

*Maine*  
**Cumberland County**  
**CUMBERLAND COUNTY COMMISSIONERS' MEETING**

**MINUTES**

**September 12, 2016**

**CALL TO ORDER – 5:30 p.m.**

The Board of Cumberland County Commissioners, Chair Stephen Gorden, Susan E. Witonis, Neil D. Jamieson, Jr., Thomas Coward and Jim Cloutier convened this meeting at 5:30 PM in the Council Chambers of the Scarborough Municipal Building, Scarborough, ME. Also in attendance were County Manager Peter Crichton, Assistant County Manager Jim Gailey, Alex Kimball, Finance Director/Treasurer and Martha Sumner, HR Director.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE MINUTES**

The Regular Meeting Minutes of July 11, 2016 at 5:30 PM.

**Chair Gorden asked for a motion for the approval of the Regular Meeting Minutes. Commissioner Jamieson so moved, Commissioner Cloutier seconded. No discussion was had. All Commissioners voted unanimously in favor, 5-0.**

**COMMENTS FROM THE PUBLIC**

Scarborough Town Manager Tom Hall welcomed the Commissioners and thanked them for coming to Scarborough.

**INFORMATIONAL REPORT**

**16 – 055      Cumberland County Community Development HUD Report –  
Aaron Shapiro**

Cumberland County Community Development Director Aaron Shapiro reviewed the Housing and Urban Development (HUD) report for his program and gave an update on the consolidated annual performance evaluation report. Mr. Shapiro noted to date \$800,000 in matching funds for set-aside communities has been acquired. Commissioner Jamieson noted that the Cumberland County Community Development program, along with Habitat for Humanity, were able to complete a public infrastructure upgrade on Broadturn Road

along with a housing development. He acknowledge Town Manager Hall for his work with that project. Mr. Shapiro concurred.

## **CONSENT AGENDA APPROVALS:**

**The Deputy County Clerk read the Consent Agenda Items.**

- 16 – 056      Approval, Naples Emergency Communications Contract – CCRCC**
- 16 – 057      Approval, Town of Standish Patrol Contract – CCSO**
- 16 – 058      Approval, Town of Harrison Patrol Contract – CCSO**
- 16 – 059      Approval, Town of Gray Patrol Contract – CCSO**
- 16 – 060      Approval, Forfeiture of US currency – CCSO**
- 16 – 061      Approval, Identocard CCCH and Jail – Facilities**
- 16 – 062      Approval, Pavement Repairs EMA/CCRCC – Facilities**
- 16 – 063      Approval, Siemens Industry Contract – Facilities**

**The County Manager concurs with the recommendations for the Consent Agenda Items.**

**Commissioner Jamieson moved to approve the consent agenda items. Commissioner Witonis seconded. All Commissioners voted unanimously in favor, 5-0.**

## **COMMENTS FROM THE COUNTY MANAGER**

County Manager Crichton noted lots of time had been and would be spent on the budget moving forward. He thanked Martha Sumner, Alex Kimball, Jim Gailey and the Department Heads for all of their hard work on the budget. Mr. Crichton noted that Mr. Gailey is engaging very well with the departments and working on great initiatives. He also noted they would be attending the International City/County Management Association (ICMA) conference soon and he hoped to bring something back to share with the County.

## **COMMENTS FROM THE COUNTY COMMISSIONERS**

Commissioner Jamieson expressed how great it was to be hosting the meeting in his home community. He noted he met with constituents in Scarborough, Cape Elizabeth, South Portland and Standish regarding better communication and outreach. He also noted that school had started and asked everyone to be vigilant and aware. Commissioner Jamieson also noted the Community Development Block Grant is a big partnership, the only program of its kind in New England. It's a great way to demonstrate ways county government helps.

Commissioner Witonis thanked Commissioner Jamieson and the Town of Scarborough for hosting the meeting. She noted she looked forward to hosting in other communities.

Commissioner Cloutier was happy to attend the Cumberland County Extension art and annual meeting event. He noted it is the political season and encouraged all to vote, whether it be day of or early!

Commissioner Coward thanked the Town of Scarborough and Town Manager Tom Hall for hosting. He noted on a recent trip through Westbrook, Gorham and Steep Falls he noticed all the sidewalk improvements that the Community Development Block Grant program helped with. They make a really big difference. He also noted participating in a survey from State Representatives on legislative priorities coming up, namely jail funding.

