

*Maine*  
Cumberland **County**

**CUMBERLAND COUNTY COMMISSIONERS' MEETING**

**MINUTES**

**February 18, 2016**

**CALL TO ORDER – 6:04 p.m.**

The Board of Cumberland County Commissioners, Chair Stephen Gorden, Susan E. Witonis, Neil D. Jamieson, Jr., and Jim Cloutier convened this meeting at 6:04 PM in the Peter J. Feeney Conference Room at the Cumberland County Courthouse. Also in attendance were County Manager Peter Crichton, Alex Kimball, Finance Director/Treasurer and Martha Sumner, HR Director. Absent were Bill Whitten, Assistant County Manager and Thomas S. Coward.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE MINUTES**

The Regular Meeting Minutes of January 11, 2016 at 5:30 PM and the Workshop on January 19, 2016 at 5:30 PM.

**Chair Gorden asked for a motion for the approval of the Regular Meeting Minutes. Commissioner Jamieson so moved, Commissioner Cloutier seconded. No discussion was had. All Commissioners voted unanimously in favor, 4-0.**

**COMMENTS FROM THE PUBLIC**

**INFORMATIONAL REPORT**

There were no Informational Reports.

**CONSENT AGENDA APPROVALS:**

**The Deputy County Clerk read the Consent Agenda Items.**

- 16 – 007      Approval, 2016 TAN Review – Finance**
- 16 – 008      Approval, 2016 Vehicle Bids for Ford Police Interceptor Sedan AWD –  
CCSO**
- 16 – 009      Approval, Baldwin Contract – CCRCC**
- 16 – 010      Approval, Commissioner Gorden to serve on MCCA Risk Pool and  
County Manager to serve as proxy for MCCA Risk Pool**

**The County Manager concurs with the recommendations for the Consent Agenda Items.**

**Commissioner Cloutier moved to approve the consent agenda items. Commissioner Jamieson seconded. No discussion was had. All Commissioners voted unanimously in favor, 4-0.**

## **COMMENTS FROM THE COUNTY MANAGER**

County Manager Crichton noted that he and Chair Gorden had attended a joint committee meeting of Greater Portland Council of Governments (GPCOG) and Cumberland County Government. The purpose of the meeting was to discuss ways on how to formalize the relationship between the County and GPCOG.

He also noted that he and the Chair are working on scheduling an annual retreat for the Commissioners. Details will be forthcoming.

County Manager Crichton also shared with the group, in the absence of Assistant County Manager Bill Whitten, jail funding is still an issue and it's too early in the legislative process to predict the outcome. Mr. Whitten has been up to the legislature and will keep everyone apprised.

## **COMMENTS FROM THE COUNTY COMMISSIONERS**

Commissioner Cloutier expressed congratulations to all the basketball tournament winners. He noted proposals for changes to how solid waste is handled and disposed of were being discussed. Currently the law states its \$1 per pound for municipalities to bring solid waste to EcoMaine. State wants to raise it to \$2. EcoMaine is local and one of the most advanced facilities in the world. It leads in technology and is a state of the art facility. He encouraged municipalities to utilize and support this facility. Chair Gorden asked if the Commissioners should take a position. Commissioner Cloutier agreed and suggested Mr. Whitten lobby for the municipalities, as he's been very effective in Augusta. Commissioner Cloutier noted he just wanted to raise awareness and have everyone keep an eye on this issue.

Commissioner Jamieson noted that he met with folks from Gorham to discuss ways Gorham and the County could interact. It was a good discussion and he was happy with the way municipalities continue to think of ways to collaborate with others. He also gave a shout out to all sports tournaments occurring.

Commissioner Witonis noted the past few events at the Cross Insurance Arena did very well and were very well attended. The Pirates are continuing to win and draw good crowds. She asked for continued support of the Cross Insurance Arena.

Chair Gorden also noted the GPCOG meeting, noting that tax assessment seems to be a service that could very well happen given need. He also congratulated all the sports tournament teams, noting all the effort that goes into getting there – hours of practice, travel, grades, equipment, etc. – but he also wanted citizens

to be aware of the other tournaments occurring, such as the State Debate tournament.

## **NEW BUSINESS**

There was no new business.

## **ACTION ITEMS**

**16 – 011 Move to Approve Cumberland County Government Employee Wellness Management Contract, as presented.**

**16 – 012 Move to Approve Contract for Replacement Timeclock Software, as presented.**

**The County Manager concurs with the recommendations for this Action Item.**

**Commissioner Witonis motioned to authorize. Commissioner Cloutier seconded. All Commissioners voted unanimously in favor, 4-0.**

### **Discussion:**

Alex Kimball, Finance Director, noted that Action Item 16 – 012 included staying with the current provider. They are the only game in town, but also with the varying shift rates of pay and the way those are entered, to swap out to an entirely new program it would be very time consuming and problematic. Staying with the same vendor and upgrading the software is the practical decision, which includes massive updates and a web-based portal to come.

## **OLD BUSINESS**

There was no old business to address.

## **AGENDA PLANNING**

Future workshop topics to include Captain's pay; a Finance workshop; Legislative workshop; County IT and Technology; Regional Assessing; and Annual Strategic Plan.

Chair Gorden noted he would like a retreat. He also noted that the list for topics at the retreat could be very long and suggested a visioning session and workshop afterwards. He requested the Deputy Clerk to do a poll for scheduling the retreat. Commissioner Cloutier noted such a retreat was worthwhile, suggesting holding it at the Communications Center in Windham and coming to the table with topics encapsulated and written out.

**Chair Gorden asked for a motion to go into Executive Session pursuant to Title 1 MRSA § 405 (6) (A) to discuss the appointment of Cross Insurance Arena Trustees;**

**Motion to go into Executive Session pursuant to Title 1 MRSA § 405 (6)(A) and (6) (E) to discuss personnel matters and consult with its attorney regarding its legal rights and responsibilities;**

**And motion to go into Executive Session pursuant to Title 1 MRSA § 405 (6) (D) to discuss labor contract negotiations between the County and the Communications unit.**

**Commissioner Jamieson so moved. Commissioner Witonis seconded. All Commissioners voted unanimously in favor, 4-0.**

**Chair Gorden motioned to move out of Executive Session at 7:00 p.m. Commissioner Witonis so moved, Commissioner Cloutier seconded. All Commissioners voted unanimously in favor, 4-0.**

**Chair Gorden noted that no actions would be taken pursuant to the Executive Session.**

## **ADJOURN**

**Motion to Adjourn by Commissioner Cloutier. Commissioner Witonis seconded. 4-0, unanimous. Adjourned at 7:00pm.**

**Next Commissioner's meeting: March 14, 2016 at the Cumberland County Courthouse in the Peter J. Feeney Conference Room at 5:30 PM.**

**ATTEST:**

**Amy M. Carole  
Public Information Officer & Deputy Clerk**