



NEWS FROM DOWN UNDER

Volume IV, Issue XII

December 2011

County of Cumberland

Emergency
Management
Agency

(207) 892-6785

Fax (207) 892-8617

Directory:

Topics and Presenters	1
Communication Leader	2
HSEEP Course.....	2
FEMA IS-552 Public Works	3
Annual Tier 2 Workshops	3
Exercise Schedule 2012.....	3
Hospital Evacuation	4
Plan for your Pets.....	4
Homeland Security Grant	5
Maine Prepares Tips	5
FEMA IS-29 PIO Awareness.....	5
Meetings.....	5
Training Opportunities.....	6
Important Links	7
Communications Test.....	7
CCEMA Staff	7

Public Safety, Emergency Management and Allied Organizations are invited to submit articles, events, training opportunities and news. David B. Feeney, feeney@cumberlandcounty.org



Topics and Presenters Sought for Preparedness Conference

The 4th Annual Maine Partners in Emergency Preparedness Conference will be held Tuesday and Wednesday, April 24 and 25, 2012 at the Augusta Civic Center, Augusta, Maine. Conference organizers are seeking suggestions for workshop topics, and proposals from those interested in conducting workshops at the conference.

Have an Idea for a Workshop!

Workshops are presented at breakout sessions throughout the two days of the conference. The sessions typically are about 90 minutes long, and include subjects affecting the many audiences at the Conference.

Topics may be presented in a variety of ways. In previous conferences, presentation styles have ranged from "Lessons Learned" from exercises and events, to traditional classroom presentation, to panel discussions with experts in a particular subject.

The Conference is part of the "Maine Prepares" initiative, which focuses on emergency preparedness for a range of audiences.

- Home and Family, including advocates for those with functional and access needs
- Schools, from preschool to university
- Business, large and small

- Communities, encompassing public officials, emergency managers and responders
- Private Non-Profit Organizations, including advocacy groups, volunteer teams and service groups.

Some guidelines for topic proposals:

- Topics should address the interests of one or more of the groups referenced above
- Presentations must not feature **any** promotional content for any commercial enterprise
- No materials promoting the presenter or a particular commercial interest may be distributed or displayed
- Submitters are free to propose more than one topic
- The Conference Committee will review all proposals and may contact submitters for more information. The Committee also reserves the right to solicit presentations through other avenues.

The annual Maine Partners in Emergency Preparedness Conference grew out of the State Emergency Response Commission (SERC) popular annual Hazardous Materials (Hazmat) Conference. In the spirit of "all hazard preparedness", in 2009 MEMA expanded this platform to address the full spectrum of hazards in Maine, as well as to involve

(Continued on Page 6 - 4th Annual Conference)

Emergency Management

Emergency management is the managerial function charged with creating the framework within which communities reduce vulnerability to hazards and cope with disasters.

Communications Unit Leader Course (COML Type III)

January 3, 4, 5, 2012; Hampden, Maine

Course Description:

The Maine Emergency Management Agency will be conducting the All-Hazards Type III Communications Unit Leader (COML) Class is available to provide DHS approved National Incident Management System (NIMS) compliant Communications Unit Leader (COML) instruction to ensure that every state/territory has trained personnel capable of coordinating on-scene emergency communications during a multi-jurisdictional response.

Course Objectives:

Identify the functions of the Communications Unit and the duties and responsibilities of the COML.

Arrive at an all-hazards incident properly equipped, gather information to assess the assignment, and begin initial planning activities of a COML.

Plan, organize staff, manage, and demobilize the communications unit in a safe and effective manner to meet the needs of the incident.

- Coordinate with the incident sections, appropriate communications personnel (e.g., communications coordinators), and other agencies to assist in accomplishing the overall incident objectives.
- Design, order, and ensure the installation and maintenance of all communications systems.
- Maintain accountability of assigned communications equipment.
- Maintain accountability of assigned communications equipment.

