

Maine
Cumberland County

CUMBERLAND COUNTY COMMISSIONERS' MEETING

MINUTES

February 11, 2019

CALL TO ORDER – 5:30 pm

Commissioners in Attendance:

James Cloutier, Chair
Stephen Gorden
Neil D. Jamieson, Jr.
Susan Witonis

Commissioners not in Attendance:

Thomas Coward

Staff in Attendance:

James Gailey, County Manager
Alex Kimball, Deputy Manager – Finance & Administration
Barbara Owens, Executive Assistant/Deputy Clerk
Kristin Styles, Community Development Director
Naldo Gagnon, Cumberland County Deputy Chief
Donald Goulet, Criminal Investigations/Internal Affairs Captain
Scott Stewart, Captain of Patrol Detail

The meeting was held at 5:30 PM at the Cumberland County Courthouse, Peter Feeney Room, 142 Federal Street, Portland, ME 04101

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES

County Commission Chair James Cloutier asked for a motion for approval of the Regular Meeting Minutes for January 14, 2019. Commissioner Susan Witonis, so moved, Commissioner Neil Jamieson, Jr., seconded the motion. All Commissioners voted unanimously in favor, 4-0.

COMMENTS FROM THE PUBLIC

There were no comments from the public

INFORMATIONAL REPORTS/PRESENTATIONS

Director of Public Affairs Travis Kennedy, was not present at the meeting yet added a Legislative Update handout. County Commission Chair James Cloutier asked for a motion for this document to be made a part of the meeting. Commissioner Neil Jamieson, Jr., so moved, Commissioner Stephen Gorden seconded the motion. All Commissioners voted unanimously in favor, 4-0.

CONSENT AGENDA APPROVALS

19-005 Approval of the Sheriff's Office Commissions for February 2019

Commission Chair James Cloutier asked for a motion to approve the Consent Agenda Item 19-005 – approval of the Sheriff's Office Commissions for February 2019. Commissioner Stephen Gorden so moved, Commissioner Neil Jamieson, Jr., seconded. All Commissioners voted unanimously in favor, 4-0

19-006 Award of Bid to Quirk Auto Group of Bangor, Maine for eight (8) Cumberland County Sherriff's Office Public Safety Vehicles.

Commissioner Susan Witonis asked that Item 19-006 be pulled out for discussion. Captain Donald Goulet and Captain Scott Stewart answered all the Commissioners' questions with regard to the bids for the eight (8) CCSO's Public Safety Vehicles.

Commission Chair James Cloutier asked for a motion to approve the Consent Agenda Item 19-006 – Award of the bid to Quirk Auto Group of Bangor, Maine for eight (8) Cumberland County Sherriff's Office Public Safety Vehicles. Commissioner Stephen Gorden so moved, Commissioner Neil Jamieson, Jr., seconded. All Commissioners voted unanimously in favor, 4-0

ACTION ITEMS

There were no Action Items this month.

NEW BUSINESS

19-007 Approval of County's CDBG Applications

Community Development Director Kristin Styles explained the CDBG pre-application and final application submission process. She explained the current Municipal Oversight Committee (MOC) policy on the maximum number of applications that the County is allowed to submit for review. She asked the County Commissioners to recommend an exception to the maximum rule and to allow six applications instead of five to be submitted for review by the MOC. Commissioner Cloutier agreed and suggested to also recommend the MOC review the rational for the maximum rule.

Commissioner Chair James Cloutier asked for a motion to approve the submission of six CDBG applications for review by the MOC. Commissioner Neil Jamieson, Jr., so moved, Commissioner Susan Witonis seconded. All Commissioners voted unanimously in favor, 4-0

19-008 Transferring 2018 year-end Fund Balance to Reserve Account

County Manager Jim Gailey discussed in more detail the list of items that were requesting to be in the set aside Reserve Account. Commission Chair James Cloutier asked for a motion to approve the transferring of the 2018 year-end Fund Balance to the Reserve Account. Commissioner Neil Jamieson, Jr., so moved, Commissioner Susan Witonis seconded. All Commissioners voted unanimously in favor, 4-0

19-009 Amending the January 2019 Non-Union Personnel Policy

County Manager Jim Gailey discussed what the three changes to the Non-union Personnel Policy were: Non-Union Holiday Pay, the use of scented products and Earned Time Leave.

