Evaluation Report (the “CAPER”) is available for your review. It will be posted on the Community Development Program website by September 1st.

HOUSING REHABILITATION REPORT

ALPHA ONE - CRITICAL ACCESS RAMP PROGRAM

July 1, 2012 - June 30

Program Year #6

Town	Owner Race	FHH	Elderly	Disabled	H.H. Size	H.H. Income	Date Completed	Units	CDBG Committed	CDBG Expended	Sub-Total Project Cost	Proj. Admin	Total Proj. + Admin.	\$ Leveraged	% CDBG
Standish	White	0	2	1	2	LI	12/18/2012	1	7,171.73	7,171.73	6,155.99	1,015.74	7,171.73	0.00	100.00%
Standish	White	1	0	1	2	ELI	10/29/2012	1	4,460.27	4,460.27	3,574.01	886.26	4,460.27	0.00	100.00%
Totals		1	2	2	4			2	\$11,632.00	\$11,632.00	\$9,730.00	\$1,902.00	\$11,632.00	\$0.00	100.00%
ELI	Extremely Low Income														
VLI	Very Low Income														
LI	Low Income														

OPPORTUNITY ALLIANCE - HOUSING REHABILITATION PROGRAM

July 1, 2012 - June 30, 2013

Program Year #6

Town	Project Name	Owner's Race	Female Hd/Hshld	Elderly	Lead	H.H. Size	H.H. Income	Date Completed	Units FY12	CDBG \$ Committed	CDBG \$ Expended	CDBG Admin.	Total CDBG Project Cost	Amount Leveraged	Percentage CDBG
Bridgton	Bridgton 1	White	1	0	No Disturb	1	ELI	1/22/2013	1	2,600.00	2,600.00	458.82	3,058.82	0.00	100%
Gorham	Gorham 1	White	0	0	1990	4	ELI	11/30/2012	1	4,300.00	4,300.00	758.52	5,058.52	1,775.00	74%
Yarmouth	Yarmouth	White	1	0	No Disturb	2	ELI	11/7/2012	1	4,936.45	4,936.45	963.87	5,900.32	3,978.68	60%
Windham	Windham 1	White	0	0	1997	2	LI	10/10/2012	1	4,100.00	4,100.00	723.53	4,823.53	0.00	100%
Bridgton	Bridgton 2	White	1	1	No Disturb	1	ELI	11/19/2012	1	1,950.00	1,950.00	344.12	2,294.12	0.00	100%
Standish	Standish 1	White	1	0	No Disturb	2	ELI	4/8/2013	1	4,665.00	4,665.00	823.23	5,488.23	3,166.68	100%
Bridgton	Bridgton 3	White	0	0	No Disturb	1	ELI	1/8/2013	1	1,991.00	1,991.00	351.35	2,342.35	0.00	100%
Gorham	Gorham 2	White	0	0	No Disturb	4	LI	4/30/2013	1	6,886.00	6,886.00	1,530.00	8,416.00	0.00	100%
Standish	Standish 2	White	0	2	No Disturb	2	VLI	2/7/2013	1	3,795.00	3,795.00	669.70	4,464.70	1,930.00	100%
N. Gloucester	N. Gloucester	White	1	0	No Disturb	3	VLI	10/12/2012	1	12,485.00	12,485.00	2,203.22	14,688.22	0.00	100%
Sebago	Standish 3	White	0	0	1979	5	LI	5/13/2013	1	3,450.00	3,450.00	609.00	4,059.00	0.00	100%
Westbrook	Westbrook 1	White	1	1	No Disturb	3	VLI	2/21/2013	1	4,850.00	4,850.00	855.87	5,705.87	1,865.46	75%
Bridgton	Bridgton 4	White	0	0	No Disturb	2	ELI	11/14/2012	1	2,700.00	2,700.00	476.47	3,176.47	2,631.00	55%
Naples	Naples	White	1	0	1985	1	VLI	11/27/2012	1	2,100.00	2,100.00	370.59	2,470.59	0.00	100%
Orrs Island	Harpwell	White	0	1	1978	1	ELI	6/18/2013	1	5,000.05	5,000.05	532.31	5,532.36	0.00	100%
Windham	Windham 2	White	1	0	No Disturb	2	LI	10/8/2012	1	19,335.00	19,335.00	3,412.04	22,747.04	0.00	100%
Westbrook	Westbrook 2	Black	0	0	No Disturb	7	ELI	4/11/2013	1	5,400.00	5,400.00	953.00	6,353.00	0.00	100%
Windham	Windham 3	White	1	0	No Disturb	1	VLI	9/20/2012	1	31,781.50	31,781.50	5,608.48	37,389.98	0.00	100%
Harrison	Harrison	White	0	0	1983	4	LI	11/28/2012	1	2,825.00	2,825.00	441.18	3,266.18	0.00	100%
Gray	Gray	White	0	0	1978	6	VLI	10/19/2012	1	2,350.00	2,350.00	414.70	2,764.70	2,631.00	51%
Totals			9	5		54			20	\$127,500.00	\$127,500.00	\$22,500.00	\$150,000.00	\$17,977.82	89%