Target Audience:

The COML class is targeted for all local, regional, state, tribal and federal cross disciplinary emergency response professionals and coordination/support personnel with a communication background. Students will represent NIMS compliant jurisdictions with need to obtain COML training.

Course Location:

The course will be held at the Town of Hampden Public Safety facility in Hampden, ME located at 106 Western Avenue. Classes will run from 8:15 a.m. to 4:30 p.m. daily.

Lunch and breaks will be provided; lodging is available upon qualification please contact MEMA training for prior approval. This class is eligible for reimbursement of backfill/overtime to the sponsoring jurisdiction please contact MEMA Statewide Interoperable Communication Coordinator for questions or further information

How to Apply:

Applications will be accepted via FEMA 119-25-1 training application form available on the MEMA website and emailed or faxed to Mike Grant, STO.

Contact:

Mike Grant, MEMA 207-624-4400
michael.f.grant@maine.gov

Homeland Security Exercise and Evaluation Program (HSEEP)

What is the HSEEP Course: The HSEEP Training Course incorporates exercise guidance and best practices from the HSEEP Volumes. Throughout the course, participants will learn about topics including exercise program management, design and development, conduct, evaluation, and improvement planning.

The HSEEP Training Course is an interactive course that allows participants to share personal lessons learned and best practices while gaining practical experience. In addition to the instructor-led course presentations, the course includes small group activities, videos, and group discussions. The course also provides overviews of HSEEP-related initiatives such as technology (e.g., the HSEEP Toolkit) and capabilities-based planning (e.g., Target Capabilities List [TCL]). This blended approach will give participants hands-on experience that readily translates to real-world exercise skills. Activities include creating exercise documentation, conducting exercise planning conferences and briefings, and practicing exercise evaluation.

The course has been developed by the U.S. Department of Homeland Security (DHS) using input from Federal partners, subject matter experts (SMEs), and State and local representatives. HSEEP is a capabilities-based exercise program that includes a cycle, mix, and range of exercise activities of varying degrees of complexity and interaction. The purpose of HSEEP is to build self-sustaining exercise programs and provide a standardized methodology for designing, developing, conducting, and evaluating all exercises.

(Continued on Page 3—HSEEP)

FEMA Independent Study IS-552: The Public Works Role In Emergency Management

Can be found at:

<http://training.fema.gov/EMIWeb/IS/is552.asp>

IS-552 - The Public Works Role in Emergency Management

Course Description

This course provides an introduction to the role of Public Works departments in community emergency management. The training is intended to help communities improve their emergency management efforts regarding the functions of public works agencies prior to, during, and after disasters.

Course Objectives

After completing this course, you should be able to:

- Define the roles of local, state, and federal governments as they relate to an understanding of what agency/locale will have authority and responsibility.
- Develop administrative practices and procedures.
- State the importance of effective communication.
- Identify the components that make up the emergency response system.
- Prepare an after-action evaluation and review.

Primary Audience

Public works professionals, urban planners, local government officials, elected officials.

Prerequisites: None Course Length: 2 Hours CEUs: .2

Tier 2 Reporting Workshops

January 11, 2012—Brewer, Maine—Jeff's Catering

January 18, 2012—Augusta Civic Center

February 1, 2012—Portland—Fireside Inn & Suits

3-hour workshops for facilities required to report extremely hazardous substances (EHS) and/or hazardous materials above threshold reporting quantities. 0830 to 1130 hours

Registration: MEMA Fax 207-287-1378 or email your registration information to: maine.serc@maine.gov

Register early or at least 10 days prior to scheduled date. Attendee's Name, Company/Address, Phone, Email, and Name and Date of Workshop Attending

HSEEP

Continued from Page 2:

When: January 18-20, 2012

Target Audience: Individuals involved in exercise programs and/or exercise design, development, conduct, control, evaluation, and improvement planning are encouraged to attend.

Participant Preparation: Participants will need a basic knowledge of exercise design and HSEEP terminology. Therefore, participants are required to complete the Independent Study (IS)-120.A, An Introduction to Exercises before attending the HSEEP Training Course. It should take approximately 3-5 hours to complete.

