

Maine
Cumberland County

**CROSS INSURANCE ARENA
BOARD OF TRUSTEES MONTHLY MEETING MINUTES**

**Cross Insurance Arena – Hall of Fame Lounge
1 Civic Center Square, Portland, Maine 04101**

**Wednesday, August 28, 2019
8:00 AM**

Call to Order – 8:10 a.m.

Present:

Board of Trustees: Chair - Sam Surprise, Vice Chair - Thomas Tyler, Jonathan Crimmins, Joe Gray, John Jamieson, Jon Jennings, and William Whitten

Absent

Board of Trustees: Holly Hancock, Steven Webster, Susan Witonis

Spectra Staff:

Melanie Henkes, General Manager, Cross Insurance Arena
Zach Davis, Director of Corporate Partnerships

Cumberland County Staff:

James Gailey, County Manager
Barbara Owens, Executive Assistant

Welcoming of Guests and Introductions

Sam Surprise welcomed all Board of Trustee members, County and Spectra staff.

1. Approval of Minutes of the Wednesday, April 24, 2019 Meeting

Chairman Sam Surprise asked for a motion to approve the Minutes of the Wednesday, April 24, 2019 meeting. Joe Gray made the motion, Thomas Tyler seconded. All Trustees voted unanimously in favor, 5-0. William Whitten did not vote as he was not at the April 24, 2019 meeting.

2. Financial Report – April, May, June & July 2019

3. Event Report – April, May and June 2019

CIA's General Manager Melanie Henkes presented the April, May, June and July 2019 Financial Reports as well as the April, May and June 2019 Event Reports. Chairman Sam Surprise asked for a motion to approve the April, May, June and July 2019 Financial and the April, May and June 2019 Event reports, Trustee William Whitten so moved, Jonathan Crimmins seconded. All Trustees voted unanimously in favor, 7-0.

4. Management Report / Maine Mariner's Report

Melanie Henkes discussed the information on her Management Report / Maine Mariner's Report. Chair Sam Surprise asked for a motion to approve the Management Report/Maine Mariner's Report, Trustee Joe Gray so moved, Jon Jennings seconded. All Trustees voted unanimously in favor, 7-0.

5. Update on Digital Board Sponsorship

CIA's Director of Corporate Partnerships, Zach Davis discussed the update on the Digital Board sponsorship.

6. Review of Financial Incentive Calculation 2018/2019 (per contract)

Cumberland County Manager Jim Gailey discussed at length the Annual Financial Incentive Calculation as outlined in the Management Agreement. Chairman Sam Surprise asked for a motion to approve the Cumberland County Commissioners' acceptance of the 2018-2019 Financial Incentive Fee with the Board's request to review this topic earlier next year. Trustee William Whitten so moved, Joe Gray seconded. All Trustees voted unanimously in favor, 7-0.

7. Other business

There was no other business to be discussed

Adjourn

Chair Sam Surprise asked for a motion to adjourn the meeting. Joe Gray so moved to adjourn the meeting, William Whitten seconded. All Trustees voted unanimously in favor, 7-0. The meeting was adjourned at 9:50 am.