Commission Chair James Cloutier asked for a motion to amend the January 2019 Non-Union Personnel Policy. Commissioner Susan Witonis so moved, Commissioner Neil Jamieson, Jr., seconded. All Commissioners voted unanimously in favor, 4-0

19-010 Setting the 2019 Salary of the Cumberland County Sheriff

The Commissioners may enter Executive Session pursuant to 1 M.R.S.A §405 (6) (A) to discuss the setting of the Cumberland County Sheriff's salary. It is anticipated that a Motion will be made once the Commissioners come out of the Executive Session.

Commission Chair James Cloutier asked for a motion delay entering into Executive Session pursuant to 1 M.R.S.S. §405 (6) (A) to discuss the setting of the Cumberland County Sheriff's salary until the March meeting as Commissioner Thomas Coward was out of State. Commissioner Stephen Gorden so moved, Commissioner Neil Jamieson, Jr., seconded. All Commissioners voted 3 to 1.

OLD BUSINESS

There were no Old Business Items this month.

COMMENTS FROM THE COUNTY MANAGER

County Manager Jim Gailey shared that this past weekend there were close to 7,000 in attendance for the three Maine Mariners' games. There recently was delivery of a new ice deck at the Cross Arena - - it was laid down and cut to specifications and staff is thrilled. He shared that it looks really good.

Jim also reminded the Commissioners of the upcoming facilitated Goal Setting meeting for the Commissioners and the Leadership Team scheduled for Monday, March 18th at the Cross Insurance Arena.

Jim shared that the County's Director of Public Affairs, Travis Kennedy, has been in Augusta and will be in the future discussing the information on the handout received. (i.e., Jail Funding, Browntail Moths, Broadband, Probate and an Emergency Communications Audio Request).

The County Manager shared that Timothy Kortez was recently hired in January as our new Jail Administrator. We are all looking forward to working with him.

Last, Jim Gailey shared that he, Commissioner Stephen Gorden and Deputy Manager of Finance and Administration Alex Kimball will be attending the Freeport Town Council meeting on February 12, 2019 to discuss our 2019 County Budget.

COMMENTS FROM THE EXECUTIVE STAFF

Alex Kimball, Deputy Manager of Finance and Administration shared that the 2019 State Equalized Valuation showed a 6.45% increase over the prior year, which is an unusually large amount.

COMMENTS FROM THE COUNTY COMMISSIONERS

Commissioner Neil Jamieson, Jr., reminded everyone it is the dead of winter and be mindful of the elderly as there is a shortage of fuel oil. He will be participating in Scarborough's annual Fuel Rally for fuel assistance on Saturday, February 16th at the Oak Hill Fire Station. Neil also reminded everyone that sports tournaments are starting up and to be of great sportsmanship.

Commissioner Steve Gorden reminded everyone the 14th is Valentine's Day and we are on our own. Stay in touch with the Legislature being in session – that is what controls our taxes.

Commission Chair Jim Cloutier reminded everyone that on Saturday and Sunday, March 16-17th the STRIVE ROCKS Weekend will be held at the Cross Insurance Arena. He invited everyone to come out and support a great cause!!

ADJOURN

Commissioner Steve Gorden moved to adjourn the meeting. Commissioner Neil Jamieson, Jr., seconded. All Commissioners voted unanimously in favor, 4-0. Meeting adjourned at 6:30 pm

Next Commissioners' meeting: Monday, March 11, 2019 in the Peter J. Feeney Conference Room, Cumberland County Courthouse, 142 Federal Street, Portland, ME at 5:30 PM.