Location: <http://training.fema.gov/EMIWeb/IS/IS120A.asp>

Course Location: The course will be held at the Maine Emergency Management Agency (MEMA). We are located at 45 Commerce Drive, Augusta, ME. Classes will run from 8:15 a.m to 4:30 p.m. Wednesday and Thursday, and 8:15 a.m. to 1:00 p.m. Friday. Lunch will be provided.

To register, please fill out a FEMA training form <http://training.fema.gov/Apply/119-25-1%20Previously%20FF75-5.pdf> and fax or e-mail it to:

Jeremy Damren or Mike Grant 207-287-3178 (fax)
jeremy.damren@maine.gov 207-624-4410 (telephone)

Contact: Jeremy Damren, MEMA 207-624-4400

Exercise Schedule

- **April 12, 2012, Thursday**

CCEMA Hurricane Orientation Workshop

Location: Portland—PWD Nixon Training Center

Contact: D.B. Feeney, CCEMA (207) 892-6785

- **May 3, 2012, Thursday**

Cumberland County Hurricane Tabletop Exercise

Location: Portland—PWD Nixon Training Center

Contact: D.B. Feeney, CCEMA (207) 892-6785

- **Summer 2012**

Portland International JetPort Functional Exercise

Contact: Deputy Chief Dave Pendleton—Portland

- **Fall 2012**

Monson Chemical Full Scale Exercise

Contact: Deputy Chief Stephen Fox—South Portland

FEMA Training Form 119-25-1 (Aug 2010) (previously 75-5)
may be downloaded from: www.maine.gov/mema
(Tabs: <Programs> <Training> <Training Application>)

Hospital Evacuation: Principles and Practices

The American College of Emergency Physicians is proud to announce the release of its newest training, Hospital Evacuation: Principles and Practices. The training can be found at:

<http://tinyurl.com/hospitalevacuation>

Healthcare facilities must be ready to tackle anything that comes their way. In times of disaster, natural or technological, they must remain open, operational, and continue carrying out their functions. When the situation escalates to a level that endangers the health and/or safety of the facility's patients, staff, and visitors evacuation of the endangered areas is necessary. Safety and continuity of care among evacuees during a disaster depend on planning, preparedness, and mitigation activities performed before the event occurs. At the completion of the course, hospitals and other healthcare providers with inpatient or resident beds will have basic training and tools to develop an evacuation plan.

This 90 minute course will take the participant through the stages of preparing for a facility evacuation. It begins by performing an assessment of possible vulnerabilities and the resources available to a facility. Next, the course walks the learner through the development of a functional plan for a healthcare facility, and identification of key personnel positions implemented when a facility evacuates and the roles and responsibilities of each. The course concludes by addressing recovery issues, both plan development and operational.

AWR-214-W: Hospital Evacuation: Principles and Practices

<http://tinyurl.com/hospitalevacuation>

For more information, contact:
Craig Brein MPA, NREMT
EMS and Disaster Preparedness Coordinator
Office: 1-800-798-1822 ext 3289
Fax: 972-580-2816
www.acep.org

This program was supported by the Cooperative Agreement Number 2005-GT-K005, and administered by the U.S. Department of Homeland Security/FEMA. Points of view or opinions in this program are those of the author(s) and do not represent the position or policies of the U.S. Department of Homeland Security/FEMA.

Before a Disaster: Plan for your Pets

FEMA, 12/02/2011

Winsor, CT. — During Tropical Storm Irene and the recent severe storm of October 29-30 resulting in extended power outages, some Connecticut residents chose not to evacuate from their homes fearing they would be separated from their pets. The Department of Emergency Services and Public Protection (DESPP) and the Federal Emergency Management Agency (FEMA) emphasize that during emergency evacuations, leaving pets should be an absolute last resort and encourage owners of pets and livestock to learn about which shelters allow animals during emergencies.