ELI Extremely Low Income

VLI Very Low Income

TOWN OF SEBAGO - ELDER HOUSING REHABILITATION & WEATHERIZATION PROGRAM

July 1, 2012 - June 30, 2013

Program Year #6

Town	Project Name	Owner Race	Female Head/Hshld	Elderly	Disabled	H.H. Size	H.H. Income*	Date Completed	Completed Units FY12	CDBG \$ Committed	CDBG \$ Expended	Sebago Proj. Admin.	Sebago In-Kind	Percentage CDBG
Sebago		White	0	1	0	3	VLI	12/1/2012	1	6,250.00	6,250.00	10 hours	10 hours	100.00%
Sebago		White	1	1	0	1	VLI	6/1/2013	1	6,801.42	6,801.42	5 hours	5 hours	100.00%
Totals			1	2	0	4			2	\$13,051.42	\$13,051.42	15 Hours	15 Hours	100.00%

VLI = Very Low Income

CITY OF SOUTH PORTLAND - HOUSING REHABILITATION & WEATHERIZATION PROGRAM

July 1, 2012 - June 30, 2013

Program Year #6

Neighborhood	Project Name	Owner's Race	Female Hd/Hshld	Elderly	Lead	H.H. Size	H.H. Income	Date Complete	Units FY12	CDBG \$ Committed	CDBG \$ Expended	CDBG Admin.	Total Project Cost	Amount Leveraged	Percentage CDBG
Arbutus Avenue	63 Arbutus Ave	White	0	2	Exempt	2	LI	10/31/2012	1	110.00	110.00	0.00	110.00	0.00	100%
Highland Avenue	775 Highland Ave	White	0	1	Exempt	1	ELI	1/24/2013	1	137.50	137.50	0.00	137.50	0.00	100%
Mussey Street	44 Mussey St	White	0	0	Exempt	1	ELI	1/12/2013	1	192.50	192.50	0.00	192.50	0.00	100%
BonnyBank Terrace	52 Bonny Bank Ter.	White	0	0	Exempt	4	LI	2/13/2013	1	137.50	137.50	0.00	137.50	0.00	100%
Ocean Street/Harbor F	18 Ocean St (113 Harbor Place Condos)	White	1	1	Exempt	1	ELI	10/24/2012	1	2,578.96	2,578.96	0.00	4,992.92	2,413.96	52%
Highland Avenue (2)	152 Highland Ave	White	0	0	Exempt	4	ELI	1/24/2013	1	220.00	220.00	0.00	220.00	0.00	100%
Lowell Street	33 Lowell St	White	1	0	Exempt	2	ELI	6/28/2012	1	5,448.00	5,448.00	0.00	5,448.00	0.00	100%
Site Inspections 2011	Site Inspections 2011	White	0	0	Exempt			10/31/2012		192.50	192.50	0.00	192.50	0.00	100%
Totals			2	4		15			7	\$9,016.96	\$9,016.96	\$0.00	\$11,238.42	\$2,413.96	82%

