

*Maine*  
**Cumberland County**

**CUMBERLAND COUNTY COMMISSIONERS' MEETING**

**MINUTES**

**April 8, 2019; continued April 11, 2019**

**CALL TO ORDER – 5:30 pm**

**Commissioners in Attendance:**

James Cloutier, Chair  
Neil D. Jamieson, Jr.  
Stephen Gorden  
Susan Witonis

**Staff in Attendance:**

Don Brewer, Human Resources Director  
Kevin Joyce, Cumberland County Sheriff  
Travis Kennedy, Director of Public Affairs  
Alex Kimball, Deputy Manager– Finance & Administration  
Barbara Owens, Executive Assistant/Deputy Clerk  
Dani Spence, CCSO's Accreditation Manager  
Kristin Styles, CDBG Director

The meeting was to be held at 5:30 PM at the Cumberland County Courthouse, Peter Feeney Room, 142 Federal Street, Portland, ME 04101. Due to an unexpected lack of quorum, Commission Chair Cloutier informed all present that that meeting was adjourned until noon on April 11, 2019. Commission Chair Cloutier convened the meeting at 12:00 pm on Thursday, April 11, 2019.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE MINUTES**

County Commission Chair James Cloutier asked for a motion for approval of the Regular Meeting Minutes for March 11, 2019. Commissioner Neil D. Jamieson, Jr., so moved, Commissioner Stephen Gorden seconded the motion. All Commissioners voted unanimously in favor, 4-0.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public

**INFORMATIONAL REPORTS/PRESENTATIONS**

Cumberland County Sheriff Kevin Joyce took the opportunity to introduce Cumberland County's Accreditation Manager Dani Spence and she discussed the Sheriff's Office' accreditation process.

## **CONSENT AGENDA APPROVALS**

- 19-021** Approval of Sheriff's Office Commissions for April 2019
- 19-022** Approval of the Sheriff's Office recommended Fee Changes for F.O.A.A. and Polygraph requests
- 19-023** Ratification of the Annual SAD #6 Contract (August 30, 2019 – June 30, 2020)
- 19-024** Approval of the appointing Town of New Gloucester's Fire Chief Toby Martin as representative to the CCRCC Board of Directors

## **ACTION ITEMS**

- 19-025** Proclamation of National Public Safety Telecommunicators Week – April 14-20, 2019
- 19-026** Proclamation of National Correctional Officers Week – May 5-11, 2019

Commissioner Chair James Cloutier asked for a motion to approve Consent Agenda Items 19-021, 19-022, 19-023 and 19-024 as well as Action Item 19-025 and 19-026. Commissioner Stephen Gorden so moved, Commissioner Susan Witonis seconded. All Commissioners voted unanimously in favor, 4-0. Chair Cloutier read the description of all the items. There was not any discussion on the items.

## **NEW BUSINESS**

- 19-027** 2019 CDBG and HOME Funding Hearing

Commission Chair James Cloutier recognized and conducted a public hearing by introducing Community Development Director Kristin Styles as she shared a summary of the Consolidated Annual Action Plan; including the annual CDBG and HOME funding budgets. This was the first of two public hearings, the second public hearing will be held on Monday, May 13, 2019. No other public comment was given.

Commission Chair James Cloutier asked for a motion to enter into Executive Session pursuant to Title 1 M.R.S.A. § 405(6)A to receive bargaining guidance and also to review the terms of a tentative agreement reached with the Cumberland County Communications Association (CCCA) on a new two-year contract. Commissioner Neil D. Jamieson, Jr., so moved, Commissioner Stephen Gorden seconded at 12:32 pm. All Commissioners voted unanimously in favor, 4-0.

Commission Chair James Cloutier stated that at 12:42 pm the commissioners had concluded their Executive Session business. Commission Chair asked for a motion to come out of Executive Session pursuant to Title 1 M.R.S.A. §405(6)(A) Commissioner Neil D. Jamieson, Jr., so moved, Commissioner Stephen Gorden seconded All Commissioners voted unanimously in favor, 4-0.

**19-028** Approval of a successor two-year contract with Cumberland County  
Communications Association from January 1, 2019 to December 31, 2020.

Commission Chair James Cloutier asked for a motion for approval of the contract described in Item 19-028. Commissioner Neil D. Jamieson, Jr., so moved, Commissioner Susan Witonis seconded. All Commissioners voted unanimously in favor, 4-0.

**OLD BUSINESS**

There are no Old Business Items this month.

**COMMENTS FROM THE COUNTY MANAGER & EXECUTIVE STAFF**

Human Resource Director, Don Brewer, was very pleased to serve in the roll on behalf of County Manager Jim Gailey and Alex Kimball, Deputy Manager – Finance & Administration of whom both are currently on vacation.

**COMMENTS FROM THE COUNTY COMMISSIONERS**

Commissioner Susan Witonis did not have any comments.

Commissioner Stephen Gorden shared the legislature has been very active. Jail funding has been one of the issues and he was very pleased, from his position having attended, that the Committee for Criminal Justice has decided to have a committee of the whole to look at overall jail funding going on into the future which will probably transpire sometime this summer after they close down for the summer meeting which means that that committee itself will actually develop the proposal and they will draw on the resources that they have named which the County Commissioners, and Sheriffs and other people, judiciary branches etc. are a part of it. Commissioner Gorden believes there will be some headway there which is greatly needed.

Commissioner Neil D. Jamieson, Jr. shared that all of those there and those missing attended the Strategic Priorities Retreat meeting at the end of March 18<sup>th</sup>. He felt it was a great session where a lot of creative and good ideas for the future were discussed about how to move the County forward, what areas should we expand into. He thought it was very fruitful and helpful for all of us as we continue to give guidance to our county managers and to set the policy going forward. The only other comment he would have was that as we approach the Easter season that everyone have a happy and wonderful holiday with their families and think of those who are in need and either do not have anyone to have a meal or congregate with or do not have the ability to even feed themselves.

Commissioner Cloutier also shared that he was delighted to hear that someone is going to look at jail funding. And he echoed Commissioner Jamieson's comments on their Strategic Priorities Retreat – felt that everyone joined in enthusiastically. He shared about the ongoing discussion of housing/homeless issues in Cumberland County. That was something that was discussed at length and probably will be something that we will be focusing on with the leadership of our County Manager and a couple of other people as we go

along. He said the primary objective in that planning session was/is always to keep the doors open the next morning and we have done that successfully and hopefully will continue to do that. Spring has finally arrived including the six inches of snow this week. Glad for that.

## **ADJOURN**

Commission Chair James Cloutier asked for a motion to adjourn the meeting. Commissioner Neil Jamieson, Jr., moved to adjourn the meeting, Commissioner Susan Witonis seconded. All Commissioners voted unanimously in favor, 4-0. Meeting adjourned at 12:58 pm

**Next Commissioners' meeting: Monday, May 13, 2019 – in the Peter J. Feeney Conference Room, Cumberland County Courthouse, 142 Federal Street, Portland, ME at 5:30 PM.**