“The likelihood that families and their animals will remain safe in an emergency tomorrow depends on disaster planning done today,” said FEMA Federal Coordinating Officer Stephen M. De Blasio Sr. “So, it’s critical to have an emergency plan in place that includes a fully-stocked animal emergency kit. In the long run it will help bring families some peace of mind as they begin the process of recovery.”

Planning for animal evacuation:

- If you must leave your residence, have a plan for your family pets;
- Go online and locate several "pet-friendly" hotels in and out of your area;
- Identify friends or relatives outside your area where you and your pets can stay;
- If there is a disaster pending, evacuate early with your pets, working animals and livestock; don't wait for a mandatory evacuation order; and
- Animals should have leg bands or tattoos, microchips or identification tags with their name as well as your address and phone number.

Putting together an animal emergency kit:

- Seven days worth of water and food stored with a can opener in a waterproof container;
- Toys, treats and bedding because familiar items may reduce stress for your pet;
- Medications, medical records and your veterinarian's name and telephone number;
- Current photos of you with your family pets;
- Sturdy leashes, harnesses, and/or carriers to move pets safely and securely;

Article Continued on Page 6 -Plan for your Pets

Homeland Security Grants

MEMA administers Homeland Security Grants in Maine. Since 1999, more than \$100 million has been distributed to enhance homeland security and all-hazard preparedness across the State.

Grant funds are administered with the assistance of a multi-jurisdictional, multi-disciplinary review team. Grant priorities have been established in concert with Maine's [Homeland Security Strategy](#).

A grant application period is currently open through December 1, 2011 for [Tribal, County and local jurisdictions](#).

Maine has established a competitive model to distribute funds based on the current strategy and priorities. Those priorities include all-hazard emergency planning including school emergency planning, interoperable communications, training and exercise, public education and awareness and National Incident Management System (NIMS) implementation.

Other Federal Grant Programs:

The US Department of Homeland Security and the Federal Emergency Management Agency sponsor a number of public safety-related grant programs. You may visit their site for a complete list, or our [summary page](#) for an overview of those grants most applicable to Maine. For more information about Maine's Homeland Security grant programs, please [contact us](#).

Maine Prepares Tip

Carbon Monoxide Safety Is Important Outside Your Home As Well As Inside

November 18, 2011

- If you need to warm a vehicle, remove it from the garage immediately after starting it. Do not run a vehicle, generator, or other fueled engine or motor indoors, even if garage doors are open. Make sure the exhaust pipe of a running vehicle is not covered with snow.
- During and after a snowstorm, make sure vents for the dryer, furnace, stove, and fireplace are clear of snow build-up.
- Only use barbecue grills – which can produce CO – outside. Never use them in the home, garage or near building openings.

When camping, use only battery-powered lights in tents, trailers, and motor homes

<http://www.maine.gov/dps/fmo/index.htm>

Daily Tip from: www.Maineprepares.com©

FEMA IS-29

Public Information Officer Awareness

Course Description

This course covers basic information about the role of a State or local Public Information Officer. The goal of this awareness course is to provide an orientation to the public information function and the role of the Public Information Officer (PIO) in the public safety/emergency management environment.

This course is designed for new or less experienced State or local Public Information Officers (PIOs) or those who have this role as a secondary function. It will take approximately 2 and a half hours to complete online.

There are no prerequisites for this course. However, this course will serve as a prerequisite for the 2-day classroom course, G-290 Basic Public Information Officer.

Want more?