ELI - Extremely Low Income

VLI - Very Low Income

LI - Low Income

**HOME Consortium Funds
Home Ownership Program
July 1, 2012 - June 30, 2013**

Owner/Project Address	Project Number	AMI %	Owner Race/Gender	Units Committed FY13	Date Closed	Date Completed	Completed Units FY13	HOME \$ Committed FY13	HOME \$ Spent	Total Project Cost	Amount Leveraged	Percent HOME
New Gloucester	QQ1204	40%	White/Fe	0	04/24/12	9/13/2012	1		\$30,000.00	\$200,738.00	\$170,738.00	0.00%
Gray	QQ1212	25%	Black/M&Fe	0	09/07/12	9/7/2012	1	\$0.00	\$22,688.00	\$196,868.00	\$174,180.00	0.00%
Gorham	QQ1301	74%	White/Fe	1	07/31/12	7/31/2012	1	\$30,000.00	\$28,000.00	\$206,304.41	\$178,304.41	
Westbrook	QQ1303	29%	Asian/M&Fe	1	4/13/2013	4/13/2013	1	\$30,000.00	\$30,000.00	\$216,723.96	\$186,723.96	
Westbrook	QQ1304	74%	Black/M&Fe	1	06/23/13	6/23/2013	1	\$30,000.00	\$13,500.00	\$101,500.00	\$88,000.00	
Gorham	QQ1305	42%	White/M&Fe	1	ongoing	ongoing	0	\$30,000.00	0	0	\$0.00	
	Total			4			5	\$120,000.00	\$124,188.00	\$922,134.37	\$797,946.37	13.01%
Funds Committed Under Previous Program Year - Expended During This Program Year												

HOME Consortium Funds												
Housing Rehabilitation Program												
July 1, 2012 - June 30, 2013												
Owner/Project	Project	AMI	Owner	Units	Date	Date	Completed	HOME \$	HOME \$	Total	Amount	Percent
Address	Number	%	Race/Gender	Committed FY13	Closed	Completed	Units FY13	Committed FY13	Spent	Project Cost	Leveraged	HOME
Standish	QP1217	58%	White/M&Fe	0	6/22/2012	8/27/2012	1	\$0.00	\$17,364.88	Previously reported	\$0.00	100%
South Portland	QP1301	22%	Asian/M&Fe	1	7/27/2012	9/18/2012	1	\$27,619.00	\$27,619.00	\$27,619.00	0.00	100%
West Baldwin	QP1302	44%	White/M&Fe	1	8/15/2012	9/28/2012	1	\$12,038.69	\$12,038.69	\$12,038.69	0.00	100%
Scarborough	QP1303	72%	White/M&Fe	1	9/25/2012	12/20/2012	1	\$13,332.19	\$13,332.19	\$13,332.19	0.00	100%
South Portland	QP1304	71%	White/M&Fe	1	9/25/2012	11/14/2012	1	\$18,251.38	\$18,251.38	\$18,251.38	0.00	100%
Naples	QP1305	25%	White/Fe	1	11/11/2012	12/5/2012	1	\$18,027.19	\$18,027.19	\$18,027.19	0.00	100%
Falmouth	QP1306	64%	White/Fe	1	11/23/2012	12/14/2012	1	\$11,027.19	\$11,027.19	\$11,027.19	0.00	100%
South Portland	QP1308	76%	White/M	1	01/09/13	5/17/2013	1	\$24,016.19	\$24,016.19	\$24,016.19	0.00	100%
Gorham	QP1309	27%	Black/M&Fe	1	01/10/13	3/12/2013	1	\$14,765.38	\$14,765.38	\$14,765.38	0.00	100%
Gorham	QP1310	38%	White/M&Fe	1	02/22/13	3/29/2013	1	\$16,186.88	\$16,186.88	\$16,186.88	0.00	100%
Standish	QP1311	61%	White/M&Fe	1	02/11/13	3/1/2013	1	\$8,423.88	\$8,423.88	\$8,423.88	0.00	100%
Standish	QP1312	58%	White/M	1	01/31/13	2/20/2013	1	\$10,434.69	\$10,434.69	\$10,434.69	0.00	100%
South Portland	QP1313	43%	White/Fe	1	2/5/2013	4/24/2013	1	\$17,716.54	\$17,716.54	\$17,716.54	0.00	100%
Windham	QP1314	73%	Black/M&Fe	1			0	\$10,640.00	53.08	\$10,640.00	0.00	
South Portland	QP1315	40%	White/Fe	1			0	\$15,000.00	\$8.54	\$15,000.00	0.00	
South Portland	QP1316	32%	White/Fe	1			0	\$18,000.00	\$8.54	\$18,000.00	0.00	
Brunswick	QP1317	74%	White/Fe	1			0	\$15,000.00	\$0.00	\$15,000.00	0.00	
Scarborough	QP1318	77%	White/M&Fe	1			0	\$15,000.00	\$0.00	\$15,000.00	0.00	
	Total			17			13	\$265,479.20	\$209,274.24	\$265,479.20	\$0.00	100.00%
Funds Committed Under Previous Program Year - Expended During This Program Year												