Chair Gorden echoed back to school safety. He also noted the jails and the responsibility the County has for their functioning. Cumberland County is the only nationally certified jail. He noted the County is trying to work with other counties and the State to lower costs. More and more requirements are being placed on the court systems for jail time and the counties have to take the brunt of that.

## **OLD BUSINESS**

There was no old business to discuss.

## **ACTION ITEMS**

### **16 – 064      Approval, Purchase IA/Pro-Blue Team software - CCSO**

**Commissioner Cloutier moved to approve the action item. Commissioner Witonis seconded. All Commissioners voted unanimously in favor, 5-0.**

**Discussion:** County Manager Peter Crichton explained the Pro-Blue Team software was a unique software to help with the jail accreditation program. It allows for tracking services for CALEA. Mr. Crichton recommended approval, though unsure if the program integrated with Spillman.

### **16 – 065      Approval, Renewal of Alliance Medical and Corizon contracts – Finance**

**Commissioner Witonis moved to approve the action item. Commissioner Jamieson seconded. All Commissioners voted unanimously in favor, 5-0.**

**Discussion:** Finance Director Alex Kimball explained Mr. Holzer's time with Corizon was ending and he was phasing out. He noted the contract was up 2.6%, but explained the County get the money back they don't use. The number is reducing, he noted, as the jail population is shrinking. Commissioner Gorden noted the jail is the largest mental health institution, which has an impact on the contract.

### **16 – 066      FY16 County Manager's Preliminary Budget Presentation Vote: Acceptance of County Manager's Preliminary Budget**

**Commissioner Cloutier moved to approve the action item. Commissioner Witonis seconded. All Commissioners voted unanimously in favor, 5-0.**

**Discussion:** County Manager Crichton reviewed the 2017 Preliminary Budget noting a tax increase of 6.99% and revenues down \$450,000. He noted the Cross Insurance Arena operating deficit was lower. The jail had a flat federal boarding rate. The parking garage revenue would be reviewed for a potential increase. He explained to the property owner, this equated to an increase of \$10 a year.

Commissioner Jamieson noted the decrease in jail revenue due to the cut back in State funding. Manager Crichton mentioned the State sent more money than what was budgeted, though still did not adequately funded. Oxford County decided to go elsewhere with their inmates, which resulted in a revenue decrease of

\$800,000 as well.

Commissioner Cloutier noted that changes needed to be made. The budget may have some discomfort now, but it will level out later. He noted that it was great for moral that the Cross Insurance Arena was coming around.

Commissioner Coward thanked everyone for putting together the budget and noted he was looking forward to the process. He recognized the big shift in how counties must handle jails now and the difference in funding for the various sized jails statewide. He noted that the conversations within Cumberland County were very focused on doing what is best for the citizens. As a county we have to pay for what we need, and the jail, while a tall task and big process, has to be paid for.

## **NEW BUSINESS**

There was no new business to discuss.

## **AGENDA PLANNING**

Workshop planning for future dates will be determined later.

## **EXECUTIVE SESSION**

**Chair Gorden asked for a motion to go into Executive Session pursuant to Title 1 MRSA § 405 (6)(D) to discuss a contract matter;**

**Executive Session pursuant to Title 1 MRSA § 405 (6)(C) to consult with the County's Attorney;**

**Executive Session pursuant to Title 1 MRSA § 405 (6)(A) to discuss a personnel matter with appointments to the CIA;**

**and Executive Session pursuant to Title 1 MRSA § 405 (6)(D) to discuss a negotiations matter regarding the Cumberland County Jail.**

**Commissioner Witonis so moved. Commissioner Cloutier seconded. All Commissioners voted unanimously in favor, 5-0.**

**Chair Gorden motioned to move out of Executive Session at 7:00 p.m. Commissioner Jamieson so moved, Commissioner Coward seconded. All Commissioners voted unanimously in favor, 5-0.**

**Chair Gorden noted that no actions would be taken pursuant to the Executive Session.**

## **ADJOURN**

**Motion to Adjourn by Commissioner Cloutier. Commissioner Jamieson seconded. 5-0, unanimous. Adjourned at 7:01 p.m.**

**Next Commissioner's meeting: October 17, 2016 at the Cumberland County Courthouse in the Peter J. Feeney Conference Room at 5:30 PM.**