EMI offers a full library of Independent Study Courses, at [the EMI website](#): www.training.fema.gov/IS/crslist.asp

Contact:

Michael Grant, MEMA Training Officer
207-624-4400

Meetings

- **NOTE:** There will be no Local EMA Director's Meeting held in December 2011.
- December 20, 2011, 6:30 p.m.
[Cumberland County ARES](#)
Location: CCEMA, Windham, Maine
Contact: Ron Brown, WA1RB
- January 11, 2012, 8:30 a.m.
[Local EMA Director's Meeting](#)
Location: CCEMA, Windham, Maine
- January 11, 2012, 10 a.m. (following EMA meeting)
[Cumberland County IMAT](#)
Location: CCEMA, Windham, Maine
- January 20, 2012, Noon
[Maine-NH Transportation Incident Management](#)
Location: (Tentative in York, Maine—TBD)
Contact: Tom Reinauer, Southern Maine RPC
(207) 324-2952 x 18 www.smrpc.org
- January 26, 2012, 6:00 p.m.
[Mid-Coast ARES/CERT](#)
Location: Topsham, Maine
Mid-Coast Chapter ARC, Community Way
Contact: John Goran, Maine SEC
K1JJS@aarl.net (207) 865-0554
- March 14, 2012, 10 a.m. (following EMA meeting)
[Cumberland County IMAT](#)
Location: CCEMA, Windham, Maine

Training Opportunities

- **Communications Unit Leader Course – COML Type III**

Date: January 3, 4, 5, 2012, 8:15 a.m. – 4:30 p.m.
 Location: Hamden, Maine - Public Safety Facility
 Contact: Mike Grant, MEMA, (207) 624-4400
michael.f.grant@maine.gov
 Registration: Forward FEMA 119-25-1 Form to MEMA

- **Emergency Planning (G235)**

Date: January 10–11, 2012, 8:15a.m.-4:30 p.m.
 Location: Brewer, Maine—Brewer Public Safety
 Contact: Mike Grant, MEMA, (207) 624-4460
 Registration: Forward FEMA 119-25-1 Form to MEMA

- **Annual Tier 2 Reporting Workshops**

Date: January 11, 2012—Brewer, Maine—Jeff's Catering
 Date: January 18, 2012—Augusta Civic Center
 Date: February 1, 2012—Portland—Fireside Inn & Suits
 Registration: See Page 3 For Information

- **IS-100 Incident Command System**

Date: January 16, 2012, 6:00 p.m. – 9:00 p.m. - Part A
 January 23, 2012, 6:00 p.m.—8:00 p.m. - Part B
 Location: North Yarmouth Fire Department
 Contact: David B. Feeney,
feeney@cumberlandcounty.org

- **Homeland Security Exercise and Evaluation Program**

Date: January 18-20, 2012, 8:15 a.m.—4:30 p.m.
 Location: Augusta, Maine—MEMA
 Registration: FEMA 119-25-1 Form to MEMA
 Contact: Jeremy Damren or Mike Grant—MEMA

- **ICS/EOC Interface Course (G191)**

Date: January 25, 2012, 8:15 a.m.—4:30 p.m.
 Location: Bangor Police Training Room, 240 Main Street
 Registration: Forward FEMA 119-25-1 Form to MEMA
 Contact: Mike Grant, MEMA (207) 624-4400

- **IS-700 NIMS, An Introduction**

Date: January 30, 2012, 6:00 p.m. – 9:00 p.m.
 Location: North Yarmouth Fire Department
 Contact: David B. Feeney, CCEMA,
feeney@cumberlandcounty.org

- **Mitigation for Emergency Managers (G393)**

Date: January 31—February 2, 2012, 8:15—4:30 p.m.
 Location: Augusta, Maine—MEMA Classroom
 Contact: Mike Grant, MEMA, (207) 624-4460
 Registration: Forward FEMA 119-25-1 Form to MEMA

Plan for your Pets

(Continued from Page 4)

- Litter, litter box, newspapers, paper towels, plastic trash bags and household chlorine bleach for sanitation; and
- First aid supplies such as cotton bandage rolls, tape, scissors, antibiotic ointment, flea/tick prevention, latex gloves, alcohol, saline solution as well as a pet first aid reference book.

Planning for safe animal transportation:

- Get family pets used to being placed in a carrier or crate;
- Prepare to move birds, snakes, lizards, ferrets and "pocket pets" like hamsters and gerbils in secure cages or carriers;
- Prepare for extreme weather conditions. Include blankets, ice packs, heating pads and a water mister in your kit; and
- Obtain "Pets Inside" stickers at www.ASPCA.org and place stickers on doors or windows with the number and types of pets in your home and a phone number where you can be reached. If time permits, remember to write "Evacuated with Pets" across the stickers if you flee with your pets.

Detailed plans for family pets, working animals and livestock owners are available online at www.Ready.Gov or by calling 1-800-BE READY (1-800-237-3239)

4th Annual Conference

(Continued from Page 1)

an even wider circle of public, private and non-profit partners. At the same time the emphasis on Hazmat was maintained for this important segment of our response community. Session materials from previous conferences can be reviewed at :

www.maine.gov/mema/prepare/conference

The annual conference has proved to be a unique educational and networking opportunity. **Please share your ideas for topics and let us know if you would like to present.**

Share your topic and suggestions at:

maine.gov/mema/prepare/conference/topic_request.html

For Presenters:

maine.gov/mema/prepare/conference/conference_presenter.html

Help make the Fourth Annual the best Maine Partners in Emergency Preparedness Conference to date.

Contact:
 Dwane Hubert/Faith Mayer
 MEMA 207-624-4400

April 24-25, 2012



*Maine Partners in Emergency
 Preparedness Conference*



Important Links

Cumberland County Emergency Management Agency
Home: www.cumberlandcounty.org/EMA

Maine Emergency Management Agency
Home: www.maine.gov/mema
Library: www.maine.gov/mema/mema_library.shtml

Maine Prepares
Home: www.maine.gov/mema/prepare

Federal Emergency Management Agency (FEMA)
Home: www.fema.gov
Training: <http://training.fema.gov>
Grants: www.fema.gov/government/grant/index.shtml
Assistance: www.DisasterAssistance.gov

Domestic Preparedness Support
U. S. Department of Homeland Security www.dhs.gov
NIMS Resource Center <http://www.fema.gov/emergency/nims>
Lessons Learned Information Sharing System
www.llis.gov
Homeland Security Exercise and Evaluation Program (HSEEP)
<http://hseep.dhs.gov>

Center Disease Control
Maine CDC: <http://www.maine.gov/dhhs/boh>
U. S. CDC: <http://www.cdc.gov>
Flu.gov <http://www.pandemicflu.gov>

Southern Maine Regional Resource Center (SMRRC)
Home: www.smrcc.org

Ready America www.ready.gov
National Weather Service—Gray, Maine
www.erh.noaa.gov/gyx

Maine ARES <http://www.maineares.org>
2-1-1 Maine
Home: www.211maine.org

5-1-1 Maine (Maine DOT Travel Information)
Home: www.511maine.gov

American Red Cross of Southern Maine
Home: www.maineredcross.org

PROP
Home: www.wherepeoplecomefirst.org

Southern Maine EMS
Home: www.smems.org

Volunteer Maine
Home: www.volunteermaine.org

Greater Portland Council of Governments (GPCOG)
Home: www.gpcog.org



Monthly Communications Test

December 8, 2011, at 1330 hours.

- Log onto WebEOC
- HAN Notification—1330 hours
- Conference Call—1345 hours
- Radio Check Immediately Following Conference Call

Cumberland County EMA Staff:



DIRECTOR
James E. Budway
budway@cumberlandcounty.org



DEPUTY DIRECTOR
Anne-Marie Brett
brett@cumberlandcounty.org



PLANNER
Bonnie Canfield
canfield@cumberlandcounty.org



PLANNER
David B. Feeney
feeney@cumberlandcounty.org



ASSISTANT PLANNER/LEPC
Eric N. Sawyer, AEM
esawyer@cumberlandcounty.org



PLANNER
Lori J. Roth
roth@cumberlandcounty.org



PROJECT COORDINATOR
Ron Jones
jones@cumberlandcounty.org



THE BUNKER
22 High St
Windham, ME
207.892.6785
(F) 207.892.8617